

# Vendor Registration Form

Submission ID: SUB-1766053671572-ze0uxpy4b  
Date: 18/12/2025, 2:27:51 PM

## Section 1: Vendor Name & Address

Company Name: Test Company LLC  
Telephone: +971501234567  
P. O. Box: 12345  
Country: UAE  
Emirates: Dubai  
Head Office Address: Business Bay, Dubai, UAE  
Serving Emirates: None  
Help Desk Email: support@testcompany.ae  
Help Desk Contact: +971501234567  
Website: https://www.testcompany.ae

## Section 2: Company Details

Trade License Number: TL123456789  
Trade License Issue Date: 2020-01-15  
Trade License Validity: 2025-01-15  
Issuing Authority: Dubai Department of Economic Development  
V A T Certificate: VAT123456789

## Section 3: Owner / Partners

Owner Name: John Smith  
Partner Name: Jane Doe

## Section 4: Bank Accounts

Account Name: Test Company LLC  
Bank Name: Emirates NBD  
Bank Branch: Dubai Main Branch  
Account Number: 1234567890  
I B A N Number: AE123456789012345678901  
Account Currency: AED

## Section 5: References

Reference 1: ABC Corporation / 60 Days / Ahmed Ali / +971501111111  
Reference 2: XYZ Industries / 90 Days / Sarah Johnson / +971502222222  
Reference 3: DEF Trading / 45 Days / Mohammed Hassan / +971503333333  
Reference 4: GHI Services / 30 Days / Fatima Ahmed / +971504444444  
Reference 5: JKL Group / 60 Days / Omar Khalid / +971505555555

## Section 6: Key Contacts

Contact 1: John Smith | ceo@testcompany.ae | +971501234567  
Contact 2: Jane Doe | finance@testcompany.ae | +971501234568  
Contact 3: Mike Johnson | operations@testcompany.ae | +971501234569  
Contact 4: Sarah Williams | sales@testcompany.ae | +971501234570

Contact 5: David Brown | salesexec@testcompany.ae | +971501234571

## **Section 7: Documents**

Trade License: Yes  
Owner Passport: Yes  
Bank Statement: Yes  
V A T Certificate: Yes  
Company Profile: Yes  
Financial Statement: Yes

## **Section 8: Insurances**

Public Liability: Yes  
Employer Liability: Yes  
Workman Compensation: Yes  
Contractors Risk Insurance: Yes

## **Section 9: ESG & QHSE Requirements**

I M S Certification: Yes  
Eco Vadis Assessment: Yes  
Hazard Identification: Yes  
Quality Policy: Yes  
Health & Safety Policy: Yes  
Environment Policy: Yes  
Energy Policy: Yes  
Labor Standards: Yes  
Commitment Disclosure: Yes  
Supplier Code: Yes  
Training Policy: Yes  
Risk Assessment: Yes  
Employees Rights: None  
Overtime Voluntary: Yes  
Weekly Working Hours: 48  
Youngest Employment Age: 18

## **Section 10: Payment Terms**

Credit Period: 90 Days

## **Section 11: Nature of Business**

Materials Supply: None  
A M C Services: None  
Manpower Supply: None  
Other Services: General maintenance and support services

## **Section 12: Disclaimer and Declaration**

Authorized Person Name: John Smith  
Authorized Person Contact: +971501234567  
Authorized Person Email: john.smith@testcompany.ae

## **Uploaded Files**

Trade License: BERKELEY\_ONLINE\_VENDOR\_REGISTRATION\_FORM.pdf (54.77 KB)  
Owner Passport: BERKELEY\_ONLINE\_VENDOR\_REGISTRATION\_FORM.pdf (54.77 KB)

Bank Statement: BERKELEY\_ONLINE\_VENDOR\_REGISTRATION\_FORM.pdf (54.77 KB)  
Vat Certificate: BERKELEY\_ONLINE\_VENDOR\_REGISTRATION\_FORM.pdf (54.77 KB)  
Company Profile: BERKELEY\_ONLINE\_VENDOR\_REGISTRATION\_FORM.pdf (54.77 KB)  
Financial Statement: BERKELEY\_ONLINE\_VENDOR\_REGISTRATION\_FORM.pdf (54.77 KB)  
Workman Comp File: test-workmanCompFile.pdf (54.77 KB)  
Public Liability File: test-publicLiabilityFile.pdf (54.77 KB)  
Contractors Risk File: test-contractorsRiskFile.pdf (54.77 KB)  
Employer Liability File: test-employerLiabilityFile.pdf (54.77 KB)  
Ims Cert File: test-imsCertFile.pdf (54.77 KB)  
Ecovadis File: test-ecovadisFile.pdf (54.77 KB)  
Hazard Id File: test-hazardIdFile.pdf (54.77 KB)  
Quality Policy File: test-qualityPolicyFile.pdf (54.77 KB)  
Health Safety Policy File: test-healthSafetyPolicyFile.pdf (54.77 KB)  
Environment Policy File: test-environmentPolicyFile.pdf (54.77 KB)  
Energy Policy File: test-energyPolicyFile.pdf (54.77 KB)  
Labor Standards File: test-laborStandardsFile.pdf (54.77 KB)  
Commitment File: test-commitmentFile.pdf (54.77 KB)  
Supplier Code File: test-supplierCodeFile.pdf (54.77 KB)  
Training Policy File: test-trainingPolicyFile.pdf (54.77 KB)  
Risk Assessment File: test-riskAssessmentFile.pdf (54.77 KB)

Generated on 18/12/2025, 2:27:51 PM