

PERSONAL DETAILS

- Full Name **Nguyen Duc Tri**
- Year of Birth 1998
- Gender Male
- Citizenship Vietnamese
- Country of Residence Vietnam

PROFESSIONAL SUMMARY

- More than 2 years' experiences in business analyst.
- Strong problems-solving skills and in need of a challenge.
- Demonstrated ability to work independently and undertake research to find an ideal solution for a complex problem in a defined time frame.

EDUCATION

- **Banking Academy (08/2016 – 04/2020)**
Major: Management Information System (MIS)
- **Training Course at TesterHN (09/2019 – 11/2019)**
Major: Manual Testing
- **Training Course at FPT FIS (11/2019 – 12/2019)**
Major: Deploying ERP project with SAP and Oracle tools
- **Training Course at BAC (03/2022 – 03/2022)**
Major: Advanced Business Analysis 3.0

SKILLS

- Design UX UI of website and app
- Collect and analyze requirement
- Doing document
- English
- External and internal communication
- Has knowledge about database

PROFESSIONAL EXPERIENCE

SPHINX JSC

Feb 2021 - Present

Role: Business analyst

Responsibility:

Involving in many projects: maintenance, ecommerce, and internal management projects,...

- Communicate, collect and analyze requirement from end client
- Design mock up of website and application
- Writing SRS document and relating document such as user guide, traceability matrix,...
- Occasionally support team as sub PM role

FPT INFORMATION SYSTEM

Dec 2019 – Dec 2020

Role: Business analyst

Responsibility:

Deploy payroll system for Vietnam Electricity Corporation (EVN) with more than 200 units:

- Communicate, collect and analyze requirements from clients in calculating payroll business
- Contributing to design UI and database of application
- Writing user guide, SRS document, test case and manage the testing process

BANKING ACADEMY

Aug 2016 – Apr 2020

- Design and code an application for administrating at Wefly central and ThanhBang milk shop
- Design administration system and code using framework website "Bác sĩ cộng đồng"