Team Zoo Guide Design Review Meeting Minutes
Date: 3/12/2021

Attendees: Rebecca Grantland, Sarah Wathke, Suzanne Moore, Zachary Jones, Hritik (Ricky) Pathak, Christopher Cotton, Prof. Michaela Elliott

Items Discussed and Decisions Made:
- Grading for the Design Review
  o Presentation was graded live in the meeting.
  o Each member of the team must upload a copy of the slides in PDF format, and a copy of their Meeting Minutes in PDF format as well.
- Presentation
  o Sarah covered the introduction to the project.
  o Ricky covered the high level requirements for the project.
  o Zach covered the state diagram of the project.
  o Rebecca covered the visual mockup of the project.
  o Suzanne covered the rough test plan for the project.
  o Chris covered the problems and challenges we have had thus far.
    ▪ Prof. Elliott mentioned that the challenge we have been facing with IDE's would normally be handled by the lead and IT. The lead would communicate to IT what the set up would need to be and make sure everyone has the same software environment to work in.
  o During the questions/comments portion of the presentation, Prof. Elliott mentioned that we should be sure to include an entity relationship diagram for the database as well as more information on the database in the final presentation.

Action Items:
- None for the project, but note that there will be one more lecture series and paper due before the end of the course, and the final test will be nothing we should worry about or have to study for.