

ICCT Colleges, Inc. Antipolo Satellite Campus

Intermediate Programming (CC03) – Daily Time Record (DTR) System

Group 7

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## Table of Contents

<b>I. TITLE .....</b>	<b>1</b>
<b>II. TABLE OF CONTENTS .....</b>	<b>2</b>
<b>III. INPUT SECTION .....</b>	<b>3</b>
<b>IV. PROCESS SECTION.....</b>	<b>9</b>
Menu Screen .....	9
Timekeeping Screen .....	9
Register Screen .....	13
View Employee .....	16
Exit Screen.....	17
<b>V. OUTPUT SECTION .....</b>	<b>18</b>
Menu Screen .....	18
Timekeeping Screen .....	18
Register Screen .....	19
View Employee .....	19
<b>VI. CONCLUSION .....</b>	<b>20</b>
<b>VII. APPENDICES .....</b>	<b>21</b>
Appendix A.....	22
Appendix B.....	25

### Input Section

The program operates by employing various elements such as variables, different types of data, and initial values, each serving a specific role in ensuring the effective functioning of the system. These components collectively contribute to the smooth execution and accurate management of data within the daily time record system. By using different kinds of information and ways to store it, the program is good at handling details, which is important for making sure the system works well and efficiently. This approach to managing variables and data is integral to the overall functionality of the system, ensuring it performs optimally in recording and overseeing daily time-related details.

Variable Name	Data Type	Initial Value	Description
formattedTime	String	Current Time	A variable that stores the current time, formatted in a 12-hour cycle without a leading zero on the hour.
formattedDate	String	Current Date	A variable that contains the current date, formatted in the 'YYYY-MM-DD' style.
askStartDate	String	Empty	A variable that stores the user's input regarding the start date.
intStartDate	DateTime Object	Empty	A variable that contains a datetime object representing the start date.

askEndDate	String	Empty	A variable that stores the user's input regarding the end date
intEndDate	DateTime Object	Empty	A variable that contains a datetime object representing the end date.
intTimeIn	DateTime Object	Time-In Input	An object representation of the user's Time-In input.
intTimeOut	DateTime Object	Time-Out Input	An object representation of the user's Time-Out input.
timeIn	String	Empty	A variable that stores the user's input regarding time-in.
timeOut	String	Empty	A variable that stores the user's input regarding time-out.
empId	List	Empty	A variable that will act as a container for Employee ID.
empFirstName	List	Empty	A variable that will act as a container for Employee First Name.
empLastName	List	Empty	A variable that will act as a container for Employee Last Name.
empDepartment	List	Empty	A variable that will act as a container for Employee Department.
empPosition	List	Empty	A variable that will act as a container for Employee Position.

empTotalHours	List	Empty	A variable that will act as a container for Employee Total Hours Worked.
empTotalAbsent	List	Empty	A variable that will act as a container for Employee Total Absences.
empDateStart	List	Empty	A variable that will act as a container for Employee Start Dates.
empDateEnd	List	Empty	A variable that will act as a container for Employee End Dates.
menuChoice	Integer	Empty	A variable that stores the user's input regarding menu choice.
askEmpID	Integer	Empty	A variable that stores the user's input about Employee ID.
askToRegister	String	Empty	A variable that stores the user's input about wanting to register or not..
empInd	Integer	Empty	A variable that holds the index corresponding to a specific employee, with the value varying based on the Employee ID (askEmpID).
totalAbsent	Integer	0	A variable that will act as temporary container for total absences.
totalHours	Integer	0	A variable that will act as temporary container for total hours worked.

hours	Integer	Empty	A variable that holds the hours extracted from the 'timeIn'/'timeOut' after splitting.
minutes	Integer	Empty	A variable that holds the minutes extracted from the 'timeIn'/'timeOut' after splitting.
timeWorked	TimeDelta Object	Difference between two Time Object	A variable that holds the difference when we subtract 'intStartDate' and 'intEndDate'.
result	Float	Total Hours worked	A variable that acts like a temporary holder for the total hours worked(floating point number) in a specific date.
registerFname	String	Empty	A variable that stores the user's input about his/her first name.
registerLname	String	Empty	A variable that stores the user's input about his/her last name.
splitParts	List	Extracted First/Last name after splitting	A variable that stores the first name/last name obtained after performing a split operation.

