Design Concept for Model 4 – 21 Nov 2016

This is the Landing Page/Home Page.
The User can:
1. See every project in the database. This is for all OUs and for every Project Status.
2. Edit any project they see under All Projects.
3. Find a project by using the Find Projects service in the upper-right.
4. Choose any of the options under **What would you like to do?** [Important note – these do not run in sequence. A User can choose any option.]

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Home

Find Projects 🔍

What would you like to do?

❯ I want to see everything related to my Operating Unit.

❯ I want to work on a Results Framework, a Results Chain or a Theory of Change

❯ I have an idea for a new project so I want to create a Project Purpose Statement

❯ I want to convert a Project Purpose Statement into a Project Design Plan or I want to create a new Project Design Plan

❯ I want to edit an existing Project

❯ I want to work on tasks in my Task List

All Projects

Project ID	Title		Estimated Fund	Stage	Action
000003	Access To Potable Water In South-Western Coastal Areas Where The Water Table Is Polluted		$53,601,235	Opportunity	✏️ 🗑️

Showing 1 to 1 of 1 entries

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If the User chooses the option highlighted by the Red Arrow below, filter the results for every option so that they see only data where the OU ID# in the data is the same as the OU ID# in their personnel record. Display a message that says "Showing projects related to [*insert the name of the OU for the OU ID# in the User's personnel record*]".

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If a User chooses the option highlighted by the Red Arrow below, launch the **Strategic Planning, Indicators and DOAGs/SOAGs** model.

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If a User chooses the option highlighted by the Red Arrow below, launch the **PROJECT PURPOSE STATEMENT PROCESS** described on the next pages.

PROJECT PURPOSE STATEMENT PROCESS

Step One – Collect background information

Highlight the option to ==Collect background information==. Ask User the following question: "Do you have an approved CDCS?"

If User chooses "No":

Display the following text in the **HELP** column: "In the absence of a CDCS, the Mission should use a preliminary Results Frameworks, sector strategies, or other relevant multi-year frameworks to define the project purpose."

Display the following two questions: "Is the Mission implementing programs in non-presence countries?" and "Is the Mission implementing single-sector programs?"

If User chooses "No" to both questions, display the following text in the **HELP** column: Would you like to stop here so that you can check if a CDCS will be approved before you continue with this Project Purpose Statement? You can start this process again later."

If User chooses "Yes", return to **Home** (the landing page.)

If User chooses "No", continue to **Step Two**

If the User chooses "Yes", ask the following question:

Is the CDCS expiring in the next 9 months or is the CDCS being heavily modified?

If User chooses "No", go to **Step Two**:

If the User chooses "Yes", display the following in the **HELP** column: "A Mission must notify its Regional Bureau and PPL of its plans to extend its CDCS at least nine months, but no more than 18 months, before its CDCS expiration date. Notification of an intended extension in less than nine months before the CDCS expiration, due to emergency circumstances will be considered on a case-by-case basis. A request for extension, which is submitted but not approved, cannot serve as a justification for a Mission failing to complete a new CDCS prior to the expiration of its existing CDCS.

Cancel   Save and Proceed to Next Step

Step Two – Create a project purpose statement

Highlight the option to Create a Project Purpose Statement. Present the User with the following data fields below. Display the following in the **HELP** column: "Enter the working title and a draft purpose statement for this proposed project. Choose the Operating Unit where this project would be implemented. If this project originates from another Operating Unit (a pillar bureau, for example), choose the Operating Unit where this project originates. When you are done, press **Save and Proceed to Next Step.**"

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Create a Project Purpose Statement

Collect background information

Create a Project Purpose Statement

Select associated IRs or Sub-IRs

Provide rationale for each IR or Sub-IR

Identify project roles that will be needed

Title of proposed project

Implementing Operating Unit

Originating Operating Unit

Project Purpose Statement

HELP

Cancel   Save and Proceed to Next Step

Step Three – Select associated IRs or Sub IRs

Highlight the option to <mark>Select associated IRs or Sub-IRs</mark>.

> If the User has chosen to see data for the OU ID# in their personnel record, find out if there is an active Frame for the OU and display it.

>> Allow the User to associate this project record to one or more IRs or Sub-IRs.

> If the User has not chosen to see data for the OU ID# in their personnel record, allow the User to choose from a list of OUs. If an active Frame for the OU is found, display it.

>> Allow the User to associate this project record to one or more IRs or Sub-IRs.

> If an active Frame cannot be found, **display the colored text box** below the Frame box and display the following text:

>> An active Framework was not found for [Name of Operating Unit.] Please describe how this project supports one or more IRs or Sub-IRs in the CDCS or other country strategic plan.

Cancel   Save and Proceed to Next Step

Step Four – Provide rationale for each IR or Sub IR

Highlight the option to <mark>Provide rationale for each IR or Sub-IR.</mark> Allow the User to enter text into an unlimited length text field.

Add the following text in the **HELP** column: "Explain why this project will contribute to the Intermediate Result or the Sub-Intermediate Result that you have aligned it to. Also, please provide a description of how contextual conditions relevant to an IR or Sub-IR will be monitored. If you know them now, include a list of any context indicators for monitoring assumptions, or list risks that may affect progress or the operational context in which strategies and projects are being implemented. For additional guidance on context monitoring, see ADS 201.3.5.5.

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Create a Project Purpose Statement

Collect background information

Create a Project Purpose Statement

Select associated IRs or Sub-IRs

Provide rationale for each IR or Sub-IR

Identify project roles that will be needed

Rationale for choosing each IR or Sub-IR

HELP

Cancel   **Save and Proceed to Next Step**

Step Five – Identify project roles that will be needed

Highlight the option to <mark>Identify project roles that will be needed</mark>. Allow the User to enter text into an unlimited length text field. Text should include the role, the level of effort, and the length of time the person will work on the project. For AOR/COR roles, identify which roles will be responsible for which activities (if known).

Add the following text in the **HELP** column: The information that you enter into this area should include the person's role, their level of effort, and the length of time the person will work on the project. For AOR/COR roles, please identify which roles will be responsible for which activities (if known).

Cancel   **Save and Exit**

Return to the **Home** screen (the landing page.)