

Robert Harman <rharman@collegiateacademies.org>

LCA Monthly Custodial Feedback - October

1 message

Renee' Wilkins <rwilkins@collegiateacademies.org>
To: Robert Harman <rharman@collegiateacademies.org>

Thu, Oct 30, 2025 at 6:47 PM

Good evening Rob,

Check out the monthly custodial scoring below:

Customer Satisfaction & Coordination - 3
Trash (building trash not exterior dumpster) - 2
Project Cleaning - 2
Activity Support - 3
Safety & Compliance - 2
Equipment - 2
Performance Efficiency - 3

Glows

- Cafe floors and trash
- 12 Hall
- Stairwells

Grows

- Window sills
- Graffiti on the back of stage door (included in Sept. feedback)
- Graffiti on window sills (already reported on 9/18/25 - still has not been cleaned)

Please see all checked areas below

BLEACHERS

- Bleachers need to be swept regularly

GYM

- Stage need to be swept regularly
- Graffiti on back of stage door
- (Concession stand area) floors need to swept regularly

CLASSROOMS

- 1122- Sink area needs to be wiped and cleaned, restroom needs regular attention, floors and window sill clean.
1148 - Floors dirty, trash full, window sill dirty
2109 - Graffiti on window sills (already reported on 9/18/25 & 9/30/25- still has not been cleaned)
2111- Red stains on floor (may be paint), floors, walls, and window sill clean
2144 - Floors and window sills dirty

CAFETERIA

- Floors are clean
- Paper towel dispensers need to be checked and filled regularly
- Trash was empty

OFFICES

- 2129 - Trash empty, floor clean, very fresh

2100A - Floors need to be vacuumed regularly
1138 - Trash full, carpet should be vacuumed regularly

HALLWAYS

9 Hall - Floors clean but could be refreshed with mopping
10 Hall - Floors clean, walls need to be wiped down, very fresh
11 Hall - Floors need to be mopped, walls clean
12 Hall - Floors clean, walls clean, very fresh

RESTROOMS

9 Girls - Floors dirty, broken soap dispenser, tissue all over the floor
9 Boys - Floors dirty, need attention regularly, food in urinals and floor
10 Girls - Floors, counter and stall very clean
10 Boys - Floors, counter and stall very clean
11 Girls - Floors need to be swept and mopped
11 Boys - Floors dirty, no soap in dispenser
12 Girls - Floors, counter and stall very clean
12 Boys - Floors need to be swept

STAIRWELLS

- Front Office stairwell clean and clear of dirt and trash
- Back stairwell stairwell clean and clear of dirt and trash

STORAGE SPACES

1171 - should be organized, clean, and clutter free

Please let me know if you have questions regarding this feedback.

Thanks,
Renee'

--

Renee' J. Wilkins

Manager of Operations

Livingston Collegiate

[7301 Dwyer Rd. | New Orleans, LA 70126](#)

o: 504-503-0004

c: 504-915-8767

HOME OF THE WOLFPACK

2 attachments



20250924_104306.jpg
9624K



20250924_105559 (1).jpg
7818K