

# Project title

Group member 1

Group member 2

Group member 3

Group member 4

## I. INTRODUCTION

[One short paragraph about the problem you are trying to solve e.g., “Students are stressed by exams... Meditation exercises can help...”]

## II. ELEVATOR PITCH

[One summary sentence about what you want to do e.g., “We want to create a mindfulness robot coach that adapts meditation exercises based on your mood.”]

## III. OBJECTIVES

[Insert a couple of sentences on the overall objective of the project summary here]

- 1) **Objective 1:** [Description of measurable objective and tool/libraries you plan on using]
- 2) **Objective 2:** [Description of measurable objective and tool/libraries you plan on using]
- 3) **Objective 3:** [Description of measurable objective and tool/libraries you plan on using]

## IV. DELIVERABLES

[Insert a couple of sentences on the general system you want to deliver at the end of the project]

- 1) **Deliverable 1:** [Name and brief description of the output]
- 2) **Deliverable 2:** [Name and brief description of the output]
- 3) **Deliverable 3:** [Name and brief description of the output]
- 4) **Presentation/Demo:** [Description of presentation or demonstration requirements]
- 5) **Final Report:** [Description of report contents and format]

## V. SUCCESS METRICS

- **Metric 1:** [How will you measure this? What is the target threshold?]
- **Metric 2:** [How will you measure this? What is the target threshold?]
- **Metric 3:** [How will you measure this? What is the target threshold?]
- **Progress Tracking:** [Describe your approach to monitoring project status and milestones]

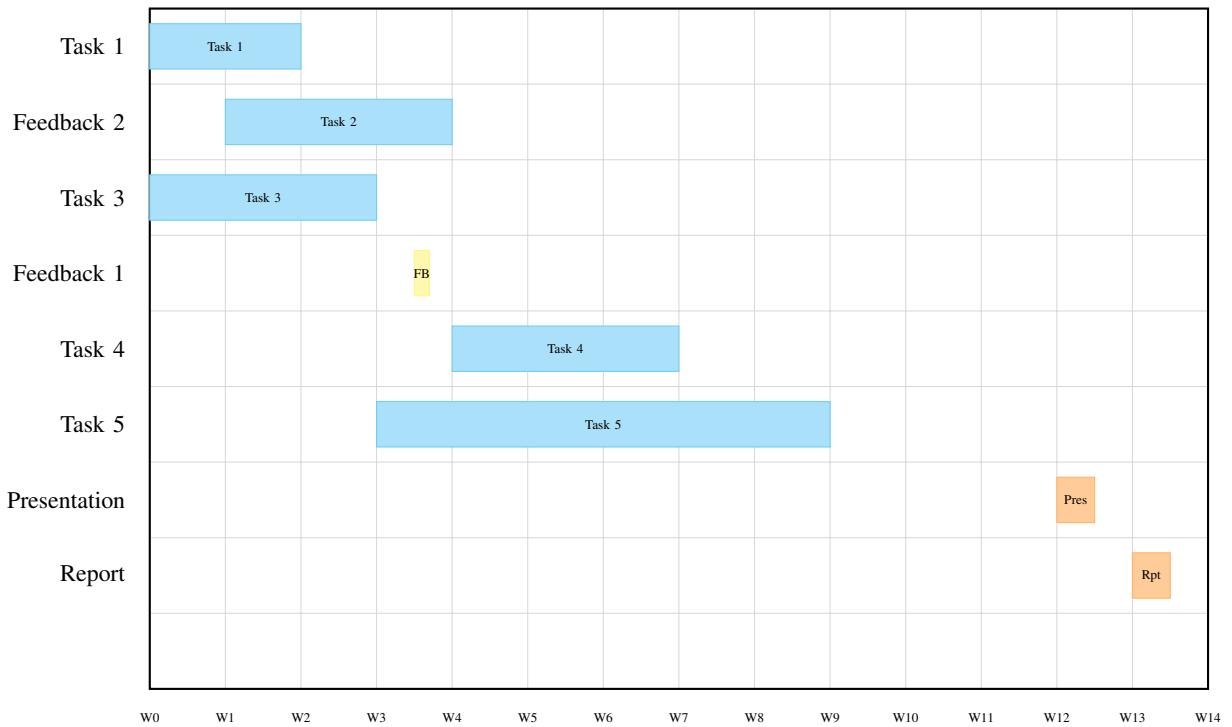
## VI. POTENTIAL ISSUES

- **Issue 1:** [Description of the risk and possible mitigation]
- **Issue 2:** [Description of the risk and possible mitigation]
- **Issue 3:** [Description of the risk and possible mitigation]
- **Time-Intensive Tasks:** [Identify aspects expected to require significant effort]

## VII. PROJECT BREAKDOWN

Deadline	Task Description	Assigned To	Notes/Dependencies
[Date]	[Specific task or milestone]	[Team member(s)]	[Related tasks or constraints]
[Date]	[Plenary Feedback Session]	[Team members (all)]	[Required deliverables for feedback]
[Date]	[Specific task or milestone]	[Team member(s)]	[Related tasks or constraints]
[Date]	[Feedback Session / Checkpoint]	[Team members (all)]	[Required deliverables for feedback]
[Date]	[Specific task or milestone]	[Team member(s)]	[Related tasks or constraints]
[Final Deadline]	[Project Presentation]	[Team members (all)]	[Finalise all deliverables]
[Final Deadline]	[Report Submission]	[Team members (all)]	[Integrate all work]

*Gantt Chart:*



**Legend:** Task      Feedback/Checkpoint      Milestone

[Replace the sample tasks above with your actual project tasks. Edit task positions and durations by modifying the draw coordinates (start week, end week).]

#### VIII. AIMED GRADE

[What grade are you aiming for? Why do you think this project satisfies that goal?]