

DO THIS NOW:

Visitor Visa Application

You cannot take Visitor Visas for granted as we discussed at our consultation. However, coming here to look for work is a legitimate reason for applying for a Visitor Visa but the Immigration Department will want to see evidence to satisfy them that there is “an incentive to return” home in the event the job is not secured.

To apply for the Visitor Visa I will need the following:

- 1) The attached application form printed off and completed in as much detail as possible. Any questions you have let me know and once we both believe the form is complete to the standard I require, I will then want to see a scanned copy.
- 2) Renga’s original passport will be needed for the application.
- 3) Evidence of cash and / or assets (preferably cash) by way of bank deposits. There is no minimum amount that we realistically need to show and in fact recent experience and discussions with the Branch Manager of the New Zealand High Commission in Singapore, has led us to conclude that the more net worth we can show, the more comfortable they are. To that end I would like to see bank statements in Renga’s name and any evidence of joint ownership of property and perhaps a CPF statement of savings.
- 4) Evidence that Renga is still currently employed – it is very important that Renga does not resign until after the Visitor Visa is granted. This can be by way of the work certificate / references that are outlined further below but the work evidence should be on letterhead paper, include exact dates of employment, job title as a minimum and preferably where possible a brief job description. I will want to see certified true copies of these documents and two copies of each – one lot we will use for the Visitor Visa and the other for the Residence Visa application.
- 5) Evidence that Renga has identified potential jobs in New Zealand. This is also very important because INZ want some comfort that Visitor Visa applicants who are coming to look for work have a good chance of securing it. To that end I would recommend that you register on websites like www.seek.co.nz and www.trademe.co.nz (jobs) and other specialist IT recruitment websites and keep track, by way of a spread sheet, of those jobs you have identified, the date you saw them and whether or not you have applied for them. Generally I advise clients that applying for jobs without being here is a waste of time but as it is something we like to show for Visitor Visas, my advice is to apply for as many jobs as you can see that you are qualified by training and experience to do and keep a record of the results. Many recruiters will simply ignore you, some will ask whether you have a Work Visa and others will suggest that if you are in New Zealand they would like to meet with you. It is important that you get as many of these as you can where employers and / or

recruiters have said “if you were in New Zealand we would like to interview you”. I would also suggest that you make contact with two local recruiters that we work alongside of:

Scott Robertson of High Street IT – scott@highstreetrecruitment.co.nz

Chris Kent of Saed – chris.kent@sead.co.nz

Explain you are a client of mine, you have enough points with the job offer and you will soon be travelling to New Zealand. Iain would be very grateful if they could provide an email to you (which you will give to me) confirming that they would like to meet with you when you come to New Zealand. I am sure they will do so.

It seems a lot I know for a Visitor Visa! However, it is important that we lay the groundwork for the later Work Visa application properly at this time.

Once the documentation is in hand, I will want to see scanned copies of it and I will then prepare a covering letter which I will email to you so you can print it off and then send the application directly to INZ in Singapore. As soon as we know it has been submitted we will follow up the processing of it and INZ would not normally contact you but they may.

DO THIS OVER THE NEXT FEW WEEKS:

Supporting Documentation for your Work, Student and Resident Visas

These documents will be used to support Renga’s Work and Residence Visa applications (once he has secured a job offer in New Zealand) and also to support the Work and Student Visa applications for Kokila and the children.

These documents do not need to be gathered in any particular order but as some documents will take longer than others to obtain and have expiry dates (e.g. Police Clearances), you will need to follow our instructions on when to apply for these very carefully. The documents need to be couriered to our offices **no less than one month** before Renga’s planned arrival date in New Zealand.

- A list of everything you will need is included in the attached ‘**SUPPORTING DOCUMENTS**’ instructions

Remember...

We are here to assist you, so if you have any questions in regards to any part of the process or the documents we have requested, please contact us immediately – there are no such thing as ‘silly questions’!

We look forward to working with you closely over the coming months and assisting you in making New Zealand your new home.

Kind regards

Iain MacLeod
IAA Licence Number 200800220
IMMagine New Zealand