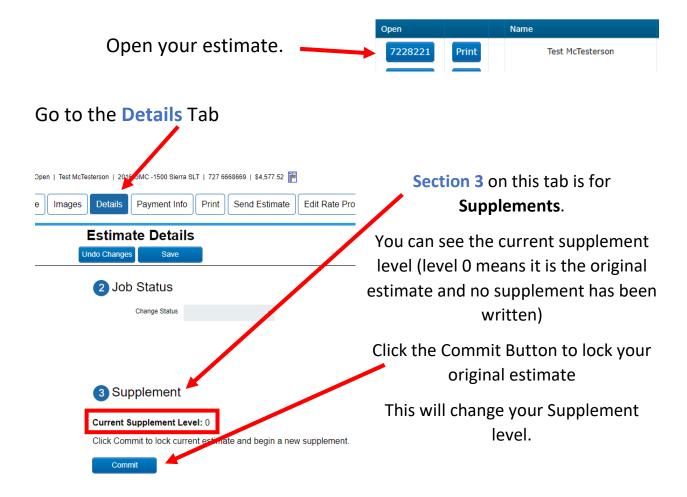
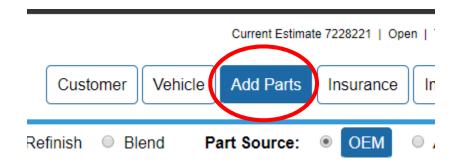
Creating Supplements



Once you have committed your estimate and it has the correct **Supplement** level. You can just go directly to the **Add Parts** tab and begin writing your **Supplement**.

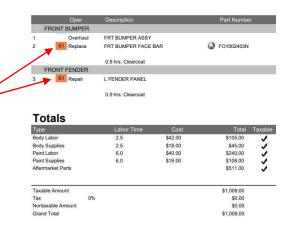


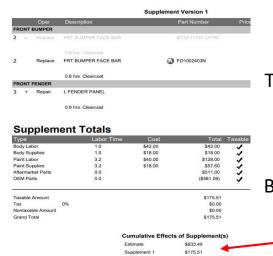
When you **Commit** (sometimes referred to as **Locked**) the estimate the **original line items** will have a **Lock** next to them. In this example below the original estimate (**Lines 1 & 2**) only had a Replacement of the Bumper. On the Supplement we needed to change from an **OEM bumper** to an **Aftermarket Bumper** and add a **repair on the Fender**, aftering finding additional damage.



The **Aftermarket Bumper** was added on **line 3**. You can tell the system has replaced **line 1** with **line 3** by looking at the original line and seeing the (3) next to the **Lock**.

When you <u>print</u> a **supplement** the original estimate will print first with **indicators** of changes for **the supplement**.





The **Supplement** will also print, beginning on its own page below the original.

Below the Supplement totals you will also find the Cumulative Effects of Supplement(s).