

<b>Lexical Features</b>
unigram/bigram length of the DA contain digits? has overlapping words with next DA? next DA is a positive feedback?
<b>Structural Features</b>
relative position in the meeting?(beginning, ending, or else) in an AP? if in an AP, AP type if in an AP, the other part is decision-related? if in an AP, is the source part or target part? if in an AP and is source part, target is positive feedback? if in an AP and is target part, source is a question?
<b>Discourse Features</b>
relative position to “WRAP UP” or “RECAP”
<b>Other Features</b>
DA type speaker role topic