



Governance Committee Minutes – 05/08/2024

- I. Call to Order 8:35pm
- II. Approval of Minutes from 6MAR2024
- III. Old Business
 - a. HOD Schedule Change
 - i. Presented to BOD
 - b. Succession Documents – Completion of a final document for inclusion in the Policy & Procedures will be focused on at the April committee meeting.

Thoughts regarding Succession Planning:

 - Address the responsibilities of the three entities
 - BOD as a whole: same as individuals and gov committee
 - Individual BOD members whose terms are ending: seek out candidates to fill openings.
 - Governance Committee: Maintain position descriptions, online interest form, and seek out candidates.
 - Address responsibilities for:
 - Recruitment
 - On Boarding: Gov committee or Jackie
 - Needs Assessment:
 - What skills/demographics are lacking? Whole BOD responsibility to determine. Follow through and accountability in all BOD is lacking.
 - EX: not completing a BOD member assessment.
 - Consider term limits for all BOD positions to ensure growth/transparency:
 - Gov committee needs to evaluate all positions to determine elected, appointed, term limited, etc for any changes.
 - c. Administrative Review Board- Completion of a final document for inclusion in the Policy & Procedures will be focused on at the June committee meeting.
 - d. “How to be an Athlete Representative” PowerPoint – Has the athlete committee had the
 - e. opportunity to review the powerpoint? Yes. It is in it’s final form. Will be used to recruit new athlete representatives to the board when appropriate.
 - f. New Member BOD Orientation - Dan provided review of the meeting
 - g. Candidate website postings – has this been updated? Yes.
 - h. BOD Assessment Summary – Dan still needs to assemble and provide to the committee.
- IV. New Business
 - a. Committee Members Concerns/Issues for Discussion
- V. Adjournment 9:28pm