

TO : CAPTIVE PRINTING CORP.

FROM : SECURITY BANK CORPORATION
General Services Division

Date : May 11, 2016

RE : PRINTING OF MC's

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Name of Branch : LOANS AND OPERATIONS SERVICES DIVISION

Branch Address : Security Bank Centre
6776 Ayala Ave., Makati City


BRSTN CODE : 010141865

Account No. : 1350-821100-608

Start Serial No. : 589422

No. of Pads : 10,000 pcs. of Manager's Checks

Verified by:


JANNIE ANN S. CHUA
Purchasing Officer

Approved by:


JOHN T. GARCIA / SAVP
General Services Division



GSD - Nonstock Requisition Details

Non-Capex

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-choose action-

go

REFERENCE NO.	84221	UNIT/BRANCH NAME:	Loans and Operations Services Division
REQUESTED BY:	BERNADETTE BUDOL	DATE REQUESTED:	4/29/2016 3:23:06 PM
JUSTIFICATION:	TO REQUEST ADDITIONAL MANAGER'S CHECK (MC) TO BE USE BY SBC-LOSD CONSUMER LOANS WITH BRSTN NO. 010141865 UNDER ACCOUNT NO. 000-997009-411 (1350-821100-608). THE SERIAL MC NUMBER IS 584920		

QUANTITY	UNIT	ITEM DESCRIPTION	APPX. AMNT	ASSIGNED FOR CANVASSING TO
10000	PIECE	CUSTOMIZED CHECK	0.00	Armilyn Remitar

OFFICERS INITIAL	OFFICERS COMMENTS COMMENT(S)	DATE/TIME
A. L. BINAUHAN	OIC: A. L. BINAUHAN >APPROVE	5/2/2016 9:23:32 AM
A. L. BINAUHAN	OIC: A. L. BINAUHAN >APPROVE	5/2/2016 9:23:33 AM
H. B. MACARAIG	LAST SERIAL NO. PLEASE > FORWARDED TO BERNADETTE BUDOL	5/2/2016 1:40:54 PM
B. V. BUDOL	THE LAST SERIAL NO 584920 > RETURNED TO HERSHEY MACARAIG	5/3/2016 3:11:24 PM
H. B. MACARAIG	SIR, FOR YOUR APPROVAL PLEASE. THANK YOU > FORWARDED TO JOHN GARCIA	5/3/2016 3:12:24 PM
J. ... GARCIA	(APPROVED) > RETURNED TO HERSHEY MACARAIG	5/4/2016 12:36:55 PM
H. B. MACARAIG	> FORWARDED TO JANNIE ANN CHUA	5/6/2016 9:29:05 AM

ENTER COMMENTS HERE