



*Reneal International  
Education Outreach Incorporated*  
contact@reneal.org  
www.reneal.org



November 15, 2023

To Whom It May Concern,

This letter is to document the donation of computer equipment, software, and training from Reneal International Education Outreach Incorporated (Reneal) and TerraWatu to Mkonoo Secondary School (Mkonoo SS), Tanzania. Reneal and TerraWatu are registered United States 501(c)(3) tax exempt organizations, and TerraWatu is a registered Tanzania NGO.

This donation is made solely to assist the students and teachers of Mkonoo SS in their pursuit of quality education. This computer lab is given to the school at no cost, but there are specific expectations to which the school must commit. The signatories below agree, on behalf of their school and its teachers, to meet those expectations. By their signature, they also acknowledge that **failure to uphold these expectations may result in removal without notice of the computer equipment donated by Reneal and TerraWatu.**

**Expectations for Preparation:**

- The school will provide a classroom for the computer lab.
- The school will provide security for this room as the equipment is safe (window grills and a door lock).
- Tables for the computers and chairs for users will be provided.
- Electrical outlets will be available to provide power for the computers.
- The computer room will be ready prior to the date agreed to for Reneal and TerraWatu installation.
- Optional items that may be useful to the school (such as a projector or large TV for projection, and printers) are the responsibility of the school. The school will be responsible for providing for expendable items such as printer ink.
- Computer teachers at the school will spend time with Reneal technicians during the installation to learn about the system. They will also attend special System Administration training that is provided by Reneal for the computer teachers.
- Reneal computers arrive with no hard disks (or in rare cases, empty hard disks). It is strictly prohibited to install any software on Reneal computers. However if the school already has computers that are connected to the Reneal system, software that is already installed on those existing computers does not have to be erased.

**Commitments:**

- The School Head and teachers commit to use of Ubuntu and Open Source software with the Reneal system. They understand that Microsoft Windows or Microsoft Office will not be installed and will not be added.
- The school commits that the students and teachers will use the computer lab solely for learning and education. The computer lab will be used by students to learn about IT and for their projects and research in other subject areas. The computers will be used by teachers to prepare for classes, complete school reports, compute grades, and other school-related tasks.
- If it is determined that the equipment and system donated by Reneal and TerraWatu is used inappropriately or is not meeting the needs of the school, as demonstrated by low usage and/or inadequate maintenance, then Reneal and TerraWatu can remove the donated equipment upon direction of their Boards of Directors.

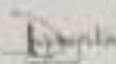
**On-Going Obligations:**


- Any equipment (including computers, internal parts of the computers, power adapters, mice, power extensions, UPS, etc.) donated by Reneal and TerraWatu will never be removed from the computer lab, even for temporary use.
- The school will keep the donated equipment clean.
- The school is responsible for replacing stolen hardware or hardware damaged by careless use. **The school must buy replacements WITHIN TWO WEEKS** so that students and teachers don't lose the opportunity of using the equipment.

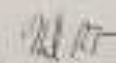
- The school will make regular reports to Rencal and Terrawatu of the computer lab status. Damaged or stolen equipment will be reported immediately to Rencal and Terrawatu.
- Personal music, videos, or other personal files will never be stored on equipment provided by Rencal and Terrawatu. Installation of other software on any computer hardware donated by Rencal and Terrawatu is strictly prohibited.
- The most important expectation is that the equipment donated by Rencal and Terrawatu will be used daily by the students!

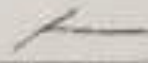
On behalf of Rencal and Terrawatu, we hope this equipment has a long life at Mkonoo Secondary School in supporting the education of the students.

Turned over by:

  
David Nyangaka  
Country Director, Rencal

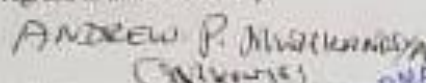
  
Boris Sulu  
IT Specialist, Terrawatu

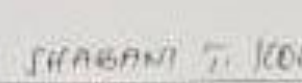
  
Neil R. Bierbaum  
Board Chair, Rencal

  
Rene L. Bierbaum  
Board Treasurer, Rencal

  
Natalia Clancy  
Board Member, Terrawatu

Agreed to and received by:

  
Andrew P. Mwakwanya  
School Head, Mkonoo SS

  
Shabani T. Kombo  
Computer teacher, Mkonoo SS

Item	Quantity	Donor
Server computer	1	Rencal
Ubuntu Operating System, applications, custom software for schools, installation, and training	1	Rencal
Network switch Gigabit 24-port	1	Rencal
RJ45 connectors	50	Rencal
Cable ties, tape, labels, etc.	1	Rencal
Monitor (used, donated)	1	Apio Solutions
Laptop (used, donated)	20	Apio Solutions
Laptop adapter (used, donated)	20	Apio Solutions
USB Keyboard (used, donated)	1	Apio Solutions
USB optical mouse (used, donated)	21	Apio Solutions
Uninterruptible power supply (UPS)	1	Terrawatu
Voltage regulator	1	Terrawatu
Cat 6 Ethernet cable (meters)	150	Terrawatu
Power extension	5	Terrawatu
Cable clamps	1/2 box	Terrawatu

Rencal International Education Outreach is a United States 501(c)(3) nonprofit organization, Federal Employer ID 45-5439085.

Terrawatu is a registered non-governmental organization (NGO) with the Registrar of Societies in The United Republic of Tanzania (NGCR2/000249) and a United States 501(c)(3) nonprofit organization, Federal Employer ID 26-0212786.