**SO, MARIBETH B.**

Zone-5 San Vicente, Tabaco City

09072833253

[somaribeth@yahoo.com.ph](mailto:somaribeth@yahoo.com.ph)

**OBJECTIVE**

To be hired on a fulltime position that is suitable to my skills and knowledge

**EDUCATIONAL BACKGROUND**

**Tertiary :** E-Transcribe Educational System, Inc. (MTC Academy-Albay) 2013-2015

Benig Bldg., Gen. Luna St., Tabaco City

**Secondary :** Tabaco National High School 2011-2012

Panal, Tabaco City

**Primary :** San Vicente Elementary School 2007-2008

San Vicente, Tabaco City

**PERSONAL INFORMATION**

Birthday : November 19,1995

Birth place : San Vicente, Tabaco City

Age : 19 years old

Height : 5’2

Weight : 40 kgs.

Civil Status : Single

Citizenship : Filipino

Religion : Roman Catholic

Language Spoken : Bikol, Tagalog, English

Mother : Melita So

Father : Wilson So

**SKILLS**

* Oriented in Microsoft Office Application such as:
* Microsoft Office Word
* Microsoft Office Excel
* Microsoft Office PowerPoint
* Microsoft Office Access
* Oriented in Visual Basic 6.0

**REFERENCES**

**Ms. Mary Rose Basilla**

(MTC Marketing Assistant)

09487679133

**Ms. Shonalie Derit**

(MTC Asst. Registrar)

09078421704

**Mrs. Leoncia Yap**

(MTC Cashier)

09108444477

I hereby certify that the information above are true and correct.

For verification of my qualifications, you can contact the references I have stated herein.

**MARIBETH SO**

Applicant