

Application Date 24/11/2021

 Prefix MR. Name RAJESH KR

I / We request you to effect address change on the following relationship (Tick the applicable Products):

Savings A/C / Term Deposits / Individual Current A/C Credit Card Demat A/C Trading A/C Loan Against Shares

Personal / Auto / Two Wheeler / Other Asset Loan

New Mailing / Correspondence Address Residence Office Residential Type OWNED

 Company Name / Flat No. & Bldg Name KAROTTUPULICKAL H,THODUPUZA

 Road Number / Road Name VAZHITHALA P O,VAZHITHALA

 Landmark MARIKA PUTHANPALLY

 City KOCHI Pin Code 685583

 State KERALA Country INDIA
New Permanent Address Residential Type OWNED

 Company Name / Flat No. & Bldg Name KAROTTUPULICKAL H,THODUPUZA

 Road Number / Road Name VAZHITHALA P O,VAZHITHALA

 Landmark MARIKA PUTHANPALLY

 City KOCHI Pin Code 685583

 State KERALA Country INDIA
Contact Details

 Tel No.(R) 04862 - 273020 Tel No.(O) _____ Extension No. _____

 Email ID RAJESH.COINONE@GMAIL.COM Mobile No. 91 - 9995205444

SMS facility: Yes No

Address of Communication (Applicable to Demat Account only) Mailing/Correspondence Address Permanent Address

Relationship Name	Account No(s)
Savings Account / Term Deposit / Individual Current A/C.	Customer ID _____ Account Number _____ Customer ID _____ Account Number _____
Loan Against Securities (L.A.S)	LAS Account Number _____
Retail Loan Account (Please write Loan agreement No. & tick the type of loan)	Loan Agreement No.1 _____ PL/AL/TW/OTH (Please specify _____) Loan Agreement No.2 _____ PL/AL/TW/OTH (Please specify _____) Loan Agreement No.3 _____ PL/AL/TW/OTH (Please specify _____) Loan Agreement No.4 _____ PL/AL/TW/OTH (Please specify _____) Proof of address to be mandatorily submitted with the form.
Credit Card	Credit Card No. <u>36835701796705</u> Credit Card No. _____ (The address change request will be incorporated only if requested by the primary card holder)

Demat Account (NSDL)	Client ID _____ DP ID _____
	Trading Account Number _____
	It is mandatory to provide the proof of the new mailing / new permanent address to effect an address change for the DEMAT account.

DECLARATION

I / We declare confirm and agree:

- That all the particulars given in this form are true, correct, complete and up-to-date in all respects and I / we have not withheld any information.
- HDFC Bank reserves the right to reject the request for address change for one or more of the products / services.
- In case of incomplete or inaccurate information or any discrepancy in the information as provided herein, the request for address change will not be effected in case of any one or more products.
- I / We understand that it is my / our responsibility to inform HDFC Bank immediately in event of any change in address as mentioned herein and to provide further information as may be required by HDFC Bank.
- I confirm that I have the necessary authority / mandate from all the joint account holders to sign this declaration on behalf of myself and all the joint account holders for all the products and services except demat as mentioned herein.

This section is applicable to Demat Accounts only.

Name of the account holder (In case of jointly operated accounts all the account holders must sign)		Holder's Signature as per Demat record	
1st		1st	
2nd		2nd	
3rd		3rd	
Attestation by Bank official			
Name of Bank official: Signature:		Employee Code: Bank Branch Seal:	

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1st Holder	2nd Holder	3rd Holder
Name: _____	Name: _____	Name: _____
Date: _____	Date: _____	Date: _____

To be filled in by HDFC Bank official

Date of receipt _____ Sourcing Branch Name _____ Branch Code _____ Third Party Address: Yes No Customer signed in my presence. Name: _____ Employee Code: _____ Signature: _____	Verified that the account is operated singly or by either / any one or survivor Signature / A/c. No Verified / Address Changed Verified Signature of Bank Staff: _____ Emp Code: _____ Date of account Opened: _____ Branch round seal _____
	Receipt At CPU: Date of Receipt _____ Signature of Bank Staff _____ Emp Code _____ Date of account Opened: _____ Instruction captured by (maker): Signature _____ Emp Code _____
	Instruction: Authorised Hold Rejected by Bank official Signature: _____ Emp Code: _____

General Instruction:

1. This form is applicable for change of address for all products and services as specified. Please fill in complete details for recording address change pertaining to the respective product and services. Address change will be effected only if the first holder / first applicant remain same across all the products and services.
2. Proof of address is mandatory for address change except for Credit Cards.
3. For credit cards, the address change would not be carried out in case of incomplete address, along with PIN code (mandatory). PO Box / Army Post Office (APO) / Care of address would not be updated as mailing address
4. For Demat account(s)
 - a. The form is applicable only for NSDL Individual demat accounts. Trust, Partnership, Minor, Corporate and Custody demat accounts are excluded.
 - b. The form is to be submitted to DP servicing branch only, providing account modification services.
 - c. Any one of the demat account holder or customer representative has to visit the DP servicing branch providing account modification services to submit the Change of address instruction.
 - d. The instruction has to be signed by all the holders of demat account as per the signature(s) of the holders updated in demat account.
 - e. Minimum one foreign address is mandatory for NRI Demat account.
 - f. Landmark should be prefix by words such as next to, opposite to, adjacent to, near to, behind, beside etc.
 - g. Self attested valid proof of new address is required of first holder of demat account. In case if the instruction is for both the addresses ie. Correspondence & Permanent, then proof of address is required of both the addresses.
 - h. The check box pertaining to "SMS Alert facility" to be selected / ticked.
 - i. The original documents along with the self-attested photocopies are to be submitted to the DP serving branch for verification.
 - j. The address mentioned on the form should match with the address mentioned on the proof of address. In case of mismatch in the address, additional proof of address is required.
 - k. Correction / Alteration on the form should be authenticated by all the holders of demat account.
 - l. Email Id. mentioned on the form will be updated only in the Client Master.
 - m. All communication will be sent to customer Mailing/Correspondence or Permanent address as per the consent given by customer in the instruction.
(*) Incase trading a/c is not mentioned, then Demat account will be considered for identification of trading account and the change of address would be replicated in HSL Trading a/c.
5. Address change on Corporate guarantee credit cards are done only through the corporate authorised signatory through corporate cards team
6. In case of assets if customer has a Finware CASA Accounts and revised address is updated in the CASA account, address proof is not required.

OFFICE USE

*Please staple the relevant documents here along with the applicants latest visiting card.

Tele-Verification done by:

Bank staff Name: _____

Employee code: _____

Employee Signature: _____

**CUSTOMER COPY****Instructions Overleaf**

Please quote this reference no. for any future communication. _____

Date: _____

Signature of Bank official

Acknowledgment

We acknowledge receipt of your address change request for the following products:

S. A / T.D / Individual C.A	Credit Card	Branch Officer Name: _____
Demat A/C	Trading A/C No.	EMP Code: _____
PL / AL / TW / Other Assets Loan	Loan Against Shares	Date: _____ Branch: _____

Address Changes as requested for would be effected in the Bank's records within a maximum of 7 days form the date of receipt. Any document / communication sent by the Bank during the next 7 days would be despatched to the existing / present address recorded with the Bank. Should you require any further assistance, you may kindly access the following link http://www.hdfcbank.com/common/customer_center.htm to contact us.

(*) Incase trading a/c is not mentioned, then Demat account will be considered for identification of trading account and the change of address would be replicated in HSL Trading a/c.