

Customer	Vehicle	Add Parts	Insurance	Images	Details	Payment Info	Print	Send Estimate	Edit Rate Profile	Close Estimate
----------	---------	-----------	-----------	--------	---------	--------------	-------	---------------	-------------------	----------------



The **Add Parts** screen is where you actually write the estimate. Depending on which device you are this screen may look slightly different, but the functions are exactly the same. *If you are on an iPad or phone your action items may be drop-down menus instead of the bubble selections.* For this manual we are using the view on a computer.

Along the top you will find your **Action** selections.



Customer	Vehicle	Add Parts	Insurance	Images	Details	Payment Info	Print	Send Estimate	Edit Rate Profile	Close Estimate
----------	---------	-----------	-----------	--------	---------	--------------	-------	---------------	-------------------	----------------

Action: ☒ Replace ☐ Repair ☐ R&I ☐ Refinish ☐ Blend Part Source: ☒ OEM ☐ After. ☐ LKQ ☐ Reman. Side: ☒ Left ☐ Right 2 Stage -Add To Rtn

For each line you must tell the system what **Action**, **Part Source**, and **which side of the vehicle you are working on**. Simply select which one you are wanting by **clicking the bubble next to it** (or select from the drop-down menu if using a handheld device).

Action: ☒ Replace ☐ Repair ☐ R&I ☐ Refinish ☐ Blend

Replace – Use if you are replacing the part

Repair – Use if you are Repairing a part

R & I – Use if you are Removing & Installing the part as an assembly

Refinish- Use if you are painting a part

Blend – Use if you are blending paint to match

If you are **Replacing** a part, you need to select the **Part Source**. Our system has all of the **OEM** pricing and will have the prices for **Aftermarket** parts, if you have vendors selected for **Aftermarket** in our **Vendor** section (*this was discussed earlier in the manual*). **LKQ** and **Remanufactured** will not have pricing and you will have to *manually* enter the price once you get it from your vendor. Again, you just **click the bubble next** to the **Part Source** you would like (*or select them in the dropdown menu on a handheld device*).

Part Source: ☒ **OEM** ☐ **After.** ☐ **LKQ** ☐ **Reman.**

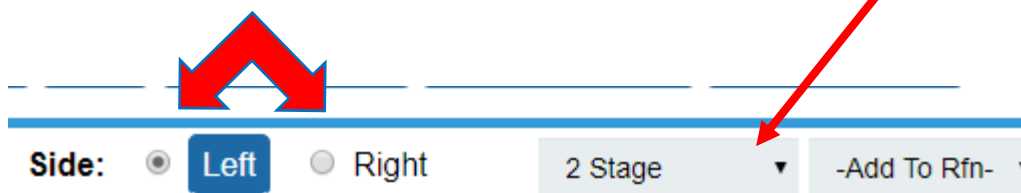
OEM – Original Equipment Manufacturer – New parts from the original manufacturer of the vehicle.

Aftermarket – New parts that are not made from the original manufacturer of the vehicle.

LKQ – Used parts salvaged from another vehicle.

Remanufactured – Parts removed from another vehicle that have been repaired and / or refinished.

Then you must let the system know which **Side** of the vehicle you are working on. *Also note that you can change the **Paint Type** here.*



Side: ☒ **Left** ☐ **Right** **2 Stage** **-Add To Rfn-**

You can also use your mouse to tell the system Right or Left side. When scrolling on the image if you *Right mouse click on the number* it will choose the **Right side** and if you *Left mouse click on the number* it will select the **Left side** of the vehicle.

Once you have the **action items selected** it is time to select your part. You can select the **Section** you are working on in the **drop-down menu** to populate the graphic and the data.

Please select a parts section

--Select Section--

← Make a Section Selection

Add Manual

PDR

*Please note that you can select a **Manual entry** and if you have PDR turned on you will have the **PDR button** (call us to get it added for free 888-932-3780). These will be explained later in the manual.*

Once you have **selected the section** you will see a **graphical image** to the right. The **graphical image** is scrollable so you may need to scroll up or down to see all of the parts in that section.