registerID	Integer	Empty	A variable that stores the user's input about the chosen employee ID.
registerDep	Integer	Empty	A variable that stores the user's input about the chosen department.
registerPos	Integer	Empty	A variable that stores the user's input about the chosen position.
askToDo	String	Empty	A variable that stores the user's input about what to do after a successful registration.
viewEmp	Integer	Empty	A variable that holds the user's input regarding the employee ID they wish to view.
viewEmpID	Integer	Empty	A variable that holds the index corresponding to a specific employee, with the value varying based on the Employee ID (viewEmp).
startDate	String	Empty	A variable that stores the string representation of the start date after extraction.
endDate	String	Empty	A variable that stores the string representation of the end date after extraction.

totalAbsentEx	Integer	Empty	A variable that stores the extracted total hours worked of a specific employee.
totalHoursEx	Float	Empty	A variable that stores the extracted total absences of a specific employee.
askIfView	String	Empty	A variable that holds the user's input inquiring whether they wish to view another employee.



## **Process Section**

The system's functionality is structured around three main screens: the Menu Screen, Timekeeping Screen, and Register Screen. Each screen involves distinct steps and decision points outlined to guide the program's execution. Within the outlined instructions, checks and validations maintain data integrity, handle user inputs gracefully, and guide the program through various scenarios. The structure provides a clear blueprint for implementing the Daily Time Record System.

### **Menu Screen**

#### **How do we handle inputs in the main menu?**

**if Choice = 1**, then you enter Time Keeping screen.

**Else if Choice = 2**, then you enter the Register Employee screen.

**Else if Choice = 3**, then you enter the View Employee screen.

**Else if Choice = 4**, it will take you to the Exit screen.

**Else**, it will ask the user repeatedly until it enters a correct input.

### **Timekeeping Screen**

#### **How do we handle inputs for Employee ID?**

**If the entered Employee ID is registered**, then we proceed to the next step of timekeeping.

**Else if the entered Employee ID is a negative integer**, then display message saying kindly put positive integer only and repeat this process.

**Else If the entered Employee ID is not registered**, ask the employee if he/she wants to register.

**Else**, display a message saying that only integer input is allowed and then repeat the process.

Start Date

**How do we handle and make sure that the input for Start Date is in “YYYY-MM-DD” format?**

**If the conversion of the input to a Date-Time Object is successful (“YYYY-MM-DD” format)**, then store the entered Start Date to the storage(variable) and then proceed to the next process.

**Else**, display a message saying that it is an invalid Start Date Entry and then repeat this process.

End Date

**How do we handle and make sure that the input for End Date is in “YYYY-MM-DD” format? And how do we make sure that End Date is not prior to Start Date entry?**

**If the input is in the “YYYY-MM-DD” format**, then proceed to the next checking.

**If the End Date is earlier than the Start Date**, then display a message saying that the entered End Date is earlier than Start Date and then repeat this process.

**Else**, we proceed to the next timekeeping step.

**Else**, display a message saying that it is an invalid End Date Entry and then repeat this process.

#### Check-In

**How do we handle Correct Format and Incorrect Format input for Check-In? And how do we calculate total absences for a particular period?**

First, divide the user’s input into hours and minutes.

Second, try converting the Check-In input to a Date-Time Object.

#### **Successful Conversion to Date-Time Object (Correct Format):**

**If** either the hour or minute does not consist of exactly two digits, then display a message saying that the input is not following the correct format and then repeat this process.

#### **Unsuccessful Conversion to Date-Time Object (Incorrect Format):**

**If** input is A **or** a, then add 1 to a temporary storage(variable) for total absences because we need to accumulate the total absences in that period before storing it to the storage(variable) for total absences and then proceed to Check-Out.

**Ask the user for Check-Out input.**

**If** Check-Out input is “A” or “a”, then proceed to next timekeeping step.

**Else**, it displays a message saying enter ‘a’ if absent.

**Else**, it displays a message saying that the user entered an incorrect Time-In input and then repeats this process.

Check-Out

**How do we handle Correct Format and Incorrect Format input for Check-Out? And how do we calculate total hours worked for a particular period?**

First, divide the user’s input into hours and minutes.

Second, try converting the Check-Out input to a Date-Time Object.

