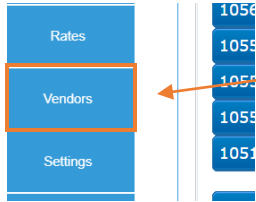
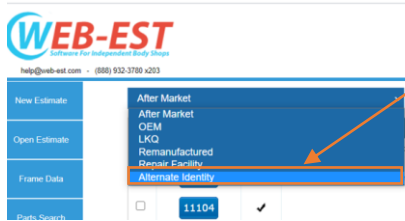


Alternate Identities

After you have logged into your Pro Estimator account, on the left sidebar, select “Vendors”.



At the top of the Vendors page, select “Alternate Identity” from the dropdown menu.



Next, fill in the appropriate fields on the right side of the page, and select the “Add Vendor Info” button.

Do not add anything to the Company ID Code field. This will be filled in with a unique ID Number programmatically.

ID Code	Private	Company Name	State
14337	Private	x	OH
151	Private	Alternate Identity Appraiser	OH

After you have filled in the fields and selected the “Add Vendor Info” button, your new Alternate ID will be displayed on the left side of the page. To Edit the info at any time, simply select the “ID Code” button and the info will be displayed on the right side of the screen. Make any needed changes and select the “Save Vendor Info” button to update that Alternate ID.

ID Code	Private	Company Name	State
14337	✓	*	
151	✓	Alternate Identity Appraiser	OH

Company ID Code: 151

* Company Name: Alternate Identity Appraiser

First Name: Alt

Last Name: ID

Email: altid@email.com

Mobile Phone:

Work Phone: (123) 456-7890

Extension: 123

Address 1: 123 Main St

Address 2: 123 Main St

City: Townsville

State: OH

Zip: 44444

Time Zone: Central

Fax: (222) 222-2222

To select an Alternate Identity, open the estimate and navigate to the “Details” page using the “Details” button at the top of the page.

Current Estimate 10569415 | Estimate # 3364 | Open | | 2020 Chevrolet -1500 Silverado Custom Trail Boss | \$802.81

Customer Vehicle Add Parts Insurance Images **Details** Payment Info Print Send Estimate Edit Rate Profile Close Estimate

On the “Details” page, select the “Alternate Identity” drop down and make your selection. Then select the “Save” button at the top of the page.

Estimate Details

Undo Changes Save

1 Estimate Info

Rate Profile: Walk In Rates

Select Report Header: Estimate

Estimate Description:

Select Estimator: Mike Jones

Repair Facility:

Alternate Identity: Alternate Identity Appraiser

Estimate Location:

Estimate Notes:

2 Job Status

Change Status:

Date: 4/7/2021

3 Supplement

Current Supplement Level: 0

Click Commit to lock current estim

Your chosen "Alternate Identity" will now print on the header of the estimate PDF.



Alternate Identity Appraiser
Alt ID
123 Main St
Townsville, OH 44444
Work Phone: 1234567890
Fax: (222) 222-2222

Estimate

Est # 3364
ID # 10569415

Vehicle Info

2020 Chevrolet -1500
Silverado Custom Trail Boss
Body Type: 4 Door Crew Cab
147
Engine: 5.3L 8 Cyl Gas
Injected
Drive Type: 4WD

Insurance Company

Inspection Date: 04/06/2021

	Oper	Description	Part Number	Price	Labor
	FRONT BUMPER				
1	Replace	FRT BUMPER IMPACT BAR	84588808	\$676.27	Included