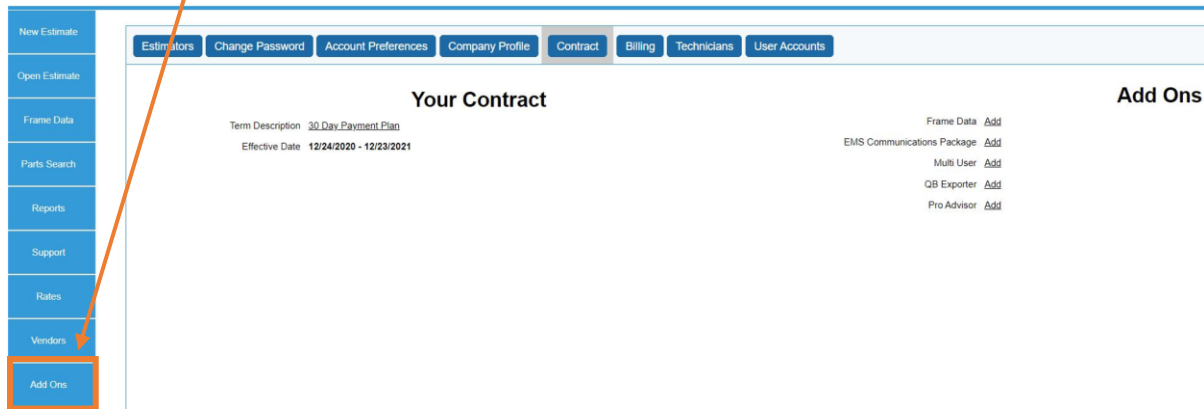
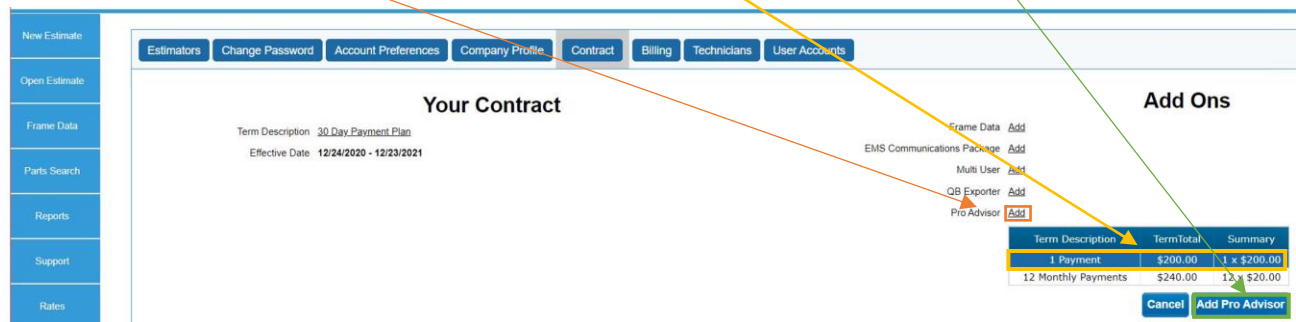


How to purchase Pro Estimator Add Ons

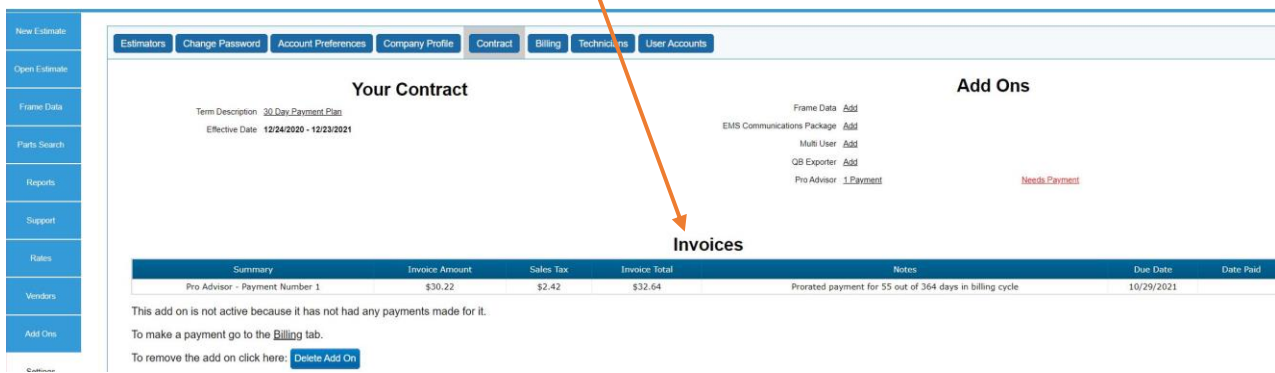
If you need to add ProAdvisor, Multi-User, QuickBooks Exporter, Frame Data or EMS to your account, select the “Add Ons” button on the left sidebar of your account.



Next you will select the Add On package and select your terms, then select the “Add” button.



You will then see your selection listed under “Invoices”.



