**Kati Moore**

**3522 East 39th Street**

**Tulsa, OK 74135**

**918-629-6971 kmoore.geotech@gmail.com**

**SUMMARY**

Seasoned professional with proven experience in database administration with a demonstrated ability to learn and become proficient in multiple software packages, including Petra, Kingdom SMT, ArcGIS, and Microsoft Office Suite. Superb communication and organizational skills with experience interacting with various company disciplines. Adept at expertly negotiating a wide variety of responsibilities and at problem solving.

**EXPERIENCE**

**CONSULTING GEOLOGICAL TECHNICAL WORK 05/2016-PRESENT**

**Geological Technician**

Provide technical support for various exploration plays and asset evaluations, international and domestic. Coordinate and administer data updates to Petra and SMT projects, utilizing packaged and customized imports. This includes researching, gathering, evaluating, tracking, and processing client data and data from various industry sources, such as IHS Enerdeq well, production, and log data, GIS, MJ Logs, and state oil and gas websites. Assist in the preparation of presentations, including maps, production plots, cross-sections, written reports, and any other presentation materials needed. Provide solutions to Petra and SMT questions and issues. Meet with clients as needed to discuss project development and progress.

**MIDSTATES PETROLEUM COMPANY, 01/27/2014-03/01/2016**

**Geological Technician, West Asset Team (Anadarko)**

Provided technical support to asset manager, geoscientists, engineers, landmen, and other team members as needed. Coordinated and administered daily, weekly, and monthly data updates to Petra and ArcGIS projects, utilizing packaged and customized imports. Researched, gathered, evaluated, tracked, and processed data from various sources, such as MWD loggers, mud loggers, pilot hole loggers, directional drillers, IHS Enerdeq well, production, and log data, GIS, MJ Logs, TGS (A2D) LogLine Plus/Longbow, Drilling Info, and state oil and gas websites. Prepared presentations, including maps, production plots, cross-sections, written reports, and any other presentation materials needed. Provided solutions to Petra questions and issues. Provided ArcGIS support for both asset teams (East and West) and regulatory and land personnel.

**WPX ENERGY, 07/06/2009-01/24/2014**

**Lead Geological Technician**

Provided technical support to geology manager, geoscientists, engineers, landmen, and other team members as needed. Coordinated and administered daily, weekly, and monthly data updates to Petra, SMT, and ArcGIS projects, utilizing packaged and customized imports. This included accessing, evaluating, preparing, tracking, organizing, and filing data from various sources, such as MWD loggers, mud loggers, pilot hole loggers, directional drillers IHS Enerdeq well, production, and log data, MJ Logs, TGS (A2D) LogLine Plus, and state oil and gas websites. Assisted in well planning utilizing Petra, SMT, and ArcGIS. Prepared As-Built Plats and Pre- and Post-Completion Cross Section charts. Coordinated and administered data imports to Transform database, utilizing packaged and customized imports. Prepared presentations, including maps, production plots, cross-sections, written reports, and any other presentation materials needed. Provided solutions to Petra and SMT questions and issues. Coordinated geotech projects and workflow.

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**SAMSON RESOURCES COMPANY, 09/21/1998-03/04/2009**

**Sr. Geological Technician, 09/11/2000-03/04/2009**

Provided technical support to geological advisor, geologists, engineers, and landmen, for various exploration and asset teams, including East Texas Division, Southeast U.S. Team, Tight Unconventional Gas (TUG), Gulf Coast/South Texas, Rocky Mountains/Michigan, Permian Basin, and Mid-Continent. Utilized a PC, digitizing table, and various software and data packages such as Petra, SMT, ArcGIS, NeuraView, NeuraMap, NeuraLog, NeuraScanner, A2D SmartSection, IHS Enerdeq Well, Scout, and Production Data, Drilling Info, TGS (A2D) LogLine Plus, MJ Logs, and various state oil and gas websites. Researched, gathered, evaluated, tracked, and processed multiple data types, including hardcopy and digital logs, directional surveys, historical well data, scout data, and production data, from a variety of sources. Administered geological, geophysical, and geographical databases (Petra, SMT, and ArcGIS). Prepared presentations, including maps, production plots, cross-sections, written reports, and any other presentation materials needed.

**Human Resources Assistant, 09/21/1998-09/10/2000**

Provided administrative support to the Human Resources Sr. Vice President, Manager, and Administrators. Assisted with recruiting efforts, such as pre-screening of candidates, interview scheduling, and conducting pre-employment reference checks. Database maintenance (UltiPro HRMS). Compiled and processed paperwork for new hires, terminations, and employment changes. Prepared employment levels reports and organizational charts. Coordinated temporary employees and summer/winter/spring break employment program. Prepared new employee and executive press announcements. Administered executive club membership program. Maintained/audited employee files.

**EDUCATION**

Associates degree in Liberal Arts, Tulsa Community College, May 2010

Associates degree in French, Tulsa Community College, May 2015

French Language Certificate, Tulsa Community College, May 2015