

## Print Options



Rates	Paint Finish	Print Options	Taxes	Preset Charges
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Profile Name: Default

The next section of Rate Profiles includes options for printing estimate reports.

The look and content of printed reports may be customized by clicking the “Printing” button and selecting these options. These printing options will be stored separately for different rate profiles. **TIP: MAKE SURE YOUR IMAGE QUALITY IS ALWAYS SET TO LOW**, otherwise the photos could be too large to email.

### 1 Estimate Report Options

- |  |  |
|--|--|
| <input type="checkbox"/> No Header Logo            | <input checked="" type="checkbox"/> Print Estimate Number (Est#)           |
| <input type="checkbox"/> No Insurance Section      | <input checked="" type="checkbox"/> Print ID (ID#)                         |
| <input type="checkbox"/> No Photo Page             | <input type="checkbox"/> Print Payment Info                                |
| <input checked="" type="checkbox"/> External Notes | <input type="checkbox"/> Print report using dollars instead of labor time. |
| <input type="checkbox"/> User Larger Fonts         | <input type="checkbox"/> Print Estimator.                                  |
|  | <input type="checkbox"/> Print Vendors                                     |
- Select the Image Quality
- ☒ Low ☐ Medium ☐ High

Select which format you would like your contact information to print on estimates

### 2 Contact Info Print View

Select how “Contact Information” displays in report.

☒ Line Format

\* Label Format

Veh. Info:	
2003 Honda Accord EX, Ext. Color: , Ext. Color Condition: , VIN#:	
Ins. Comp.:	26263 Erie Insurance Company / 100 Erie Fax Number: 555-333-4444
Estimator:	Tim Baker
Claimant:	Tom Sawyer / 123 XYZ Lane / Rio, AL 334
Policy Holder:	Ghost Rider / 2112 Rush Road / LimeLigh 478-304-4283 / 0

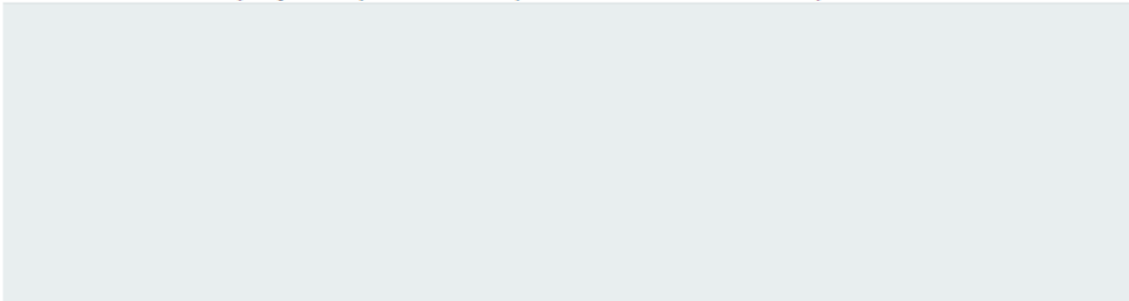
Vehicle Info	VIN
2001 Porsche 911 Carrera 4	WP0CA29931S65022

Owner	Insurance Company
John Doe 400 Combo Lane Columbus, OH 43215 Work Phone: 614-555-1234	Erie Insurance Company 100 Erie Ins Pl. Erie, PA 16530 Fax Number: 555-333-4444

At the bottom of the “Printing” options page, estimate report footer text may be entered to create a disclaimer, warranty, or any other information to be printed on an estimate report. **We HIGHLY recommend that you use the Estimate Report Notes to write a disclaimer in regards to part prices varying from day to day.**

### 3 Estimate Report Notes

Enter notes to display in report footer. (Max. 4000 Characters)

A large, empty light blue rectangular box intended for users to enter notes for the estimate report footer. The box is currently blank.