



Governance Committee Minutes – 10/12/2022

- I. Meeting called to order at 8:33 pm.
- II. Motion to Approve Minutes from 08AUG2022 meeting passed.
- III. Introduction of New Member – Allyson Angle. Ingrid gave a recap of the Governance Committee election at the recent BOD meeting. Ingrid withdrew her name from consideration for another term and nominated Allyson. Allyson is head age group coach at TOPS and brings many skills to the Governance Committee. With a master's in journalism, she has strong communication, writing, and organizational skills in addition to being a collaborative team player who gets things done. Welcome Allyson! Ingrid stated she is happy to continue to support the work of the Governance Committee in any capacity moving forward.
- IV. Old Business
 - a. The \$1000 Budget item for the Governance Committee was approved by HOD.
 - b. Annual BOD Assessment/BOD Member Self-Assessment Review of Submissions – Ken reported that few board members have returned these.
 - c. BOD Orientation Tasks – Ken will check with the new athlete representatives on dates that work for them for orientation.
 - i. The current PowerPoint slide deck has been provided to all committee members and Ingrid sent a few minor edits to Linda, who will incorporate them, and any others received.
 - ii. Linda will update the PowerPoint slide deck to reflect the current BOD makeup and send the revised deck around for review.
 - iii. Ken to update BOD Manual to reflect current BOD makeup and will look into fixing hyperlinks to ensure links to referenced documents work. Kelly to review athlete piece of BOD manual.
 - iv. Chris tested the link for the USA Swimming LSC Leadership Course, and it works.
 - v. Ken developed a first draft of a Robert's Rules Basics Quiz, and the Committee will continue to discuss whether to implement this.
 - vi. Provide new members with BOD Manual and Strategic Plan – Allyson will take over this task
 - vii. Provide possible dates for Orientation to General Chair – Ken will speak to the athlete representatives and then follow up with Tristan.
- V. New Business
 - a. Elect Chair of Committee – Chris was nominated and elected Chair with a vote by acclamation.
 - b. Determine Standing Meeting Day/Time – The group's consensus was to meet on the 2nd Wednesday of the month at 8:00 pm.
 - c. Member's items for consideration/discussion – there was some discussion about having the HOD meeting in April or May. Since new officers don't take office until October, this would allow a transition period.
- VI. The meeting adjourned at 9:43 pm.