

Felix Mensah Zodanu,

P. O. Box OF 221,

Ofankor, Accra.

February 27, 2024.

The Human Resource Manager,  
Sampotter's Universal Academy,  
Accra-Ghana.

### APPLICATION LETTER FOR EMPLOYMENT AS A TEACHER

Dear Sir/Madam,

I am writing to apply for the position of an ICT Teacher at Sampotter's Universal Academy. I am currently studying Information Technology Management (BSc) at the University of Professional Studies, Accra (UPSA).

I am enthusiastic about teaching ICT and using technology to enhance the learning experience of my students. I have experience in teaching Programming, Web Design and Database Management. I have taught ICT from Basic One to Junior high school.

In addition to my ICT expertise, I am also qualified and willing to teach other subjects. I can adapt my teaching style and materials to suit the needs and abilities of different learners.

I am confident that I can be an asset to your school and contribute to its academic excellence and reputation. I would love to discuss this opportunity further with you and demonstrate my teaching skills and passion. Please find attached my Curriculum Vitae (CV) for your review.

Thank you for your consideration and I look forward to hearing from you soon.

Sincerely,

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(Felix Mensah Zodanu)