



Robert Harman <rharmar@collegiateacademies.org>

Monthly Custodial Feedback - November

1 message

Renee' Wilkins <rwilkins@collegiateacademies.org>
To: Robert Harman <rharmar@collegiateacademies.org>

Fri, Nov 21, 2025 at 1:12 PM

Good afternoon Rob,

Check out the monthly custodial scoring below:

Customer Satisfaction & Coordination - 3
Trash (building trash not exterior dumpster) - 2
Project Cleaning - 2
Activity Support - 3
Safety & Compliance - 2
Equipment - 2
Performance Efficiency - 3

Glows

- Cafe floors and trash
- Hallways clean, clear, and free of trash
- Stairwells

Grows

- Checking restrooms regularly for broken soap and tissue dispensers
- Checking paper towel dispensers regularly in cafe

Please see all checked areas below

BLEACHERS

- Bleachers clean, clear, and free of trash

GYM

- Stage need to be swept regularly
- Back stage ramp area needs to be swept

CLASSROOMS

- 1125- Trash needs be changed, window sills dirty, floor dirty
- 1154 - Floors, windows, walls clean
- 2141 - Desk and floors dirty, counters need to be wiped down (picture attached)
- 2107 - Trash on the floor
- 2109 - New graffiti on the window sill (picture attached)

CAFETERIA

- Floors are clean
- Paper towel dispensers need to be checked and filled regularly
- Trash was empty

OFFICES

- 1141 - Clean, trash empty
- 1116 - needs to be vacuumed regularly

HALLWAYS

9 Hall - Floors and walls clean
10 Hall - Floors and walls clean, very fresh
11 Hall - Floors need to be mopped
12 Hall - Floors clean, walls clean, very fresh

RESTROOMS

9 Girls - Broken soap dispenser, floors and counters clean
10 Girls - Floors, counter and stall very clean
10 Boys - Floors, counter and stall very clean, needs air freshener
11 Girls - Counter need to be wiped
11 Boys - Floors dirty, no soap in dispenser
12 Girls - Floors, counter and stall very clean, graffiti across from stalls (picture attached)
12 Boys - Floors need to be swept
Gym Locker Room - Floors dirty with trash

STAIRWELLS

- Front Office stairwell clean and clear of dirt and trash
- Back stairwell needs to be swept regularly

Please let me know if you have questions regarding this feedback.

Thanks,
Renee'

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Renee' J. Wilkins

Manager of Operations

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HOME OF THE WOLFPACK



20251119_110158.jpg



20251119_110211 (1).jpg

3 attachments

20251119_105407.jpg
4821K



20251119_105402.jpg
3628K



20251119_095645.jpg
9333K