

RHEANNE M. REYES

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2050 Garden Ave. Eugene, OR. 97403

EDUCATION

University Of Oregon • 09/2020 – Present
Eugene, OR • Expected Graduation: June 2021

Lane Community College • 01/2018 – 03/2020
Eugene, OR

Mt. Hood Community College • 09/2015 – 12/2017
Gresham, OR • Middle College Program

Reynolds High School • 09/2013 – 06/2017
Troutdale, OR

WORK EXPERIENCE

Cleaner, Cashier, & Stocker • 04/2020 – Present
Natural Grocers • Eugene, OR

Tasks include: Greeted customers and provided world class customer service; Promoted special events; Gained product knowledge through 'Good4U University' program daily; Provided support in all departments; Completed daily cleaning checklist of entire store to OSHA standards; Stocked groceries and vitamins; Faced products on shelves during shift and after closing; Balanced cash drawer at beginning and end of shift

Bookseller and Café Server • 10/2018 – Present
Barnes and Noble • Eugene, OR

Tasks include: Greeted customers and provided friendly customer service; Participated in daily sales meetings; Opened and closed the café to B&N standards; Upsold products on the book floor; Upsold larger sizes and menu items in the café; Made café drinks to B&N café standards; Sold bookstore memberships, educator cards, kids club, and B&N master cards; Assisted customers' needs through B&N Bookmaster at customer service; Operated the bookstore's point-of-sale system for payments; Engaged with customers through qualifying questions and active listening on the book floor; Recommended books to customers based on their preferences/needs; Organized bookshelves when closing; Completed daily and weekly tasks in the café; Communicated sales to management through the headset

Team Member • 02/2018 – 06/2018
Pieology Pizzeria • Springfield, OR

Tasks include: Greeted customers and provided friendly customer service; Prepared food with proper portioning; Cooked pizzas in high temperature oven in a timely manner; Operated the restaurant's point-of-sale system for payments; Served customers food and alcohol; Maintained a clean environment for customers and employees; Restocked all drinks and food; Recorded temperatures at various times for food handling legalities

Server and Hostess • 06/2016 – 09/2018
Giuseppe's Italian Restaurant and Lounge • Portland, OR

Tasks include: Opened the restaurant; Served guests during lunch and dinner hours via table service; Took orders via phone; Prepared and gave to-go orders to guests; Operated the restaurant's point-of-sale system for payments and orders; Greeted and seated guests; Guided guests through restaurant and catering menu; Balanced cash drawer when closing; Trained new host employees

COMMUNITY SERVICE

Asian and Pacific Islander Student Union • 04/2018 – 11/2018
Lane Community College • Eugene, OR

Tasks include: Planned and promoted fundraising events; Promoted Asian and Pacific Islander culture at LCC; Participated in weekly meetings

Group Volunteer • 09/2014 – 04/2015
Emilio Inc. Organization • Troutdale, OR

Tasks include: Made arts and crafts for the community; Promoted mental health awareness amongst children to prevent youth violence

CERTIFICATIONS

- Food Handler Card
Valid Through: 01/16/2023
- Oregon Liquor Control Commission Service Permit
Valid Through: 07/24/2022