



OBANANA CORPORATION
PMI Tower Cabanillas Corner, 273 Pablo Ocampo Sr. Ext
Makati, 1203 Metro Manila, Makati, Philippines
Cel. No.: +63 945 729 5298 | Website: www.obanana.com

ASSET ACCOUNTABILITY FORM

NAME : Marie Jayroselle Balasbas

DATE : May 19, 2022

POSITION : HR Generalist

TRANS CODE : TR-00020

DEPARTMENT : Human Resources Department

ASSET CODE : OBN-ASSET-0020

I recieved the following item(s) for use at Obanana Corp. (OBN) in good order and condition. As the user for this item(s) below, it is now under my accountability and will be held liable for any damage or lost property.

CATEGORY	EQUIPMENT CODE	BRAND	MODEL	SERIAL NUMBER
MOUSE	OBN-MS-0019	A4TECH	OP-720	PH210901
MONITOR	OBN-MT-0013	AOC	E2270SWHN	GXPM7HA143904
KEYBOARD	OBN-KBD-0012	A4TECH	KRS-83	PH210900
EXTERNAL HDD	OBN-EHD-0011	SEAGATE	STKY2000404	NABTKZ4S
AVR	OBN-AVR-0004	ECO POWER	GENERIC AVR	EN21060927334
MOBILE PHONE	OBN-MP-0003	MYPHONE	MYN5	MYN50000000234525
PRINTER	OBN-PR-0002	BROTHER	DCP-T420W	E80718K1H605028
DESKTOP	OBN-DTP-0004	HIP	H410M H V3	BF825566B608
TELEPHONE	OBN-TP-0002	PANASONIC	KX-TS500MX	N/A

*** Nothing Follows ***

Note: These items must be returned/surrendered to the company upon resigation/termination/transer of functions of the borrower. Failure to do so would compel the management to automatically charge the above-enumerated item(s). Likewise, any lost or damaged item(s) will be charged to the borrower.

Issued by:


Mark Ian Bautista

Signature over Printed Name

Acknowledged by:


Marie Jayroselle Balasbas

Signature over Printed Name