

# Cade Ogletree

## **IT Specialist - Crandall Independent School District**

Seagoville, TX 75159

[cadeogletree09@gmail.com](mailto:cadeogletree09@gmail.com)

214-533-8809

To obtain a full-time position in the field of information technology with an emphasis on developing IT solutions to solve business problems.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

## Work Experience

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### **IT Specialist**

Crandall Independent School District

August 2016 to Present

- Maintain, repair and/or replace all technology equipment within several campuses in the district.
- Promptly respond to service desk tickets.
- Communicate troubleshooting tips with district staff and educate on new software/hardware when necessary.
- Volunteered to learn and take lead on the districts first inventory management system and populated over 3,000 assets upon installation.
- Assisted with the districts first rollout of Chrome devices and tracked over 4,000 devices throughout the deployments.
- Researched and developed more efficient methods of deploying annual imaging projects by programming automated technology devices.
- Obtained certifications and trainings in order to further assist the teaching staff, including Google for Education - Certified Educator Levels 1 and 2.

## Education

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### **B.S. in Music & Worship**

Arlington Baptist College - Arlington, TX

August 2009 to May 2013

## Skills

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Inventory Management, ACTIVE DIRECTORY, HELP DESK, MICROSOFT OFFICE, MS OFFICE

## Additional Information

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### SKILLS & ABILITIES

Active Directory • Windows • Strong Technical and Interpersonal Communication • Desktop Support  
• Hardware • Help Desk • Installation • Microsoft Office • Problem Solving • Inventory Management •  
Team Oriented • Time Management •