You can add multiple Add Ons by repeating this process with your next selection.

Your Contract

Term Description: 30 Day Payment Plan
Effective Date: 12/24/2020 - 12/23/2021

Add Ons

Term Description	Term Total	Summary
1 Payment	\$100.00	1 x \$100.00
12 Monthly Payments	\$120.00	12 x \$10.00

Cancel Add GB Exporter

Pro Advisor: 1 Payment Needs Payment

Invoices

Summary	Invoice Amount	Sales Tax	Invoice Total	Notes	Due Date	Date Paid
Pro Advisor - Payment Number 1	\$30.22	\$2.42	\$32.64	Prorated payment for 55 out of 364 days in billing cycle	10/29/2021	

This add on is not active because it has not had any payments made for it.
To make a payment go to the **Billing** tab.
To remove the add on click here: [Delete Add On](#)

You will then see that you have payments due. To make your payment and activate your new Add Ons, you can select either the **"Billing"** link or the **"Needs Payment"** links.

Your Contract

Term Description: 30 Day Payment Plan
Effective Date: 12/24/2020 - 12/23/2021

Add Ons

Term Description	Term Total	Summary
1 Payment	\$100.00	1 x \$100.00
12 Monthly Payments	\$120.00	12 x \$10.00

Cancel Add GB Exporter

Pro Advisor: 1 Payment Needs Payment

Invoices

Summary	Invoice Amount	Sales Tax	Invoice Total	Notes	Due Date	Date Paid
QB Exporter - Payment Number 1	\$15.11	\$1.20	\$16.31	Prorated payment for 55 out of 364 days in billing cycle	10/29/2021	

This add on is not active because it has not had any payments made for it.
To make a payment go to the **Billing** tab.
To remove the add on click here: [Delete Add On](#)

This will take you to the Billing page. Here you can make the payment and activate your new Add Ons. Select the **"Make Payment"** button.

Due Invoices

Summary	Invoice Total	Due Date
Pro Advisor - Payment Number 1	\$32.64	10/29/2021
QB Exporter - Payment Number 1	\$16.31	10/29/2021

A payment of \$48.95 is currently due.

Make Payment

Auto Pay Information

Auto-pay is a convenient way to pay your invoices. When auto-pay is selected, we will automatically bill your credit card each month until your subscription is fully paid.

[Save Card](#)

On the next page, you will see the details about your purchase. Select the “Make Payment” button.

The screenshot shows a sidebar on the left with navigation links: New Estimate, Open Estimate, Frame Data, Parts Search, Reports, Support, and Notes. The main content area is titled 'Due Invoices' and includes contact information for Tech Support and Administration. A table lists two invoices: 'Pro Advisor - Payment Number 1' and 'QB Exporter - Payment Number 1'. Below the table, the 'Payment Total' is \$48.95, and a 'Make Payment' button is highlighted with an orange box. An orange arrow points from the text above to this button. There is also an 'Auto-Pay' checkbox.

Summary	Due Date	Amount	Sales Tax	Invoice Total	Notes
Pro Advisor - Payment Number 1	10/29/2021	\$30.22	\$2.42	\$32.64	Prorated payment for 55 out of 364 days in billing cycle
QB Exporter - Payment Number 1	10/29/2021	\$15.11	\$1.20	\$16.31	Prorated payment for 55 out of 364 days in billing cycle

Payment Total: \$48.95

Make Payment

☒ Auto-Pay

Add your email address and credit card info in the appropriate fields and select “Save Card”.

The screenshot shows the 'Web Est' payment form overlaid on the 'Due Invoices' page. The form has fields for 'Email', 'Card number', 'MM / YY', and 'CVC'. The 'Save Card' button is highlighted with an orange box, and an orange arrow points from the text above to it.

Web Est
Web Est payment information

Email

Card number

MM / YY CVC

Save Card

Then, enter your credit card billing “Zip Code” and select “Save Card” to complete the purchase.

This screenshot is similar to the previous one but shows the 'Web Est' form with additional fields: 'email @ email.com', '4242 4242 4242 4242', '12 / 2022', '111', and '12345'. The 'Zip Code' field (12345) and the 'Save Card' button are highlighted with orange boxes, and orange arrows point from the text above to them.

Web Est
Web Est payment information

email @ email.com

4242 4242 4242 4242

12 / 2022 111

12345

Save Card

You will then see that you have successfully added the desired Add On features. Repeat this process any time you wish to include additional features to your Pro Estimator account.

New Estimate

Open Estimate

Frame Data

Parts Search

Reports

Support

Rates

Vendors

Add Ons

Estimators

Change Password

Account Preferences

Company Profile

Contract

Billing

Technicians

Your Contract

Term Description: [30 Day Payment Plan](#)

Effective Date: 12/24/2020 - 12/23/2021

Frame Data [Add](#)

EMS Communications Package [Add](#)

Multi User [Add](#)

QB Exporter [1 Payment](#)

Pro Advisor [1 Payment](#)

Add Ons