**Section
Selected**

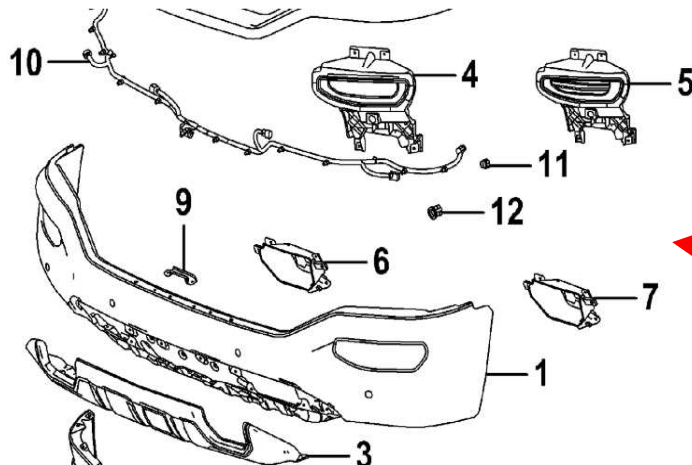
Please select a parts section

Front Bumper \ Chrome 2016-19

Add Manual

Parts & Labor

PDR



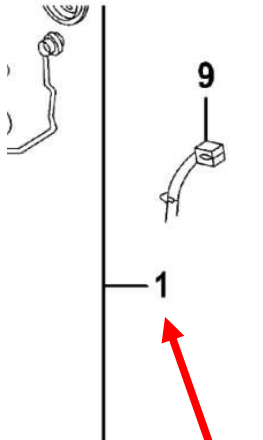
**Graphical
Image
appears**

When you **scroll over one of the numbers** on the image to the **right** it will populate the **Part Details** for you.

on | 2016 GMC-1500 Sierra SLT | 727 6668669 | \$2,900.72

etails Payment Info Print Send Estimate Edit Rate Profile Close Estimate

LKQ Reman. Side: Left Right 2 Stage -Add To Rfr-



Part Details

Part #	84144049
Description	L FRT COMBINATION LAMP ASSEMBLY
Price	637.62
PaintPopup	N/A
Body Labor	R+R 1.1
Notes	w/Bumper Cap Removed, Includes R&I Grille & Wheel Opening Moulding
Action	
Quantity	

Part number

Description (part name)

OEM Price

Labor & Paint times

Notes – what is included or not included – Overlap details

Click the **number** on the image for the part you need to add the operation to the estimate.

A **Part Prompt Window** will pop up on your screen, **read the comments** and click the **Add** button to select the correct part needed.

Multiple part numbers exist. Please select the part to add:

Close Multiple Parts Window

Action	Part #	Description	Comment
Add	23496235	GRILLE ASSEMBLY	Grille Assy (Chrome w/Chrome Insert) (2016-2019)
Add	23496234	GRILLE ASSEMBLY	Grille Assy (Chrome w/o Chrome Insert) (2016-2019)
Add	84065168	GRILLE ASSEMBLY	Grille Assy (Paint to Match w/Elevation Edition Pkg) (2016-2019)
Add		GRILLE ASSEMBLY	Grille Assy (Paint to Match w/o Elevation Edition Pkg) (2016-2019)
Add	84056783	GRILLE ASSEMBLY	Grille Assy (Paint to Match w/o Elevation Edition Pkg Midnight Special Edition Pkg) (2016-2018)
Add	84056784	GRILLE ASSEMBLY	Grille Assy (Paint to Match w/o Elevation Edition Pkg Redline Pkg) (2017-2018)

If you are selecting an **Aftermarket** part, you will then get the *Part Source Prompt* to select the **Aftermarket part / price / vendor** you want. Click **Select** to add it to your estimate.

Select Part and Source:

Close NonOem Window

	Price	Vendor Name
Select	876.00	KEYSTONE - TAMPA, FL
Select	876.00	KEYSTONE - VANCOUVER, WA
Select	876.00	KEYSTONE - RENTON, WA

If the part has paint times on **Replacements**, you will receive the **Paint Prompt Box**. The system will auto populate times that you can change if needed.

If you need to include *Blend*, *Edging*, or *Underside* select the box to **Include** to have it added to your estimate line

Paint Options:

Paint Type	Paint Time	Panel Type
2 Stage	1.2 Hrs.	

