



**Reneal International Education Outreach Inc.**  
**Hawa Mchopa Training**

Mon, 08 July  
2024

**Checklist for Lab Training**

School : Hawa Mchopa

| List   | Status |
|--|--------|
| Create teacher accounts from spreadsheet       | ✓      |
| Create student database                        | ✓      |
| Coordinate orientation schedule                | ✓      |
| Application tests (LibreOffice, Firefox, etc.) | ✓      |
| System loading tests                           | ✓      |
| Super User training                            | ✓      |
| Teacher orientation for all teachers           | ✓      |

