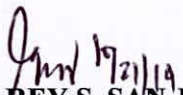


TO : CAPTIVE PRINTING CORP.
FROM : SECURITY BANK CORPORATION
General Services Division
Date : October 31, 2014
RE : PRINTING OF MC's

.....

Name of Branch : HEAD OFFICE (LOSD)
Branch Address : 6797 SLC BLDG., AYALA AVE., MAKATI CITY
BRSTN CODE : 01057-997-4
Account No. : 000-997009-411
Start Serial No. : 0098097251
No. of Pads : 1,200 pcs. of Manager's Check

Verified by:


JULIUS REY S. SAN JOSE
Purchasing Officer

Approved by:


JOHN T. GARCIA/AVP
General Services Division


10/31



GSD - Nonstock Requisition Details

Non-Capex

Procedure | Home

-choose action-

go

REFERENCE NO. 67134

UNIT/BRANCH NAME: Loans and Operations Support Division

REQUESTED BY: Alberto Amoda Jr.

DATE REQUESTED: 10/29/2014 9:31:35 AM

JUSTIFICATION:

REMAINING INVENTORY NOW IS 21 BOOKLETS OR 2,100 PCS. THIS IS EXPECTED TO LAST UNTIL THE END OF DECEMBER IF THE TREND FOR THE USAGE OF 1 BOOKLET FOR EVERY 1.5 DAYS WILL NOT CHANGE. LOSD IS NOW REQUESTING FOR ANOTHER 12 BOOKLETS OR 1,200 PCS AS BACKUP OR RESERVE FOR THE FIRST MONTH OF 2015.

QUANTITY	UNIT	ITEM DESCRIPTION	APPX. AMNT	ASSIGNED FOR CANVASSING TO
1200	PIECE	CUSTOMIZED CHECK	0.00	Armilyn Remitar
OFFICERS INITIAL	OFFICERS COMMENTS		DATE/TIME	
B. W. AU	OIC: B. W. AU > APPROVE		10/29/2014 9:36:55 AM	
C. ... SAWIT	HI SIR, FOR YOUR APPROVAL, PLEASE. THANK YOU > FORWARDED TO JOHN GARCIA		10/29/2014 9:54:56 AM	
J. ... GARCIA	WHY ONLY STORE FOR JAN 2015? ARE YOU EXPECTING A CHANGE IN DESIGN? > FORWARDED TO ALBERTO AMODA JR.		10/29/2014 12:27:15 PM	
A. B. AMODA JR.	I REQUESTED FOR A SMALL NUMBER OF INVENTORY FOR (MC) MANAGER'S CHECK NOT BECAUSE I AM EXPECTING A CHANGE OF DESIGN BUT MORE ON THE CHANGE OF LOGO INSTEAD. IF SBS SAVINGS-LOSD WILL BE INTEGRATED TO SBC BY NEXT YEAR THEN THE POSSIBILITY IS THAT SBS-LOSD AND SBC-LOSD WILL BE CONSIDERED AS "ONE" AND WE MIGHT BE USING BY THEN THE MC OF SBC FOR ALL APPLICABLE LOAN RELEASES. THANKS. > RETURNED TO CHANTAL SAWIT		10/29/2014 7:43:09 PM	
C. ... SAWIT	HI SIR, PLEASE SEE COMMENT. THANK YOU > FORWARDED TO JOHN GARCIA		10/30/2014 8:20:25 AM	
J. ... GARCIA	(APPROVED) > RETURNED TO CHANTAL SAWIT		10/30/2014 10:07:26 AM	
C. ... SAWIT	> FORWARDED TO JULIUS REY SAN JOSE		10/30/2014 1:45:41 PM	

ENTER COMMENTS HERE

SLA : 10/30 - 10/31 (P)

SAVINGS : ₱ -

GSD - Purchasing (JSanJose)

From: Albee Amoda Jr.
Sent: Friday, October 31, 2014 12:48 PM
To: GSD - Purchasing (JSanJose)
Cc: SBS - LOSD PL (NRegla/GCanones/JCamus); Dina Fernandez
Subject: RE: Checks - Ref.# 67134

Please refer to the details in green font for your reference. Thanks.

From: GSD - Purchasing (JSanJose)
Sent: Friday, October 31, 2014 10:24 AM
To: Albee Amoda Jr.
Cc: GSD - Purchasing (JSanJose)
Subject: RE: Checks - Ref.# 67134

Noted Sir Albee. May we also have the following details:

Name of Branch : HEAD OFFICE - (LOSD)
Branch Address : 6797 S L C BLDG. AYALA AVE., MAKATI CITY
BRSTN CODE : 010579974
Account No. : 000-997009-411
Start Serial No. : THE LAST SERIAL NUMBER WE HAVE ON FILE IS 0098097250

SAMPLE MANAGER'S CHECK

MANAGER'S CHECK 000-997009-411 CHECK NO. 0098094982 RIT NO. 01057 9974

Date 23-Oct-1

Pay to the order of *****ANNALINA L. SAULONG***** P 992,900.00

Posos **Security Bank Savings 992,900 PHP 00**

SECURITY BANK SAVINGS

HEAD OFFICE - LOSO
6797 S L C BLDG. AYALA AVE., MAKATI CITY

Authorized Signature:  Authorized Signature: 

⑈0098094982⑈01057⑈9974⑈000997009411⑈

From: Albee Amoda Jr.
Sent: Friday, October 31, 2014 9:37 AM
To: GSD - Purchasing (JSanJose)
Subject: RE: Checks - Ref.# 67134

Hi Sir,

This is a requisition of **(MC) MANAGER'S CHECK** to be used by **SBSavings-LOSD (no need for duplicate copy)**

Thank you. ☺

From: GSD - Purchasing (JSanJose)
Sent: Friday, October 31, 2014 8:45 AM
To: Albee Amoda Jr.
Cc: GSD - Purchasing (JSanJose)
Subject: Checks - Ref.# 67134

Hi Sir Albee,

May we know what type of checks are being requested under ref.# 67134? Thanks

http://sbcho-appsvr/ESOURCE/prf/sbc/non-c.asp?fn=67134&sts=F&docmeti=11

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GSD - Nonstock Requisition Details **Non-Capex**

Procedure | Home

-choose action-

REFERENCE NO.	67134	UNIT/BRANCH NAME:	Loans and Operations Support Division
REQUESTED BY:	Alberto Amoda Jr.	DATE REQUESTED:	10/29/2014 9:31:35 AM
JUSTIFICATION:	REMAINING INVENTORY NOW IS 21 BOOKLETS OR 2,100 PCS. THIS IS EXPECTED TO LAST UNTIL THE END OF DEC. IF THE TREND FOR THE USAGE OF 1 BOOKLET FOR EVERY 1.5 DAYS WILL NOT CHANGE. LOSD IS NOW REQUESTING ANOTHER 12 BOOKLETS OR 1,200 PCS AS BACKUP OR RESERVE FOR THE FIRST MONTH OF 2015.		

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OFFICERS COMMENTS:

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C. ... SAWIT	> FORWARDED TO JULIUS REY SAN JOSE	10/30/2014 1:45:41 PM

ENTER COMMENTS HERE

JULIUS REY S. SAN JOSE
Purchasing Officer
General Services Division
Tel.: +63(2) 888-7388
Fax: +63(2) 891-1234

SECURITY BANK
*BetterBanking begins here.
You deserve better.*