



## Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

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### OFFICE OF DEAN ACADEMICS

### Policy Document

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### Title: Bridge Courses

#### 1. Policy:

Bridge courses helps students to attain minimum expected level of learning to keep themselves up for taking up a course or a program. Bridge courses are to be offered for the students who have not attained the outcomes of a course which act as a prerequisite or background knowledge for the next course. Bridge courses should be offered for the new entrants or lateral entry students helping them to bridge the gap between levels of learning.


#### 2. Outcomes:

- Ability to acquire the core competency levels with respect to specific courses or a program of study by the students.
- Enhance the knowledge of students by preparing them on the foundational aspects with respect to a course or a program.

#### 3.Procedure:

- 3.1 Departments are required to identify the list of course(s) which act as a pre-requisite for the next course(s)/program(s) being offered.
- 3.2 Departments must identify list of students who have not attained or attained the outcomes of a course at bare minimum level. Doing so may help students to bridge the gap in outcome attainment levels in order to perform well in the next continuation course.

- 3.3 Lateral entry students or credit transfer students should be given necessary bridge courses based on the attainment of learning outcomes with respect to the subjects they have completed and the requirements for the subjects to be enrolled.
- 3.4 It is also required to identify bridge courses which help students to gain required transferable skill with respect to pathways to provide proper transition from one pathway to other.
- 3.5 Departments are required to identify the list of bridge courses with proper justification on the need for offering the same and get it approved through their Board of studies (BOS) and subsequently in the Academic Council (AC).
- 3.6 Further, the approved list of bridge courses and students list under each course are to be submitted to the office of Dean Academics before they start implementing the courses.
- 3.7 Bridge courses should be planned for a minimum of 15-20 hrs with clearly indicated outcomes; however, the departments may decide upon the maximum number of bridge courses and maximum hours based on the availability of the teachers and the capability of the students.
- 3.8 Every bridge course should be assessed through a test with a clear analysis of the attainment of outcomes. The slow learners should be given necessary support to attain the outcomes. The bridge courses offered should be non-credited and hence they should not be mentioned in the grade sheet of the students.
- 3.9 Bridge courses should not be considered as a means for performance or grade improvement in any subject.
- 3.10 Bridge courses can be theoretical, tutorial, practical or skilling in nature. However, they should be mapped to the appropriate subjects for which it will contribute as basis.



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