Resume Format.

Common Resume Fonts.
1) The most common font used is black Times New Roman. Other fonts, that work well include Cambria, Calibri and Garamond.

3) Use bolding, italicising and CAPITALIZING to emphasize important information such as your name and section headings, but be consistent.

4) Differentiate headings and section titles from the main resume content by tastefully increasing the text size, using bold.

How to format a resume?
1) Set one-inch margins on all four sides.

2) For an easy resume layout, choose one of the standard resume fonts and stick to it throughout your resume. Use a 12 /14/16point for details/ sub-headings/ Main headings respectively.

3) Create a proper resume header format for your contact details.

4) Be consistent with your resume formatting (stick to the same date format: for example 11–2018, or November 2018.)

5) Use single or 1.15 line spacing.

6) Add an extra space before and after each section heading. You need balance between white space and text. Avoid unwanted white space between details as it doesn't look great.

Layout Structure.
-Header with Contact Information
-Professional Summary or Objective
-Work Experience
-Project details
-Education
-Skills(Soft skills and Hard skills)
-(Optional) Additional Sections
-Self Declaration.

Education .
-Start with your current or recent.

-Follow it with the one before it, then the one before and so on.

-In each entry list: Course name, the name of the college, University/Academy, and the dates .

-**Remove Brototype from the experience section on LinkedIn/Resume**. Also avoid using Intern
Watch the video and setup your LinkedIn profile:
https://www.youtube.com/watch?v=qju3b8kUmuk

About
Avoid sentence with 'I'. Use 3rd person narratives.
Example -
"Problem solver and strong communicator eager to prove my value and talent. Motivated to advance and expand my skill set through targeted mentorship and challenging projects."

Project.

1. Explain project in detail -Add all Features, Functionalities, Used technologies.

2. Add max no.of projects.
- major as well as mini projects in detail.

3. Add a README.md file with your project details to your GitHub repository for every project.
check this doc: https://www.freecodecamp.org/news/how-to-write-a-good-readme-file/
   ex: https://github.com/nir-jas/adonis-url-short#readme
4. Add project links .

Self Declaration.
eg. I hereby declare that the above particulars of facts and information stated are true, correct and complete to the best of my knowledge.

Key points to Note.

****Go through the Job description of the company and try to add those keywords to your resume. Keep the template of the resume minimal(use Canva App for better Templates)**.

****Update portfolio website with the latest information and resume**.