Job Opportunity

Type: Full-time Internship

Duration: 6 Months

Location: Hybrid / Remote

Start Date: Immediately

About Us

We are an innovative startup at the forefront of AI technology, focused on leveraging advanced GPT models to solve real-world problems. Our team is committed to creating cutting-edge solutions, and we are looking for skilled talent to help us develop the next generation of AI-driven tools. You may also have a chance to interact with our clients who are located internationally throughout Europe, and an equally talented and motivated counterpart of developers based in Latin America.

About the Role

We are seeking a Business Analyst Intern to support our data reporting strategies, business analysis and AI-based forecasting. You will contribute to preparing insightful business reports, conducting industry and competitor benchmarking, and performing in-depth market research. You will also be involved in community platform management. This internship is ideal for candidates eager to apply analytical skills in real-world business environments and actively participate in digital transformation.

Key Responsibilities

- Assist in creating and maintaining performance reports
- Conduct business and industry benchmarking studies
- Perform competitor analysis and identify key market trends

- Manage community platforms by performing trend analysis to generate relevant posts
- Support data collection, cleansing, and validation for reporting
- Collaborate with cross-functional teams including data, tech, and finance
- Contribute to presentations and documentation for internal and client use
- Identify opportunities for automation or improvement in reporting processes
- Manage a community platform and promote content development based on relevant business trends

Must-Have Skills

- Strong analytical and research skills
- Proficiency in Microsoft Excel and PowerPoint
- Good understanding of business concepts and market dynamics
- Excellent verbal and written communication
- Strong attention to detail and data accuracy

Good to Have

- Experience with Power BI Tableau, or Excel Dashboards
- Understanding to derive organizational KPIs and other performance metrics
- Familiarity with market research frameworks (e.g., SWOT, PESTEL)

Preferred Qualification

- Pursuing or recently completed Master's in Business, Finance, with a background or interest in a technology and development or related and equivalent fields

What We Offer

- Real-world experience in reporting, and business research
- Exposure to client-facing reporting tools and methodologies
- Mentorship from experienced professionals
- A collaborative and dynamic work environment that encourages creativity and growth
- A chance to work with internationally based teams and direct interaction with the clients