

Rhiannon Pickard

rhiannonpickard@u.boisestate.edu / (208) 509-0097 / Boise, ID

Experience

Line Cook/Prep Cook

Chili's • Albuquerque, NM

07/2023 - Present

- Executed company policies, procedures, and safety standards to ensure the proper cleanliness and safety of the office and equipment
- Delivered more than 500 meals per week, ensuring the highest quality of care

Server and Hostess

Denny's • Albuquerque, NM

12/2022 - 05/2023

- Created a loving, safe environment for children by establishing social, emotional, and physical growth through intentional teaching and play
- Provided a safe, comfortable, and stimulating environment for children
- Created a team culture of exceeding customer expectations, exceeding all company performance goals and standards

Human Resources Specialist

APIC Solutions Inc • Albuquerque, NM

05/2021 - 08/2022

- Processed and tracked new employee benefits including new hire and attrition/retention packages
- Helped new employees navigate the company's policies, procedures, and benefits
- Updated employee handbooks and employee handbook review documents
- Created, maintained, and updated employee job descriptions
- Maintained a comprehensive database of employee and contractor information
- Hosted employee retreats, morale events, and company picnics to celebrate company anniversaries, birthdays, and other milestones

Skills

Customer service, Restaurant experience, Communication skills, Food service, Computer literacy, Time management, Guest services, Microsoft word, Leadership, Microsoft excel, Documentation review

Education

Buisness

Boise State University • Boise, ID

05/2028

CMA

College of Western Idaho • Boise, ID

06/2025

High School

Rio Rancho Cyber Academy • Rio Rancho, NM

04/2024

- Honor Roll Student
- Graduated Early
- Recieved Award In Social Studies
- Recieved Award In Science
- 2nd Place In Competitive Robotics
- 3rd Place In Competitive Speech & Debate