



KLS GOGTE INSTITUTE OF TECHNOLOGY

Second Internal Assessment Test Schedule

Sl.No	Date	Semester	Dept	Session	Timing
1	8/12/2020	3	CS/IS/ME/AE EC/EE/CIV/ARCH	Session 1	10.15 am to 12.00 noon
2	8/12/2020		CS/IS/ME/AE EC/EE/CIV/ARCH	Session 2	2.00 pm to 3.45 pm
3	9/12/2020		CS/IS/ME/AE EC/EE/CIV/ARCH	Session 1	10.15 am to 12.00 noon
4	9/12/2020		CS/IS/ME/AE EC/EE/CIV/ARCH	Session 2	2.00 pm to 3.45 pm
5	10/12/2020		CS/IS/ME/AE EC/EE/CIV/ARCH	Session 1	10.15 am to 12.00 noon
6	10/12/2020		CS/IS/ME/AE EC/EE/CIV/ARCH	Session 2	2.00 pm to 3.45 pm

NOTE:

1. Mathematics for 3 sem students should have different QPs based on dates & timings.
2. Environmental Studies/ Kannada for 3 sem students of all departments should have different QPs based on dates & timings..
3. There may be clashes of IA test slot for Re-registered students. In such a case, their IA test can be conducted in consultation with Faculty member at a suitable time decided by the department, within these 3 days.
4. The Google meeting link should be created by the department and circulated among students in advance in the following format. 15 to 20 students can be mapped to an invigilator and invigilation chart to be prepared accordingly by the department. The session can be recorded for future reference.

Invigilator	USN	Meeting ID
Invigilator 1	2GI18CS001 to 2GI18CS015	333-618-301
Invigilator 2	2GI18CS016 to 2GI18CS030	328-684-885

5. DECLARATION BY CANDIDATE (TO BE WRITTEN BY HAND, SCANNED & UPLOADED DURING ONLINE THEORY EXAM)

1. Student Name	
2. USN	
3. B.E./M.Tech/MBA/MCA	
4. Semester	
5. Course Name	
6. Course Code	
7. Name of the College	
8. Date and Time of Examination: dd/mm/yy; hrs: min	
9. Mobile Number	
I hereby declare that the above mentioned information is true to the best of my knowledge. Also I agree to abide by all the regulations for the online exam framed by the college.	
10. Signature of Candidate	

6. As the examination is conducted by proctoring method, until and unless the proctor instructs, the students are not supposed to leave the online examination.

7. **The student will be appearing for the exam with two devices viz one laptop and one smartphone or with two smartphones.**

8. **Students who do not have 2 devices can use 1 device.** However they need to note down the Questions at the beginning (in 10 minutes) and keep the device for monitoring by invigilator for the rest of the session. Later use the same device to scan & upload the pdf of script. **However please note that this arrangement is for IA test ONLY, for SEE 2 devices are mandatory.**

- a. Laptop/ Smartphone to be placed 6 feet away as shown in the figure below so that invigilator can see the student, papers and the surroundings.



- b. Another Smartphone (if available) besides candidate (some distance away) to check QP and scan answer script.
- c. Pen, paper, geometry box on table.

- d. No one around the student.
- e. Clear background and visibility in room.
- f. Good lighting in room.
- g. Only water bottle to be carried.
- h. Do not use unfair means during examination like using mobile for other app support, using google etc. It will result in disqualification and the examination authorities reserves the right to book the candidate in Malpractice case.
- i. The following brief steps for students to upload IA test document in Google classroom.
 - 1. Login to their Google classroom and select respective IA test.
 - 2. After completing the exam, scan and upload the pdf of the handwritten IA test in “Your work” within the given time schedule.
 - 3. All the above needs to be done in the Classwork tab.