

PROJECT PROPOSAL FORMAT

I. GENERAL INFORMATION

1. Project Title :

2. Project Site  
Sitio :  
Municipality :  
Province :  
Barangay :  
Congressional District :  
Region :

3. Project Basis/es :

4. Total Project Cost :  
Direct :  
Indirect :

5. Source of Fund/  
Budget Year :

6. Estimated Number of Partner  
Beneficiaries per  
IP Group :  

Direct Beneficiaries:  
2023

Beneficiaries	Total	Male	Female
IP Group			
PWD			
Children			
PWD			
Youth			
PWD			
Adult			
PWD			
Older			
PWD			

2025

Beneficiaries	Total	Male	Female
IP Group			
PWD			
Children			
PWD			
Youth			
PWD			
Adult			
PWD			
Older			
PWD			

Indirect Beneficiaries:  
2024

Beneficiaries	Total	Male	Female
IP Group			
PWD			
Children			
PWD			
Youth			
PWD			
Adult			
PWD			
Older			
PWD			

7. Core Program and  
Sub-program  
Addressed :

8. Project Status : ( X ) Proposed ( ) On-going ( ) Continuing ( ) Terminating ( ) Coordinated

9. Project  
Stakeholders and  
Address :

Name	Office	Address	Contact Number

10. Proponent/s and Address

:

Name	Office	Address	Contact Number

11. Project Duration

Target date of start

:

Target date of completion

:

12. Mode of Implementation

:

( ) by administration

( ) by contract

13. Implementer and Address

:

Name	Office	Address	Contact Number

II. BACKGROUND AND RATIONALE

III. OBJECTIVES:

IV. PROJECT DESCRIPTION

V. PROJECT IMPLEMENTATION AND MONITORING AND EVALUATION STRATEGIES

VI. POTENTIAL RISK

VII. SUSTAINABILITY PLAN

VIII. BUDGETARY REQUIREMENTS (Estimates):

- IX. ATTACHMENTS
- a. Project Procurement Management Plan (PPMP)– PPF 1a (Annex B)
  - b. Project Implementation Plan/Gantt Chart – PPF 1b (Annex C)
  - c. Summary of Expenditures – PPF 1c (Annex D)
  - d. List of Beneficiaries – PPF 1d (Annex E)
  - e. Other attachments – page/portion of the plan as project basis; plan, bills of materials and vicinity map for Infrastructure, Return of Investments for livelihood and other similar projects

Prepared by:

Evaluated by:

Confirmed by:

CSC Staff

Provincial Officer

IPS/IPO Heads/IP Leader/Elder

Validated by:

Endorsed by:

Regional Staff

Regional Director

Recommending approval:

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Executive Director

Approved:

\_\_\_\_\_  
Chairperson