

OFFICE OF THE BUILDING OFFICIAL

ARCHITECTURAL PERMIT

APPLICATION NO.

AP NO

BUILDING PERMIT NO.

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BOX1 (TO BE ACCOMPLISHED IN PRINT BY THE OWNER/APPLICANT)

OWNER/APPLICANT		LAST NAME		FIRST NAME		M.I.		TIN					
FOR CONSTRUCTION OWNED		FORM OF OWNERSHIP		USE OR CHARACTER OF OCCUPANCY									
BY AN ENTERPRISE													
ADDRESS:		NO.,		STREET,		BARANGAY,		CITY		ZIP CODE		CONTACT NO./EMAIL ADDRESS	
LOCATION OF CONSTRUCTION:		LOT NO.		BLK NO.		TCT NO.		TAX DEC. NO.					
STREET				BARANGAY									
SCOPE OF WORK													
<input type="checkbox"/> NEW CONSTRUCTION		<input type="checkbox"/> RENOVATION				<input type="checkbox"/> RAISING							
<input type="checkbox"/> ERECTION		<input type="checkbox"/> CONVERSION				<input type="checkbox"/> ACCESSORY BUILDING/STRUCTURE							
<input type="checkbox"/> ADDITION		<input type="checkbox"/> REPAIR				<input type="checkbox"/> OTHERS (Specify)							
<input type="checkbox"/> ALTERATION		<input type="checkbox"/> MOVING											

BOX2 (TO BE ACCOMPLISHED BY THE DESIGN PROFESSIONAL)

1. ARCHITECTURAL FACILITIES AND OTHER FEATURES PURSUANT TO BATAS PAMBANSA BILANG 344 , REQUIRING CERTAIN BUILDINGS, INSTITUTIONS, ESTABLISHMENTS AND PUBLIC UTILITIES TO INSTALL FACILITIES AND OTHER DEVICES.															
<input type="checkbox"/> STAIRS		<input type="checkbox"/> WASH ROOMS AND TOILETS		<input type="checkbox"/> SWITCHES, CONTROLS, BUZZERS		<input type="checkbox"/> DRINKING FOUNTAINS									
<input type="checkbox"/> WALKWAYS		<input type="checkbox"/> LIFTS/ELEVATORS		<input type="checkbox"/> HANDRAILS		<input type="checkbox"/> PUBLIC TELEPHONES									
<input type="checkbox"/> CORRIDORS		<input type="checkbox"/> RAMPS		<input type="checkbox"/> THRESHOLDS		<input type="checkbox"/> SEATING ACCOMMODATIONS									
<input type="checkbox"/> DOORS, ENTRANCES & THRESHOLDS		<input type="checkbox"/> PARKING AREAS		<input type="checkbox"/> FLOOR FINISHES		<input type="checkbox"/> OTHERS (Specify)									
2. PERCENTAGE OF SITE OCCUPANCY				3. CONFORMANCE TO FIRE CODE OF THE PHILIPPINES (P.D. 1185)											
PERCENTAGE OF BUILDING FOOTPRINT %				<input type="checkbox"/> NUMBER AND WIDTH OF EXIT DOORS				<input type="checkbox"/> FIRE WALLS				<input type="checkbox"/> OTHERS (Specify)			
PERCENTAGE OF IMPERVIOUS SURFACE AREA %				<input type="checkbox"/> WIDTH OF CORRIDORS				<input type="checkbox"/> FIRE FIGHTING AND SAFETY FACILITIES							
PERCENTAGE OF UNPAVED SURFACE AREA %				<input type="checkbox"/> DISTANCE TO FIRE EXITS				<input type="checkbox"/> SMOKE DETECTORS							
OTHERS (Specify)				<input type="checkbox"/> ACCESS TO PUBLIC STREET				<input type="checkbox"/> EMERGENCY LIGHTS							

BOX 3

DESIGN PROFESSIONAL, PLANS AND SPECIFICATION	
Date: _____	
ARCHITECT (Signed and Sealed Over Printed name)	
Address	
IAPOA No.	Validity
PRC No.	Validity
PTR No.	Date Issued
Issued at	TIN

