

Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' Grade University ❖ Approved by AICTE ❖ ISO 9001-2015 Certified

Campus: Green Fields, Vaddeswaram - 522 502, Guntur District, Andhra Pradesh, INDIA.

Phone No. 0863 - 2399999; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in

Admin Off: 29-36-38, Museum Road, Governorpet, Vijayawada - 520 002. Ph: +91 - 866 -2577715, Fax: +91-866-2577717.

11-3

OFFICE OF DEAN ACADEMICS

Policy Document

KLEF/ODA/1.3/P13004/2022/V1.1

DATE: 14/04/2022

Title: Industrial Internship

Policy:

As per the regulations KLEF, Vaddeswaram, the students are required to undergo Industrial internship for 160 to 240 hours (where the internship certificate should clearly mention the start and end date) during the **summer vacation of 3rd year**. Before proceeding on to Industrial internship, students are required to seek instructions from the Head of the Department or the Faculty In-charge of Industrial internship.

Objectives:

- To give students an opportunity to apply the knowledge and skills they have acquired over the years in Industrial projects.
- To provide students with opportunities for practical, hands-on learning from practitioners in the discipline of study.
- To expose students to the work environment, common practices, employment opportunities and work ethics in their relevant field.
- To enhance the employability / entrepreneurship or career advancement opportunities for the students.

Procedure:

Industrial Internship provides students with significant skills and practical knowledge that motivates them to become a professional and successful engineer. Students will gain the practical knowledge with respect to the industry projects during this period. It helps them to

upgrade the existing skills towards getting better opportunities for employment / entrepreneurship or career advancement. During the internship, the students get awareness on latest technologies and the ways to use them in Industrial context.

ASSESSMENT COMPONENTS:

- Assessment of Industrial Internship aims to evaluate the student's work quality and appropriateness to the field of study with reference to the learning outcomes of the Industrial Internship. Students should be evaluated by the Industry Internship coordinator / Mentor of the respective department. Evaluation of the student's outcome attainment is carried out through the following parameters:
 - Institution / Industry Supervisor's Assessment Report
 - Presentation by the student
 - Industry Internship report prepared by student

EVALUATION PLAN:

At the end of Industry Internship, students will be assessed based on marks acquired under the different evaluation components.

1	Institution/Industry supervisor's assessment report	60 M
2	Student's presentation	20 M
3	Industrial internship report prepared by student	20 M

Industry supervisor's Assessment Evaluation (60 M):

Institution/Industry supervisor's assessment report will contribute 60% of the overall evaluation. Below listed points need to be considered when evaluating the assessment report.

- Review 1 (10 M)
- Review 2 (10 M)
- Review 3 (10 M)
- Review 4 (10 M)
- Logbook explaining the Progress of the student duly acknowledged by Institute / Industry Supervisor (20 M)

Student's Presentation Evaluation (20 M):


Student's presentation will contribute 20% of the overall evaluation. Below are the presentation aspects that need to be considered while evaluating student's presentation.

- Assignment background (05 M)
- Objective fulfilment (05 M)
- Presentation skills (05 M)
- Ability to answer the questions during QA session (05 M)

Industrial Internship Report Evaluation Guidelines (20 M):

Industrial internship's report prepared by the students will contribute 20% of the overall evaluation. Below listed points are to be considered while evaluating the report.

Introduction & Background	5 M – synopsis, company profile etc.
Task undertaken and reflections on learning	10 M – type of assignment(s), involvement in solving the assigned task, knowledge gained, duration to complete, problems encountered and resolution of the same, conclusion.
Documentation traits	5 M – format, proper language usage, continuity, tidiness etc.



Dr. N. Venkatram
Pro Vice Chancellor



Dr Raghuveer VR
Dean Academics