

RENEE L. JONES

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EDUCATION

The University of Texas at Austin

December 2021

Bachelor of Science and Arts, Biology

Business of Healthcare Certificate

Overall GPA: 3.79

EXPERIENCE

Undergraduate Lab Assistant

Spring 2020-Present

- Help students one-on-one with lab procedures and concepts
- Assist the lab instructor in answering questions and demonstrating proper technique
- Prepare and set up lab tables before and after lab periods

The MENTOR Network - Direct Support Professional

June 2020-August 2020

- Working with individuals with challenges including intellectual and developmental disabilities
- Assisting with daily activities including meal planning, medical administration, and personal cares
- Facilitating community involvement by accompanying individuals on outings
- Encouraging individuals to be as independent as possible and enhancing their quality of life

LEADERSHIP EXPERIENCE AND ACTIVITIES

Texas Pom - Outreach Operations Manager (Fall 2019-Present)

Spring 2018-Present

- Correspond with companies to ensure smoothly run appearances with the Texas Spirit Program
- Record appearance availability points of team members
- Communicate with team members the schedule, location, and time of appearances

Alpha Chi Omega Sorority - Assistant Intellectual Development (Fall 2019-Present)

Fall 2018-Present

- Assist planning and implementing educational programs for chapter members
- Help organize a dinner recognizing our members and their professors
- Organize and pick up study snacks during finals week

Women In Medicine - Active Member

Spring 2019-Present

ADDITIONAL INFORMATION

Skills: MS Word, Excel, PowerPoint, R, CPR, BLS

Interests: Dance, Cooking, Photography

Work Eligibility: Eligible to work in the U.S. with no restrictions