BOX 4

SUPERVISOR / IN-CHARGE OF ARCHITECTURAL WORKS	
Date: _____	
ARCHITECT (Signed and Sealed Over Printed name)	
Address	
IAPOA No.	Validity
PRC No.	Validity
PTR No.	Date Issued
Issued at	TIN

BOX 5

BUILDING OWNER		
Date: _____		
(Signature over Printed name)		
Address		
C.T.C. No.	Date Issued	Place Issued

BOX 6

WITH MY CONSENT: LOT OWNER		
Date: _____		
(Signature over Printed name)		
Address		
C.T.C. No.	Date Issued	Place Issued

NOTE: THIS PERMIT MAY BE CANCELLED OR REVOKED PURSUANT TO SECTIONS 305 AND 306 OF THE "NATIONAL BUILDING CODE".

TO BE ACCOMPLISHED BY THE PROCESSING AND EVALUATION DIVISION
BOX 7

RECEIVED BY	DATE
<div>FIVE (5) SETS OF ARCHITECTURAL DOCUMENTS</div> <div><div><div><input type="checkbox"/> 1. VICINITY MAP/LOCATION PLAN WITHIN A TWO-KILOMETER RADIUS</div><div><input type="checkbox"/> 2. SITE DEVELOPMENT PLAN</div><div><input type="checkbox"/> 3. PERSPECTIVE</div><div><input type="checkbox"/> 4. FLOOR PLANS</div><div><input type="checkbox"/> 5. ELEVATIONS, AT LEAST FOUR (4)</div><div><input type="checkbox"/> 6. SECTIONS, AT LEAST TWO (2)</div><div><input type="checkbox"/> 7. CEILING PLANS SHOWING LIGHTING FIXTURES AND DIFFUSERS</div></div><div><div><input type="checkbox"/> 8. DETAILS OF RAMPS, PARKING FOR THE DISABLED, STAIRS, FIRE ESCAPES, CABINETS AND PARTITIONS</div><div><input type="checkbox"/> 9. SCHEDULE OF DOORS AND WINDOWS</div><div><input type="checkbox"/> 10. SCHEDULE OF FINISHES FOR FLOORS, CEILINGS AND WALLS</div><div><input type="checkbox"/> 11. ARCHITECTURAL INTERIOR</div><div><input type="checkbox"/> 12. SPECIFICATIONS</div><div><input type="checkbox"/> 13. COST ESTIMATE</div><div><input type="checkbox"/> 14. OTHERS (Specify)</div></div></div> <div></div> <div></div>	

BOX 8

PROGRESS FLOW					
	IN		OUT		PROCESSED BY:
	DATE	TIME	DATE	TIME	
ARCHITECTURAL DRAWINGS					
SPECIFICATIONS					
OTHERS (Specify)					

BOX 9

ACTION TAKEN:

PERMIT IS HEREBY ISSUED SUBJECT TO THE FOLLOWING:

1.

That under Article 1723 of the Civil Code of the Philippines, the architect (and engineer) who drew up the plans and specifications for the building/structure is responsible for damages if within fifteen (15) years from the completion of the building/structure, the same should collapse due to defect in the plans or specifications or defects in the ground. The engineer or architect who supervises the construction shall be solidarily liable with the contractor should the edifice collapse due to defect in the construction or the use of inferior materials.
2.

That the proposed architectural works shall be in accordance with the architectural plans filed with this Office and in conformity with the latest Architectural Code of the Philippines, the National Building Code and its IRR.
3.

That prior to any construction activity, a duly accomplished prescribed “**Notice of Construction**” shall be submitted to the Office of the Building Official.
4.

That upon completion of the construction, the licensed full-time inspector and supervisor/in-charge of construction works shall submit the entry to the logbook duly signed and sealed to the building official including as-built plans and other documents, and shall also accomplish the Certificate of Completion stating that the architectural works conform to the provision of the Architectural Code, the National Building Code and its IRR.
5.

That this permit is null and void unless accompanied by the building permit.

PERMIT ISSUED BY:

ROY N. NIONES, CE

Municipal Engineer

BUILDING OFFICIAL

Date _____