

ISHRAT REZA

CONTACT



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Ishrat Reza



PERSONAL STATEMENT

I am a hardworking, self-motivated & punctual final year BBA student majoring in both Marketing & E-commerce. I prefer working in an organized manner & not leave anything to the last minute. Seeking for a role to build up my career growth, broaden up my knowledge & gain more experiences.

IT SKILLS

1. Proficient in Microsoft Word, Excel, Access, Project and Power Point, Canva, UX designing, Online Marketing.
2. Internet: Social Networking, Browsing & E-mail literacy.

LANGUAGE SKILLS

- **Bangla:** Native Speaker.
- **English:** Proficient.

PERSONAL SKILLS

- Well Organized & Punctual.
- Good Communication skills & Presentation skills.
- Enthusiastic & Target Oriented.
- Self- motivated & Effective team player.

ACTIVITIES

- **February 2007- February 2011:** Volunteer, Bangladesh Girl Guides Association.
- Participated in the 5th Local Guide Camp, 2007.
- **February 2013- July 2014:** Member, Khulna Photographic Society.
- BRAC University Drama & Theater Forum: Performer.

ACHIEVEMENTS

- **14 February, 2013:** Special Award, PHOTOGRAPHY COMPETITION & EXHIBITION 2013, Khulna Photographic Society.

ACADEMIC QUALIFICATION

2014 – On going: Bachelor of Business Administration

Major Area: Marketing, E-Business

Institute: BRAC University, Mohakhali, Dhaka

CPGA: 84 credits on going with CGPA 2.49

2011 – 2012: Higher Secondary Certificate Examination, 2013

Institute: Government Girls' College, Khulna.

Result: G.P.A. 4.50 (Business Studies)

2009- 2010: Secondary School Certificate Examination, 2011

Institute: Govt. Coronation Secondary Girls' School, Khulna.

Result: G.P.A. 5.00 (Business Studies)

REFERENCE

MS. MAHREEN MAMOON

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