



## PDI (Pre-Delivery Inspection)

Complete all sections of this Pre-Delivery Inspection before vehicle handover.

### Vehicle Information

Vehicle Registration \*

Lookup

Make \*

Model \*

Mileage \*

Colour \*

Number of Keys \*

☐ 1   ☐ 2   ☐ 3+

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## Interior Checks

Seat Adjustment \*

☐ Okay   ☐ Repair/Replace   ☐ N/A

Seat Belts \*

☐ Okay   ☐ Repair/Replace   ☐ N/A

Sun Visor/Sunroof \*

☐ Okay   ☐ Repair/Replace   ☐ N/A

Glove Box \*

☐ Okay   ☐ Repair/Replace   ☐ N/A

Windows Front/Rear \*

☐ Okay   ☐ Repair/Replace   ☐ N/A

Wipers \*

☐ Okay   ☐ Repair/Replace   ☐ N/A

Washer System \*

☐ Okay   ☐ Repair/Replace   ☐ N/A

Sat Nav \*

☐ Okay   ☐ Repair/Replace   ☐ N/A

**Horn \***

☐ Okay    ☐ Repair/Replace    ☐ N/A

**Fuel Gauge \***

☐ Okay    ☐ Repair/Replace    ☐ N/A

**Temp Gauge \***

☐ Okay    ☐ Repair/Replace    ☐ N/A

**Dash Lights \***

☐ Okay    ☐ Repair/Replace    ☐ N/A

**Audio System \***

☐ Okay    ☐ Repair/Replace    ☐ N/A

**Steering Wheel Controls \***

☐ Okay    ☐ Repair/Replace    ☐ N/A

**Rear Camera \***

☐ Okay    ☐ Repair/Replace    ☐ N/A

**Parking Sensors Front \***

☐ Okay    ☐ Repair/Replace    ☐ N/A

**Parking Sensors Rear \***

☐ Okay    ☐ Repair/Replace    ☐ N/A

**Clock \***

☐ Okay    ☐ Repair/Replace    ☐ N/A

**Steering Tilt/Lock \***

☐ Okay    ☐ Repair/Replace    ☐ N/A

**12V Outlet \***

☐ Okay    ☐ Repair/Replace    ☐ N/A

**Mirrors \***

☐ Okay    ☐ Repair/Replace    ☐ N/A

**Heated Seats \***

☐ Okay    ☐ Repair/Replace    ☐ N/A

**Air Conditioning \***

☐ Okay    ☐ Repair/Replace    ☐ N/A

**Key Fobs Working \***

☐ Okay    ☐ Repair/Replace    ☐ N/A

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## Equipment Checks

**Jack & Wrench \***

☐ Present    ☐ Missing    ☐ N/A

**Locking Wheel Nut Location**

**Parcel Shelf \***

☐ Present    ☐ Missing    ☐ N/A

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**Exterior Checks**

**Wiper Blades \***

☐ Okay    ☐ Replace    ☐ N/A

**Bonnet \***

☐ Okay    ☐ Repair    ☐ N/A

**Boot \***

☐ Okay    ☐ Repair    ☐ N/A

**Door Locks \***

☐ Okay    ☐ Repair    ☐ N/A

**Central Locking \***

☐ Okay    ☐ Repair    ☐ N/A

**Exhaust \***

☐ Okay    ☐ Repair    ☐ N/A

**Fuel Cap \***

☐ Okay    ☐ Repair    ☐ N/A

**Aerial \***

☐ Okay    ☐ Repair    ☐ N/A

**Wing Mirrors \***

☐ Okay ☐ Repair ☐ N/A

**Windscreen Condition \***

☐ Okay ☐ Chip ☐ Crack ☐ Replace

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**Tyres & Wheels**

**Tyre Size Front \***

**Tyre Size Rear \***

**Runflat Tyres \***

☐ Yes ☐ No

**Tyre Depth - Front Left (mm) \***

**Tyre Depth - Front Right (mm) \***

**Tyre Depth - Rear Left (mm) \***

**Tyre Depth - Rear Right (mm) \***

Brake Pad Depth - Front Left (mm) \*

Brake Pad Depth - Front Right (mm) \*

Brake Pad Depth - Rear Left (mm) \*

Brake Pad Depth - Rear Right (mm) \*

Wheels Condition \*

☐ Good ☐ Minor Damage ☐ Needs Refurb

Tyre Pressure/Valves \*

☐ Okay ☐ Adjusted ☐ Issue

Brake Discs \*

☐ Okay ☐ Worn ☐ Replace

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## Light Checks

Headlights \*

☐ Okay ☐ Replace Bulb ☐ Repair

### Brake Lights \*

☐ Okay ☐ Replace Bulb ☐ Repair

### Fog Lights \*

☐ Okay ☐ Replace Bulb ☐ N/A

### Reverse Lights \*

☐ Okay ☐ Replace Bulb ☐ Repair

### Indicators \*

☐ Okay ☐ Replace Bulb ☐ Repair

### Number Plate Lights \*

☐ Okay ☐ Replace Bulb ☐ Repair

### Hazard Lights \*

☐ Okay ☐ Repair

### Interior Lights \*

☐ Okay ☐ Replace Bulb ☐ Repair

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## Road Test

### Parking Brake \*

☐ Okay ☐ Adjust ☐ Repair

### Steering Effort \*

☐ Normal ☐ Heavy ☐ Light



**Tracking \***

☐ Okay ☐ Needs Alignment

**Cruise Control \***

☐ Okay ☐ Not Working ☐ N/A

**Odometer Matches \***

☐ Yes ☐ No

**Heaters Working \***

☐ Okay ☐ Not Working

**Steering Vibration \***

☐ None ☐ Minor ☐ Significant

**Brake Wobble \***

☐ None ☐ Minor ☐ Significant

**Suspension \***

☐ Okay ☐ Noisy ☐ Repair

**CV Joints \***

☐ Okay ☐ Clicking ☐ Replace

**Clutch \***

☐ Okay ☐ Slipping ☐ N/A (Auto)

**Gear Change \***

☐ OK ☐ Repair

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## Engine Checks

### Oil Level \*

☐ Okay ☐ Low ☐ Topped Up

### Brake Fluid \*

☐ Okay ☐ Low ☐ Topped Up

### Screen Wash \*

☐ Okay ☐ Low ☐ Topped Up

### Coolant Level \*

☐ Okay ☐ Low ☐ Topped Up

### Power Steering Fluid \*

☐ Okay ☐ Low ☐ N/A (Electric)

### Battery Condition \*

☐ Good ☐ Weak ☐ Replace

### Ignition \*

☐ Okay ☐ Issue

### Fuel System \*

☐ Okay ☐ Leak ☐ Issue

### Radiator \*

☐ Okay ☐ Leak ☐ Damage

### Cooling Fan \*

☐ Working ☐ Not Working

### DPF Soot Level

☐ OK ☐ Repair/Replace

## Issues Found

Add issues that need attention. These will be automatically added to the vehicle's issue list.

+ Add Issue

## Sign-off

### Notes / Recommendations

### Photos


CHOOSE FILE

No file chosen

### PDI Carried Out By \*

Date \*

dd/mm/yyyy



Inspector Signature \*

Please sign in the box above

Clear

Submit