

# Project title

Group member 1

Group member 2

Group member 3

Group member 4

## I. INTRODUCTION

*[One short paragraph about the problem you are trying to solve e.g., “Students are stressed by exams... Meditation exercises can help...”]*

## II. ELEVATOR PITCH

*[One summary sentence about what you want to do e.g., “We want to create a mindfulness robot coach that adapts meditation exercises based on your mood.”]*

## III. OBJECTIVES

*[Insert a couple of sentences on the overall objective of the project summary here]*

- 1) **Objective 1:** [Description of measurable objective and tool/libraries you plan on using]
- 2) **Objective 2:** [Description of measurable objective and tool/libraries you plan on using]
- 3) **Objective 3:** [Description of measurable objective and tool/libraries you plan on using]

## IV. DELIVERABLES

*[Insert a couple of sentences on the general system you want to deliver at the end of the project]*

- 1) **Deliverable 1:** [Name and brief description of the output]
- 2) **Deliverable 2:** [Name and brief description of the output]
- 3) **Deliverable 3:** [Name and brief description of the output]
- 4) **Presentation/Demo:** [Description of presentation or demonstration requirements]
- 5) **Final Report:** [Description of report contents and format]

## V. SUCCESS METRICS

- **Metric 1:** [How will you measure this? What is the target threshold?]
- **Metric 2:** [How will you measure this? What is the target threshold?]
- **Metric 3:** [How will you measure this? What is the target threshold?]
- **Progress Tracking:** [Describe your approach to monitoring project status and milestones]

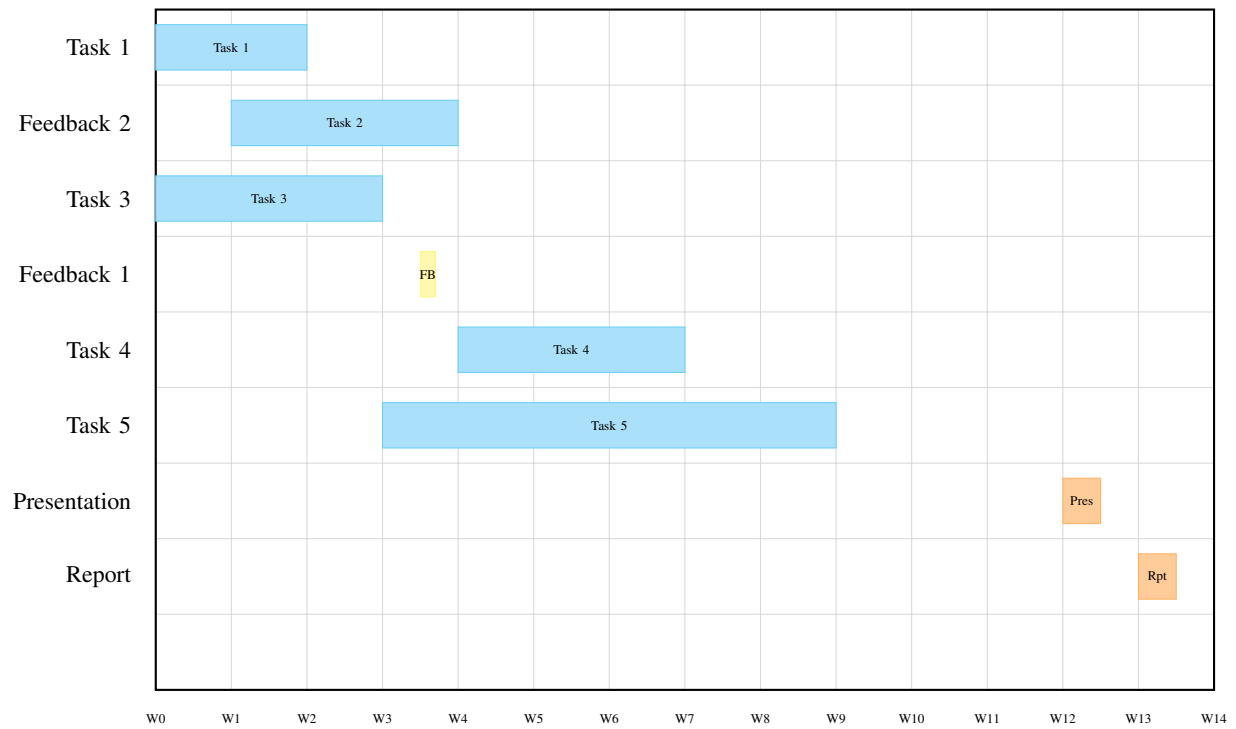
## VI. POTENTIAL ISSUES

- **Issue 1:** [Description of the risk and possible mitigation]
- **Issue 2:** [Description of the risk and possible mitigation]
- **Issue 3:** [Description of the risk and possible mitigation]
- **Time-Intensive Tasks:** [Identify aspects expected to require significant effort]

## VII. PROJECT BREAKDOWN

| Deadline         | Task Description                | Assigned To          | Notes/Dependencies                   |
|------------------|---------------------------------|----------------------|--------------------------------------|
| [Date]           | [Specific task or milestone]    | [Team member(s)]     | [Related tasks or constraints]       |
| [Date]           | [Plenary Feedback Session]      | [Team members (all)] | [Required deliverables for feedback] |
| [Date]           | [Specific task or milestone]    | [Team member(s)]     | [Related tasks or constraints]       |
| [Date]           | [Feedback Session / Checkpoint] | [Team members (all)] | [Required deliverables for feedback] |
| [Date]           | [Specific task or milestone]    | [Team member(s)]     | [Related tasks or constraints]       |
| [Final Deadline] | [Project Presentation]          | [Team members (all)] | [Finalise all deliverables]          |
| [Final Deadline] | [Report Submission]             | [Team members (all)] | [Integrate all work]                 |

*Gantt Chart:*



**Legend:** Task Feedback/Checkpoint Milestone

*[Replace the sample tasks above with your actual project tasks. Edit task positions and durations by modifying the draw coordinates (start week, end week).]*

### VIII. AIMED GRADE

*[What grade are you aiming for? Why do you think this project satisfies that goal?]*