**WORK PLAN**

FORM 4

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| --- | --- | --- |
| **Research Project Title** | Sample Title | |
| **Implementing Institution** | NASA | |
| **Collaborating Institution** | NASA | |
| **Name of Team Leader** | John Doe | |
| **Project Duration** | 6 months | |
| **Project Staff** | Ada Lovelace Isaac Newton | |
| **Total Project Cost** | 1,000,000 | |
| **Activities** | **Deliverables/Output** | **Due Date** |
| 1. <Insert text here> | <Insert text here> | <Insert text here> |
| 1. <Insert text here> | <Insert text here> | <Insert text here> |
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| **Prepared and**  **Submitted by**  *(to be filled up by the team leader)* | **Reviewed by**  (*to be filled up by RMO Director)* | **Approved by**  (*to be filled up by VPRED)* | **Approved by**  (*to be filled up by external funding agency)* |
|  |  |  |  |
| **JOHN DOE** | **DR. JACKIE D. URRUTIA** | **DR. ANNA RUBY P. GAPASIN** | **<Insert name here>** |