

## **PERSONAL DETAILS**

- Full Name                      Dinh Thi Xuyen
- Address                        Ha Noi
- Phone                          0397732621

## **EDUCATION**

### **Military Technical Academy (MTA)**

Sept 2016-Dec 2020

Major: Software Technology

GPA: 2.7/4

## **PROFESSIONAL SUMMARY**

- 2.5 years of experience in business analyst
- Experience with domain fintech, digital transformation, CRM

## **SKILLS**

- Creativity
- Quick Learner
- Problem Resolving
- Teamwork
- SQL
- Testing
- Tool (Axure, Visio, Visual paradigm, Jira, Confluence)
- Agile Scrum

## **Professional Experience**

### **1. Sphinx JSC**

**Role:** Business Analyst

**Responsibilities:**

- Analyze requirements, business operations from customer
- Prototype, mockup
- Documented for SRD
- Working with the development team to find the solutions

### **Highlight Projects**

#### **Transpora System**

**(Dec 2021 – present)**

**Project description:** Procurement Management System

- Companies participate in tenders by creating products on the system
- Track the process from bidding to shipping
- CRM System

**Position:** Business Analyst

**Responsibility:**

- Analyze requirements
- Business operations from customer
- Prototype, mockup
- Documented for SRD
- UAT Testing

#### **Pixel Smart Platform**

**(Jan 2022 – present)**

**Project description:** Information Management System

- Management of personnel information, goods management
- Connect to the sales system
- Sales report

- Payroll

**Position:** Business Analyst

**Responsibility:**

- Analyze requirements,
- Business operations from customer
- Prototype, mockup
- Documented for SRD

## **Residential Management System**

**Project description:** Citizen information management

- OCR image to text
- Verify information
- Catalog management

**Position:** Business Analyst

**Responsibility:**

- Analyze requirements,
- Business operations from customer

## **2. Thinh Phat Comapny**

**Role:** Business Analyst

**Responsibilities:**

- Analyzed business operations for Fintech project
- Worked in collaboration with VP Bank, Mobifone, FEcredit
- Documented for BRD, PRD
- Prototype, Mockup
- Working with the development team

## **Highlight Projects**

### **Videocall eKYC with VP Bank**

Business analyst

Partner: VP Bank

- Analyze requirements, business operations from customer
- Prototype, mockup
- Documented for BRD, PRD
- UAT Testing
- Demo with partner

### **Mobifi Lead Management**

Business analyst and Scrum master

Partner: Mobifone, GTV

- Analyze requirements, business operations from customer
- Prototype, mockup
- Documented for BRD, PRD
- UAT Testing
- Host meetings as daily, grooming, planning, review, retro
- Prioritize functions in Sprint
- Demo with partner

### **CRM-Thanh Phat**

Business analyst

Partner: Mobifone, VPBank

- Analyze requirements, business operations from customer
- Prototype, mockup
- Documented for BRD, PRD
- UAT Testing

### **Mobifi Scoring**

Business analyst

Partner: Mobifone, VDI, VPBank

- Analyze requirements, business operations from customer
- Documented for BRD, PRD
- Working with the development team to find the solutions