**Successful Conversion to Date-Time Object (Correct Format):**

**If** either the hour or minute does not consist of exactly two digits, then display a message saying that the input is not following the correct format and then repeat this process.

**Else**, proceed to the next check.

**If** Check-Out Input is earlier than the Check-In, then display a message saying that the Check-Out input is earlier than the Check-In.

**Else**, subtract Check-Out to Check-In, after that we can divide the difference to 3600(1 Hour), after dividing it, the quotient will be the

total hours worked, and then we will add this value to a temporary storage(variable) for total hours worked before adding it to the real storage for total hours worked, and then proceed to next instruction.

#### **Unsuccessful Conversion to Date-Time Object (Incorrect Format):**

Display a message saying that user entered an incorrect Time-Out input and then repeat this process.

#### **After the Check-In and Check-Out, what's next?**

After completing the Check-In and Check-Out processes, we can finally store the accumulated absences and total hours worked in their respective variables.

#### **What to do next after a successful timekeeping?**

**Ask the user for input if he/she wants to place another time keeping entry.**

**If input is Y or y**, then repeat the whole process of timekeeping.

**Else If input is N or n**, then go back to the main menu.

**Else**, display a message that says only “Y” and “N” are the only allowed input and then repeat this process.

#### **Register Screen**

**How do we handle and make sure the entered Employee ID is unique and valid?**

**If the entered Employee ID is not a registered Employee ID and not a negative integer,** it will the add Employee ID on the list.

**Else,** it displays the text that shows invalid input, and it will repeat the process of entering an Employee ID until it becomes valid.

#### **How do we handle input for first name in Register Screen?**

**If the entered first name has no digit or any special character (except space),** the process will continue the next step, and the first name will be added on the list (list variable).

**Else,** it will display the text "Invalid Entry! Please enter a valid First Name."

#### **How do we handle input for last name in Register Screen?**

**If the entered last name has no digit or any special character (except space),** the process will continue the next step, and the last name will be added on the list (list variable).

**Else,** it will display the text "Invalid Entry! Please enter a valid last Name."

#### **How do we handle and validate input for department?**

**If the entered input is less than 3 and greater than 0,** proceed to the next evaluation.

**If input = 1**, then add “Faculty” to the list (list variable).

**Else**, then add “Non-Faculty” to the list (list variable).

**Else**, display a message saying that only 1 or 2 are the only allowed input.

### **How do we handle and validate input for position?**

**If the entered input is less than 3 and greater than 0**, proceed to the next evaluation.

**If input = 1**, then add “Full-Time” to the list (list variable).

**Else**, then add “Part-Time” to the list (list variable).

**Else**, display a message saying that only 1 or 2 are the only allowed input.

### **After a successful registration, what to do next?**

**Ask the user if he/she wants to register again.**

**If choice = Y or y**, then repeat the whole process of registration.

**Else if choice = N or n**, simply go back to the main menu.

**Else**, repeatedly ask the user for correct input.

## **View Employee**

### **How do we handle inputs for Employee ID?**

**If the entered Employee ID is not registered**, proceed to the next evaluation.

**If the entered Employee ID is less than 0**, then display a message saying that only positive integer is allowed and then continue the process.

**Else**, ask the user to register and evaluate what to do based on the input.

**Else**, stop asking the user and then proceed to the next step.

### **How do we make sure that the entered Employee ID is integer?**

**Using try block**, all instructions about getting the employee id is done in try block.

**Using except block**, if there are exceptions raised in the try block, it will display a message saying only integer values are allowed.

### **How do we retrieve and display the information of an employee?**

**First**, using the entered Employee ID as basis we search for its index in the list (variable list).

Once we have found the index, we will now display the personal information using the index as a basis.

**Next**, we are going to check the records of that employee.



**If the records regarding the Start Date stored for that employee are not empty,**  
then display all the records stored like total hours worked and total absences,  
separately for each period.

**Else,** just display a message saying there are no records found.

**After a successful viewing, what to do next?**

**Ask the user if he/she wants to view another employee.**

**If choice = Y or y,** then repeat the whole process of viewing an employee from the  
start.

**Else if choice = N or n,** then simply go back to the main menu.

**Else,** repeatedly ask the user until a valid input is entered.

**Exit Screen**

**How do we exit/terminate the program?**

Display a message saying Goodbye, then immediately terminate the program,  
effectively stopping all running processes.

