



DEPARTMENT OF HEALTH & HUMAN SERVICES

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Provider Reimbursement Review Board  
1508 Woodlawn Drive, Suite 100  
Baltimore, MD 21207  
410-786-2671

April 23, 2020

Randall Gienko  
Senior Consultant  
Strategic Reimbursement Group, LLC  
360 W. Butterfield Road  
Suite 310  
Elmhurst, IL 60126

Danene Hartley  
Appeals Lead  
National Government Services, Inc. (J-6)  
MP: INA 101-AF42  
P.O. Box 6474  
Indianapolis, IN 46206-6474

RE: Acknowledgement and Critical Due Dates Notice  
Northwestern Memorial Hospital  
Provider Number: 14-0281  
Appealed Period: FYE 08/31/2012  
PRRB Case Number: 20-1593

Dear Mr. Gienko and Ms. Hartley:

On April 23, 2020, the Provider Reimbursement Review Board ("Board") received the Provider's appeal request, to which the Board assigned case number 20-1593. Parties must reference the case number and provider information on all correspondence with the Board.

The parties are responsible for pursuing the appeal in accordance with the [Board's Rules](#).<sup>1</sup> The parties must meet the following due dates regardless of any outstanding jurisdictional challenges, motions, or subpoena requests. If the Provider misses any of its due dates, the Board will dismiss the appeal. If the Medicare Contractor fails to meet its deadlines, the Board will take actions described under 42 C.F.R. § 405.1868.

Due Dates and Required Documents

**December 19, 2020**

Provider's Preliminary Position Paper – For each issue, the position paper must state the material facts that support the appealed claim, identify the controlling authority (e.g., statutes, regulations, policy, or case law), and provide arguments applying the material facts to the controlling authorities. This filing must include any exhibits the Provider will use to support its position and a statement indicating how a good faith effort to confer was made in accordance with 42 C.F.R. § 405.1853. See [Board Rule 25](#).

OR

Proposed Joint Scheduling Order ("PJSO") – This document must memorialize the written agreements between the parties and propose a scheduling plan covering all pre-hearing and hearing dates. It must be signed by both parties and request a hearing month and year. See [Board Rule 24](#).

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<sup>1</sup> See <https://www.cms.gov/Regulations-and-Guidance/Review-Boards/PRRBReview/index.html>.

**April 18, 2021**

Medicare Contractor's Preliminary Position Paper – For each issue, the position paper must state the material facts that support the Medicare Contractor's adjustments, identify the controlling authority (e.g., statutes, regulations, policy, or case law), and provide arguments applying the material facts to the controlling authorities. This filing must include any exhibits the Medicare Contractor will use to support its position and a statement indicating how a good faith effort to confer was made in accordance with 42 C.F.R. § 405.1853. See [Board Rule 25](#).

Hearing Date and Final Position Papers

Prior to the hearing date, the Board will send a Notice of Hearing to notify the parties of the specific time, date, and location of the hearing. The Notice of Hearing will also establish due dates for the final position papers.

Sincerely,



Christine M. Blowers  
Director  
Division of Systems & Case Management  
Office of Hearings

cc: Wilson C. Leong, Federal Specialized Services