2 Tone/3 Stage Hrs.	Clearcoat Time Hrs.	Blend Time Hrs.	Edging Time Hrs.	Underside Time Hrs.
0	0.5	0.6	0.5	0.6

<input type="checkbox"/> Include?	<input checked="" type="checkbox"/> Include?	<input type="checkbox"/> Include?	<input type="checkbox"/> Include?	<input type="checkbox"/> Include?
<input type="checkbox"/> Locked?	<input type="checkbox"/> Locked?	<input type="checkbox"/> Locked?	<input type="checkbox"/> Locked?	<input type="checkbox"/> Locked?

Locking an item will not allow the programs automatic calculations to change the value.

OK Cancel

Click **OK** to add this to your estimate.

If you are doing a **Repair**, after you select the correct part on the *Part Window* you will have the Repair Prompt Box populate. **Enter your Repair time here.**

You can **include the R&I** time for this **Repair** by **clicking the checkbox** and this time is editable if needed.

Paint Options are in the 2nd window of the prompt. You can edit and / or add any **Blend, Edging, or Underside** needed by selected **Included** below it.

Click **OK** to add the **Repair** line to your estimate.

As you add lines to your estimate, they will be visible at the bottom of your screen. **If you move your mouse to the top blue line** you can move this **up or down** to see **more or less** of your lines.

Line #	Status	Group	Op	Operation Description	Part Name	Part #	Part Price	Source	Overhaul	Labor Time	
8		FRONT BUMPER	Refinish	FRT BUMPER FACE BAR			\$0.00	Other	No	2.6 hrs. Paint panel, 1 hrs. Clearcoat	Delete
7		FRONT BUMPER	R&I	FRT UPR BUMPER BRACKET			\$0.00	Other	No		Delete
6		FRONT BUMPER	Replace	FRT BUMPER FACE BAR	GH1002864R		\$876.00	After	No	3.1 hrs. Body, 2.6 hrs. Paint panel, 1 hrs. Clearcoat	Delete
5		FRONT FENDER	R&I	L FENDER PANEL			\$0.00	Other	No	5.3 hrs. Body	Delete
4		FRONT FENDER	Repair	L FENDER PANEL			\$0.00	Other	No	4 hrs. Body, 2.4 hrs. Paint panel, 1 hrs. Clearcoat	Delete
3		CAB	Replace	CAB ROOF PANEL	22914841		\$683.32	OEM	No	13.5 hrs. Body, 2.8 hrs. Paint panel, 1.1 hrs. Clearcoat	Delete
2		FRONT BUMPER	R&I	FRT BUMPER FACE BAR			\$0.00	Other	No	3.1 hrs. Body	Delete
		FRONT BUMPER	Repair	FRT BUMPER FACE BAR			\$0.00	Other	No	4 hrs. Body	Delete

You can **Edit** a line by **clicking Edit** on that line item. You can **Delete** a line by **clicking Delete** on that line item.

If a *Graphical Image* is missing on a section or if you are not finding what you are looking for in the section you have selected. You can select the **Parts & Labor** Button.

Please select a parts section

Front Bumper \ Painted 2016-19

Add Manual

Parts & Labor

PDR

This will provide you with **ALL the Data** on this section of the vehicle written out. You can scroll through and **Add / Edit / Remove** anything from this window. This is also a good way to look for Notes of what is included with each operation. Once done **Click Close P&L Window** on top or bottom of this window to close it when you are done.

Close Parts & Labor Window

Action	Ref	Part #	Description	Comment	Price	Labor	Notes	Remove
Remove			GRILLE	Refinish Grille Assy (2016-2019)		1.2 Clearcoat	Part Included in Clear Coat Application Includes Necessary Masking	Remove
Add			GRILLE ASSY	R&I Grille Assy (2016-2019)		0.4 Body	Includes R&I/R&R Upper Radiator Shield	Remove
Add			GRILLE	R&R Grille Assy (2016-2019)		0.6 Body	Includes R&I/R&R Upper Radiator Shield	Remove
Edit	1	23496235	GRILLE ASSEMBLY	Grille Assy (Chrome w/Chrome Insert) (2016-2019)	:899.95	0.6 Body	Includes R&I/R&R Upper Radiator Shield	Remove
Add	1	23496234	GRILLE ASSEMBLY	Grille Assy (Chrome w/o Chrome Insert) (2016-2019)	:833.93	0.6 Body	Includes R&I/R&R Upper Radiator Shield	Remove