## Output Section

### Menu Screen

On the Welcome screen, the upper right corner displays the current time and date, while on the left side, there are four options: Timekeeping, Employee Registration, Employee Viewing, and Exit. You have the flexibility to select the desired option for entry.

```
===== CC03 DAILY-TIME RECORD SYSTEM =====
11/20/2023 6:24:34 PM
1. TIMEKEEPING
2. REGISTER EMPLOYEE
3. VIEW EMPLOYEE
4. EXIT

Enter your choice here: |
```

### Register Employee Screen

On this screen, the system will request you to input your information, such as Employee ID, Name, Department, and Position. This function manages the input from users during employee registration, ensuring that essential data is provided and adheres to specified formats and constraints.

```
===== REGISTER EMPLOYEE =====
11/20/2023 6:26:16 PM

>>Employee Details
Enter Employee ID: 10001
Enter First Name: Lian
Enter Last Name: Pantaleon
Enter Department (1)Faculty (2)Non-Faculty: 1
Enter Position (1)Full-Time (2)Part-Time: 1

Do you want to register another employee? [Y/N]: Y

>>Employee Details
Enter Employee ID: 10002
Enter First Name: Rhim
Enter Last Name: Sagales
Enter Department (1)Faculty (2)Non-Faculty: 2
Enter Position (1)Full-Time (2)Part-Time: 1

Do you want to register another employee? [Y/N]: |
```

## Timekeeping Screen

Specify start and end dates for the timekeeping period while entering time-in and time-out for employees. This function oversees the entire timekeeping process, validating input formats, calculating total hours worked, and storing the records appropriately.

```
===== TIMEKEEPING SCREEN =====
11/20/2023 6:26:58 PM
Enter Employee ID: 10001
Enter Start Date (YYYY-MM-DD): 2023-11-20
Enter End Date (YYYY-MM-DD): 2023-11-21

>>Date of Entry: 2023-11-20
(Enter 'A' if Absent)
Enter Time-In: 08:00
Enter Time-Out: 19:00

>>Date of Entry: 2023-11-21
(Enter 'A' if Absent)
Enter Time-In: 08:00
Enter Time-Out: 18:00

Do you want to place another timekeeping entry? (Y/N): |
```

## View Employee Screen

The View Employee records all your timekeeping entries and associated information. By inputting the Employee ID of the individual you wish to check, the system displays their basic information along with detailed timekeeping entries, offering a comprehensive overview of their attendance history.

```
===== View Employee =====
11/20/2023 6:28:28 PM
Enter Employee ID: 10001

>>Employee Details
First Name: LIAN
Last Name: PANTALEON
Department: Faculty
Position: Full-Time

>>Timekeeping Entries
*Date Period: 2023-11-20 to 2023-11-21
Total # of Hours Worked: 21.0
Total # Absences: 0

Do you want to view another employee? (Y/N): |
```

## Conclusion

The development of our Daily Time Record System showcase a concrete framework designed for effective time management and employee record-keeping. The pseudo code outlines diligent processes, from handling user inputs to computing working hours and validating date entries, ensuring accuracy and reliability.

With features like dynamic date and time entry, employee records, and the ability to register new employees, the system addresses essential aspects of time tracking and workforce management. Hence, the console style, along with prompts and error messages, needs to be enhance to make the user interaction more effective and minimizes potential issues.

In essence, the Daily Time Record System, emerges as a practical and well-structured solution for organizations seeking an efficient and user-centric approach to managing employee attendance and time-related data. Its adaptability and focus on user experience position it as a valuable tool for businesses aiming to streamline their daily time recording processes.

In enhancing the Daily Time Record System, several strategic recommendations can be considered to elevate its functionality and user experience.

- User Feedback and Notifications

Implement clear and informative messages or notifications to guide users through the system.

This can include success messages, error notifications, and prompts for the next steps.

- Color Coding for Output

Use color coding in console outputs to distinguish between different types of messages (information, warnings, and errors). This visual cue can quickly draw attention to critical information.

