



At Dùthchas Arainn CBS, we are committed to protecting and respecting your privacy. This privacy policy outlines how we collect, use, and store your personal information in compliance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

**1. What Data We Collect:** We collect the following personal data when you sign up for membership or communicate with us:

- Name
- Contact Information (e.g., email address, phone number)
- Address
- Membership Preferences (e.g., interest in board membership)
- Connection to Arran (e.g., resident status)

**2. How We Use Your Data:** We use your data for the following purposes:

- Managing CBS membership records
- Sending you relevant CBS updates, including event notifications, news, and AGM invitations
- Collecting feedback and engaging members in CBS activities
- Complying with legal obligations

**3. How We Store and Protect Your Data:** Your data is securely stored electronically, and access is restricted to authorized personnel only. We use secure systems to ensure your information is protected from unauthorized access, loss, or misuse.

**4. Data Sharing:** We do not share your personal data with third parties unless required by law or with your explicit consent.

**5. Your Rights:** Under UK GDPR, you have the right to:

- Access the personal data we hold about you
- Request correction of inaccurate or incomplete data
- Request the deletion of your data ("right to be forgotten")
- Withdraw consent for data processing at any time

To exercise any of these rights, please contact us at [info@duthchas.scot](mailto:info@duthchas.scot)

**6. Data Retention -** We will retain your personal data for as long as you are a member of Dùthchas Arainn CBS or until you request its deletion.

**7. Changes to This Policy:** We may update this privacy policy from time to time. Any changes will be posted on our website, and we encourage you to review this policy periodically.

**8. Contact Us:** If you have any questions or concerns about this privacy policy or how we handle your personal data, please contact us at:

Email: [info@duthchas.scot](mailto:info@duthchas.scot) Address: Back House, Crawford Cottage, Cordon, Lamlash, KA27 8NQ