



DEPARTMENT OF HEALTH & HUMAN SERVICES

Provider Reimbursement Review Board
1508 Woodlawn Drive, Suite 100
Baltimore, MD 21207
410-786-2671

April 24, 2020

Randall Gienko
Senior Consultant
Strategic Reimbursement Group, LLC
360 W. Butterfield Road
Suite 310
Elmhurst, IL 60126

Danene Hartley
Appeals Lead
National Government Services, Inc. (J-6)
MP: INA 101-AF42
P.O. Box 6474
Indianapolis, IN 46206-6474

RE: Acknowledgement and Critical Due Dates Notice
Northwestern Memorial Hospital
Provider Number: 14-0281
Appealed Period: FYE 08/31/2013
PRRB Case Number: 20-1599

Dear Mr. Gienko and Ms. Hartley:

On April 24, 2020, the Provider Reimbursement Review Board ("Board") received the Provider's appeal request, to which the Board assigned case number 20-1599. Parties must reference the case number and provider information on all correspondence with the Board.

The parties are responsible for pursuing the appeal in accordance with the [Board's Rules](#).¹ The parties must meet the following due dates regardless of any outstanding jurisdictional challenges, motions, or subpoena requests. If the Provider misses any of its due dates, the Board will dismiss the appeal. If the Medicare Contractor fails to meet its deadlines, the Board will take actions described under 42 C.F.R. § 405.1868.

Due Dates and Required Documents

December 20, 2020

Provider's Preliminary Position Paper – For each issue, the position paper must state the material facts that support the appealed claim, identify the controlling authority (e.g., statutes, regulations, policy, or case law), and provide arguments applying the material facts to the controlling authorities. This filing must include any exhibits the Provider will use to support its position and a statement indicating how a good faith effort to confer was made in accordance with 42 C.F.R. § 405.1853. See [Board Rule 25](#).

OR

Proposed Joint Scheduling Order ("PJSO") – This document must memorialize the written agreements between the parties and propose a scheduling plan covering all pre-hearing and hearing dates. It must be signed by both parties and request a hearing month and year. See [Board Rule 24](#).

¹ See <https://www.cms.gov/Regulations-and-Guidance/Review-Boards/PRRBReview/index.html>.

April 19, 2021

Medicare Contractor's Preliminary Position Paper – For each issue, the position paper must state the material facts that support the Medicare Contractor's adjustments, identify the controlling authority (e.g., statutes, regulations, policy, or case law), and provide arguments applying the material facts to the controlling authorities. This filing must include any exhibits the Medicare Contractor will use to support its position and a statement indicating how a good faith effort to confer was made in accordance with 42 C.F.R. § 405.1853. See [Board Rule 25](#).

Hearing Date and Final Position Papers

Prior to the hearing date, the Board will send a Notice of Hearing to notify the parties of the specific time, date, and location of the hearing. The Notice of Hearing will also establish due dates for the final position papers.

Sincerely,



Christine M. Blowers
Director
Division of Systems & Case Management
Office of Hearings

cc: Wilson C. Leong, Federal Specialized Services