



PDI (Pre-Delivery Inspection)

Complete all sections of this Pre-Delivery Inspection before vehicle handover.

Vehicle Information

Vehicle Registration *

Lookup

Make *

Model *

Mileage *

Colour *

Number of Keys *

- 1 2 3+
-

Interior Checks

Seat Adjustment *

- Okay Repair/Replace N/A

Seat Belts *

- Okay Repair/Replace N/A

Sun Visor/Sunroof *

- Okay Repair/Replace N/A

Glove Box *

- Okay Repair/Replace N/A

Windows Front/Rear *

- Okay Repair/Replace N/A

Wipers *

- Okay Repair/Replace N/A

Washer System *

- Okay Repair/Replace N/A

Sat Nav *

- Okay Repair/Replace N/A

Horn *

Okay Repair/Replace N/A

Fuel Gauge *

Okay Repair/Replace N/A

Temp Gauge *

Okay Repair/Replace N/A

Dash Lights *

Okay Repair/Replace N/A

Audio System *

Okay Repair/Replace N/A

Steering Wheel Controls *

Okay Repair/Replace N/A

Rear Camera *

Okay Repair/Replace N/A

Parking Sensors Front *

Okay Repair/Replace N/A

Parking Sensors Rear *

Okay Repair/Replace N/A

Clock *

Okay Repair/Replace N/A**Steering Tilt/Lock *** Okay Repair/Replace N/A**12V Outlet *** Okay Repair/Replace N/A**Mirrors *** Okay Repair/Replace N/A**Heated Seats *** Okay Repair/Replace N/A**Air Conditioning *** Okay Repair/Replace N/A**Key Fobs Working *** Okay Repair/Replace N/A**Equipment Checks****Jack & Wrench *** Present Missing N/A**Locking Wheel Nut Location**

Parcel Shelf *

- Present Missing N/A

Exterior Checks**Wiper Blades ***

- Okay Replace N/A

Bonnet *

- Okay Repair N/A

Boot *

- Okay Repair N/A

Door Locks *

- Okay Repair N/A

Central Locking *

- Okay Repair N/A

Exhaust *

- Okay Repair N/A

Fuel Cap *

- Okay Repair N/A

Aerial *

- Okay Repair N/A

Wing Mirrors *

- Okay Repair N/A

Windscreen Condition *

- Okay Chip Crack Replace

Tyres & Wheels

Tyre Size Front ***Tyre Size Rear *****Runflat Tyres ***

- Yes No

Tyre Depth - Front Left (mm) ***Tyre Depth - Front Right (mm) *****Tyre Depth - Rear Left (mm) *****Tyre Depth - Rear Right (mm) ***

Brake Pad Depth - Front Left (mm) *

Brake Pad Depth - Front Right (mm) *

Brake Pad Depth - Rear Left (mm) *

Brake Pad Depth - Rear Right (mm) *

Wheels Condition *

- Good Minor Damage Needs Refurb

Tyre Pressure/Valves *

- Okay Adjusted Issue

Brake Discs *

- Okay Worn Replace

Light Checks

Headlights *

- Okay Replace Bulb Repair

Brake Lights *

- Okay Replace Bulb Repair

Fog Lights *

- Okay Replace Bulb N/A

Reverse Lights *

- Okay Replace Bulb Repair

Indicators *

- Okay Replace Bulb Repair

Number Plate Lights *

- Okay Replace Bulb Repair

Hazard Lights *

- Okay Repair

Interior Lights *

- Okay Replace Bulb Repair

Road Test**Parking Brake ***

- Okay Adjust Repair

Steering Effort *

- Normal Heavy Light

Tracking *

Okay Needs Alignment

Cruise Control *

Okay Not Working N/A

Odometer Matches *

Yes No

Heaters Working *

Okay Not Working

Steering Vibration *

None Minor Significant

Brake Wobble *

None Minor Significant

Suspension *

Okay Noisy Repair

CV Joints *

Okay Clicking Replace

Clutch *

Okay Slipping N/A (Auto)

Gear Change *

OK

OK

 Repair

Engine Checks

Oil Level * Okay Low Topped Up**Brake Fluid *** Okay Low Topped Up**Screen Wash *** Okay Low Topped Up**Coolant Level *** Okay Low Topped Up**Power Steering Fluid *** Okay Low N/A (Electric)**Battery Condition *** Good Weak Replace**Ignition *** Okay Issue**Fuel System *** Okay Leak Issue

Radiator *

Okay Leak Damage

Cooling Fan *

Working Not Working

DPF Soot Level

OK Repair/Replace

Issues Found

Add issues that need attention. These will be automatically added to the vehicle's issue list.

 Add Issue

Sign-off

Notes / Recommendations**Photos**

CHOOSE FILE No file chosen

PDI Carried Out By *

Date *

dd/mm/yyyy



Inspector Signature *

A large, empty rectangular box with a thin gray border, designed for drawing a signature.

Please sign in the box above

[Clear](#)

[Submit](#)