



Robert Harman <rharman@collegiateacademies.org>

Monthly Custodial Feedback - December2 messages

Renee' Wilkins <rwilkins@collegiateacademies.org>
To: Robert Harman <rharman@collegiateacademies.org>

Tue, Dec 16, 2025 at 2:10 PM

Good afternoon Rob,

Check out the monthly custodial scoring below:

Customer Satisfaction & Coordination - 3
Trash (building trash not exterior dumpster) - 2
Project Cleaning - 2
Activity Support - 3
Safety & Compliance - 2
Equipment - 2
Performance Efficiency - 3

Glows

- Cafe floors and trash are always clean
- Restrooms clean

Grows

- Hallway floors and walls
- Window sills
- Checking paper towel dispensers regularly

Please see all checked areas below

BLEACHERS

- Bleachers need to be swept regularly

GYM

- Stage need to be swept regularly
- Back stage ramp has a lot of trash/area needs to be checked regularly

CLASSROOMS

- 1123 - Desks need to be wiped down, trash full, window sills dirty
- 1159 - Floors dirty, window sills dirty
- 2148 - Smells good, floors and walls clean, window sills dirty
- 2105 - Dirty floors, floors need to be swept and mopped, walls dirty, window sills dirty
- Bandroom - Trash needs to be changed daily/all office with carpets need to be vacuumed regularly

CAFETERIA

- Clean and free of clutter
- Paper towel dispensers need to be checked and filled regularly
- Trash was empty

OFFICES

- 1104 - needs to be vacuumed regularly

1182 B (inside bandroom) - needs to be vacuumed regularly

HALLWAYS

9 Hall - Floors need to be swept, wall need to be wiped down, graffiti near 2146 & 2149 doors

10 Hall - Floors need to be swept, walls need to be wiped down

11 Hall - Walls need to be wiped down

12 Hall - Floors need to be cleaned, walls need to be wiped down

RESTROOMS

9 Girls - Stalls, floors and counters clean

9 Boys - Floors dirty, urine smell

10 Girls - Floors, counter and stalls clean

10 Boys - Floors, counter and stalls clean

11 Girls - Floors dirty, counters and stalls clean

11 Boys - Floors dirty, counters and stalls clean, broken dispenser last stall

12 Girls - Floors, counter and stall very clean

12 Boys - Floors need to be swept, counters, and stalls clean

Gym Locker Room - Floors dirty with trash

STAIRWELLS

- Front Office stairwell needs a deep cleaning

- Back gym stairwell needs a deep cleaning

Please let me know if you have questions regarding this feedback.

Thanks,
Renee'

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Renee' J. Wilkins

Manager of Operations

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HOME OF THE WOLFPACK

Rob Harman <rharman@collegiateacademies.org>
To: Renee' Wilkins <rwilkins@collegiateacademies.org>

Tue, Dec 16, 2025 at 6:31 PM

Thanks for sending this as always Renee! I This data is going to really help!

I'll be following up with some other related things soon.

Keep up the great work, and feedback to Service Star flowing.