

RAGHAD ALSHANQEETI

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SUMMARY

Motivated Management Information Systems (MIS) student seeking a Cooperative Training (COOP) opportunity to apply academic knowledge and gain practical experience. Skilled in project management, system analysis, and UI/UX design. A detail-oriented, team-driven professional with a passion for technology and data analysis, eager to contribute to impactful projects.

TECHNICAL SKILLS

Programming & Development

- HTML, CSS, JavaScript, Python, SQL

Data Analysis

- Excel, Power BI, Data Visualisation

Web Development

- UI/UX Design, Responsive Design, Front-End Development

Tools & Technologies

- Microsoft Office Suite, SAP ERP, GitHub, Figma, Adobe Photoshop

EDUCATION

Yanbu Industrial College

Expected May, 2025

Bachelor of Science in Management Information Systems (MIS)

Relevant Coursework: System Analysis & Design, ERP/SAP Systems, Project Management, Data & Information Structure, Data Analysis

PROJECTS

UI/UX Designer & Project Lead StuCore App Development Project

Feb 2024

- Led design and development, resulting in a 20% increase in user engagement.
- Integrating course management, assignment tracking, and virtual classroom features to enhance student success.

Saudi Arabia's History Carousel Interactive Carousel Website

Aug 2024

- Developed an interactive carousel website for Saudi Arabia's 94th National Day.
- Showcasing key historical moments from the 1930s to 2024 using HTML, CSS, and JavaScript for a seamless user experience.

VOLUNTEER EXPERIENCE

Receptionist/Medical Secretary

Yanbu, Saudi Arabia

Yanbu General Hospital

July – Aug 2024

- Managed front-desk operations, handled patient record systems, and improved the hospital's patient management workflow using digital tools.

Administrative Assistant

Yanbu, Saudi Arabia

Al Dewanlih Foundation

Sep 2024 – Present

- Managed the datasets, conducted data cleaning, and created data visualizations to support informed decision-making by the leadership team.

CERTIFICATIONS

Microsoft Power BI Professional Certificate

Jan, 2024

- Skills: Data Mining, Data Visualization, Data Modeling, Extract, Transform, Load (ETL), Power BI
- Credential ID: 49LRXS5FG7MV

SAP Technology Consultant Professional Certificate

Feb, 2024

- Skills: Business Analysis, Cloud Computing, Software as a Service (SaaS), Supply Chain and Logistics, Strategy and Operations
- Credential ID: 39K9RR4YFFVG

IBM Data Analyst Professional Certificate

June, 2024

- Skills: Data Analysis, Excel, Python, Machine Learning Basics, SQL and Database Management, Project Management
- Credential ID: X2R2GRLHT4G9

ADDITIONAL

Languages: Arabic (Native), English (Fluent)

Soft Skills: Communication, Adaptability, Team Leadership, Problem-Solving, Attention to Detail, Creative Thinking, Time Management