**Inform**

Hosting is ready to go.

**Important questions:**

Who are the rest of the people involved in the ClassActs event?

-Who are (is) the decisions makers? (Depending of how the meeting goes)

-Who is in charge of content and how to contact that person?

-Who is doing the design? Who is leading?

**The graphic part:**

Moodboards (show example images on kippt)

Wireframes (Show wireframe and explain how the contents will effect the design)

* if there is any other requirement?

Jquery links

In case (he) they insist with the image background, we will show him the bad example.

-Persuading that image background would be competing with student’s works

Save the date

* Define this?
* Is this something like the user can save the date to their calendar?
* Or just a coming soon page?

**Where should we get these content?**

CBC blueprints  
Images  
Bios  
Copy (text)