



Governance Committee Minutes – 2/9/2022

- In attendance were Ken Ebuna (Chair), Ingrid Briant, Kelly Eisenhart, Linda Seckinger, and Chris Synsvoll
- Meeting called to order at 8:32 pm
- Motion to approve minutes from January meeting passed
- Old Business
 - Strategic Framework
 - The Executive Committee met a couple times to identify priorities and assign tasks. It will be important to ensure there is transparency and follow through.
 - BOD Interviews and Assessments
 - Plan to raise this feedback to the Board at the March meeting. Likely an oral presentation, but we will need to determine specifics. Ingrid and Ken to discuss creation of a short presentation.
 - CSI Committee/Appointed Positions Interest Form
 - Chris sent a draft and will clean it up and send it out again. We should send further proposed edits to Chris.
 - Policy and Procedures Compliance/Bylaws- Ingrid and Linda are working on this task force. P&P review is in progress. Need to communicate target completion date to Board and will do a tutorial/update on changes.
 - BOD orientation follow up tasks
 - Follow up tasks
 - Send LSC leadership course link to participants and new board members – Ken to handle
 - Need to post orientation slide deck on shared drive -- done
 - Need to make strategic plan available on shared drive – done
 - Assessment – Ken to send out assessment of orientation to participants
 - Committee SOP Recommendations – new project to compile best practices/standard operating procedures for committees (such as meeting calendar, minutes, etc.) – Kelly sent a link to a draft document of best practices. Committee to review and send comments and edits to Kelly.
- New Business
 - BOD Candidate Solicitation – Linda drafted and Chris proposed edits. Goal is to keep it under a page. Committee to review and send further edits to Linda. We would shoot to send this letter in March or April, so we have a good sense of the slate by June.
 - Member's items for consideration/discussion – none.
- Meeting adjourned at 9:20 pm