RESEARCH EVALUATION AND MONITORING CENTER

**TERMS OF REFERENCE**

FORM 1

|  |  |  |
| --- | --- | --- |
| **Research Project Title** | {{ProjectTitle}} | |
| **Implementing Institution** | {{ImplementInsti}} | |
| **Collaborating Institution** | {{CollabInsti}} | |
| **Name of Project Leader** | {{ProjectLead}} | |
| **Project Duration** | {{ProjectDur}} | |
| **Team Members** | {{ProjectMembers}} | |
| **Objectives** | {{Objectives}} | |
| **Scope** | {{Scope}} | |
| **Methodology** | {{Methodology}} | |
| **Activities/Step-by-Step Implementation Plan** |  | |
| **Gantt Chart** |  | |
|  | | |
| |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **ACTIVITIES** | **MONTHS** | | | | | | | | | | | | |  | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  | | | |
|  | | |
| **Personnel Requirements/Team Composition** |  | |
| **Modus Operandi (including delineation of assignments, coordination/networking arrangements)** |  | |
| **Prepared and Submitted by:**  *(to be filled up by the project leader)*  **{{ProjectLeaderCaps}}** | **Reviewed by**  (*to be filled up by RMO Director)*  **DR. JACKIE D. URRUTIA** | **Approved by**  (*to be filled up by VPRED)*  **DR. ANNA RUBY P. GAPASIN** |