

# RENEAL IEO Meeting Report

**Date:** 10th May 2025

## Agenda

The meeting had three main goals:

1. To check the progress of RENEAL computer lab usage in schools.
2. To find out the challenges why some schools are not using the labs well.
3. To Provide Recommendations to improve lab usage.

School Name	Problems	Recommendations
<b>Kisaza</b>	The computer lab is poorly utilized due to a lack of training for the teachers and Super Users.	Training needed
<b>Ngiresi</b>	The lab is not used much due to a lack of power supply. Also, the computers are not used as intended.	During the meeting, it was suggested that the computers be relocated until the electricity issue is resolved.
<b>Oltrumet</b>	Students are not allowed to access the computer lab, and they are not using the computers at all. The headmaster has shown little interest in supporting the program. It was noted that the same attitude was displayed when he was previously headmaster at Ilkiding'a SS	Deactivate
<b>Sokon II</b>	Most of the computers are not functioning properly. Additionally, two computers were reported stolen four years ago but were never replaced. The school did not communicate these issues until a Reneal member visited. Currently, only eight computers are working.	Deactivate
<b>Endruiment</b>	The computers provided by Reneal are being kept in a different room, not in the designated computer lab. Furthermore, the headmaster has not shown support for the ICT program, leading to poor usage.	Deactivate
<b>Engarinaibo</b>	Teachers are not using the RENEAL computers. They use another lab that	Deactivate

	uses Windows.	
<b>Ilboru</b>	There is a technical issue with the network switch in the lab, which has hindered the proper functioning of the lab.	Since the issue is of a long time, the meeting suggested deactivating the lab
<b>Mringa, Olomotoni, Mukulat</b>	These schools have very few trained superusers in comparison to the number of students, making it difficult to effectively manage the lab and ensure frequent use. Additional superusers may be needed.	Training is needed for other superusers
<b>Arusha Day</b>	The computer lab is being used as a staff room instead of for student learning. Moreover, in the Reneal Lab there are Windows-based computers that are more preferred over Reneal's system, undermining the purpose of the lab.	Deactivate
<b>Elerai</b>	All computers provided to the school have been stolen, resulting in a complete stop to ICT learning through the Reneal program.	Follow up
<b>Kimaseki</b>	The school uses another lab with Windows computers. Four RENEAL computers have had their RAM stolen.	Deactivate
<b>Olasiti</b>	The school lacks extension cords and basic infrastructure necessary to set up the computer lab, hence the computers are not in use.	Deactivation of the lab was proposed.
<b>Suye</b>	The school is currently building a new lab and modifying the infrastructure to make it usable for future ICT activities.	Follow up to know when the new lab will be completed.
<b>Themi</b>	There are no active superusers in the school. Additionally, the only trained superuser has taken laptops home, making them inaccessible to students and other staff members.	Retraining and follow-up
<b>Mahiwa</b>	Nine of the computers have been stolen. There is no record of replacement or follow-up, which has greatly reduced the effectiveness of the computer lab.	Follow-up
<b>Mitesa</b>	The teachers who were initially trained on using the Reneal computers have since transferred to other schools. The current staff lack the necessary training. Additionally, the school faces power supply issues. Retraining and electrical	Retraining

	improvements were recommended.	
<b>Namalenga</b>	The computer lab is being misused for purposes unrelated to ICT education. There is evidence of neglect, and the computers are not being used for their intended educational purpose.	Follow-up needed
<b>Selebu</b>	Teachers seem to have a poor understanding of how to use the computers effectively, leading to low usage. Furthermore, students are accessing the systems using teacher accounts, which raises security and privacy concerns. Retraining is urgently needed.	Follow up and if possible, retraining
<b>Enyoito</b>	The computers are only being used when a technician visits the school. This habitual behavior of relying on technical staff has limited consistent use by teachers and students.	Deactivate
<b>Kwaraa</b>	Teachers prefer using Windows-based computers and have ignored the Reneal systems. This indicates a lack of support or confidence in the Reneal platform.	Deactivate
<b>Matevesi</b>	The Reneal computers are not being used at all.	Deactivate

## General Recommendations

### 1. **Monthly School Progress Reporting by Designated Team Member**

It is recommended that the team appoint a dedicated individual responsible for collecting and compiling monthly progress reports from all schools under the Reneal program. This person will liaise with each team member to ensure they have communicated with all their assigned schools within the month. The purpose is to have updated, accurate progress information before reporting to Reneal. The individual will also help hold team members accountable for following up with their respective schools. *(Proposed by: James)*

### 2. **Submission of Computer Lab Usage Timetables**

Schools and teachers should be required to submit their timetables for computer lab usage. These schedules will help the monitoring team to follow up and verify whether the computer labs are being used as planned. This initiative aims to increase transparency and encourage consistent integration of ICT into teaching. *(Proposed by: Robert)*

### 3. **Development of a Maintenance Tracking Excel Sheet**

An Excel-based tracking system should be created to document all computer-related issues. The sheet will include the type of computer affected, the nature of the problem, whether the issue has been resolved, and any follow-up actions taken. This tool will serve as an effective way to monitor and manage computer maintenance and repairs across all schools. *(Proposed by: Justine, Erick)*

### 4. **Data Collection to Be Conducted Directly at the School Level**

Usage data and system updates should be collected directly from the schools and not from the district offices. *(Proposed by: Juma)*

### 5. **Retraining for Schools with Low Utilization**

Schools that have demonstrated poor or inconsistent use of Reneal computer labs should be prioritized for retraining *(Proposed by: Danny)*

### 6. **Encouraging Broader Use of Computer Labs Across All Subjects**

At least once per month, subject teachers from non-ICT subjects should be encouraged to integrate computer lab sessions into their teaching. *(Proposed by: Robert)*