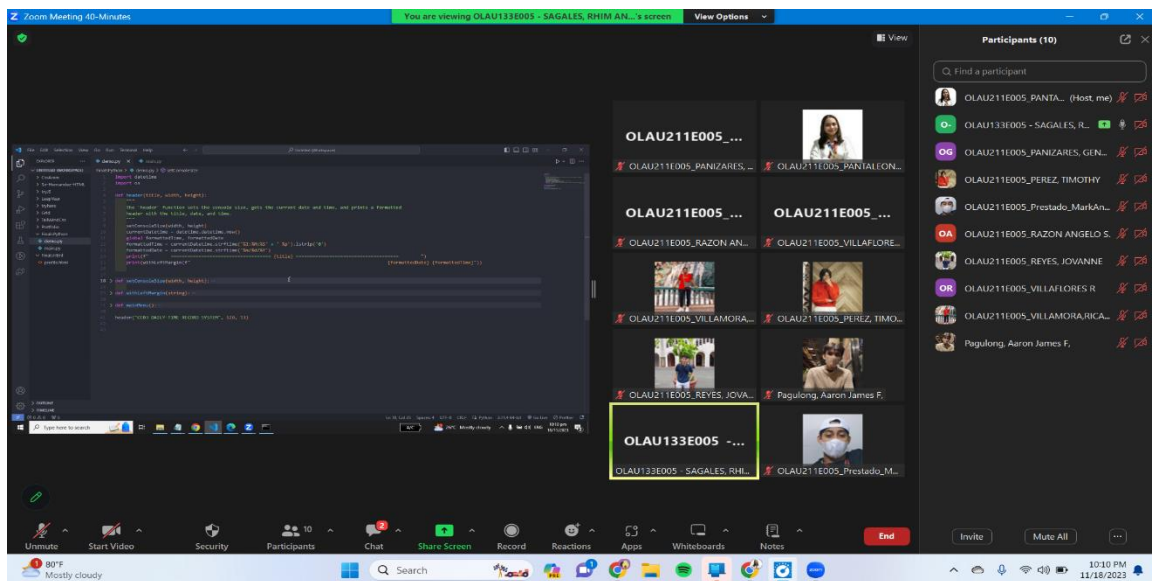
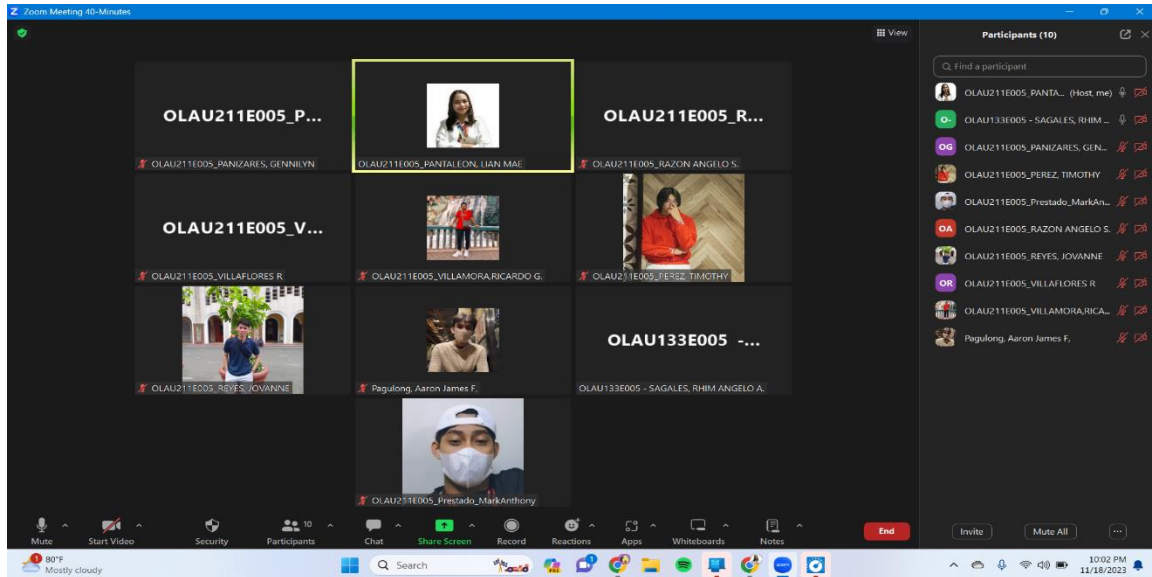
- Responsive Design

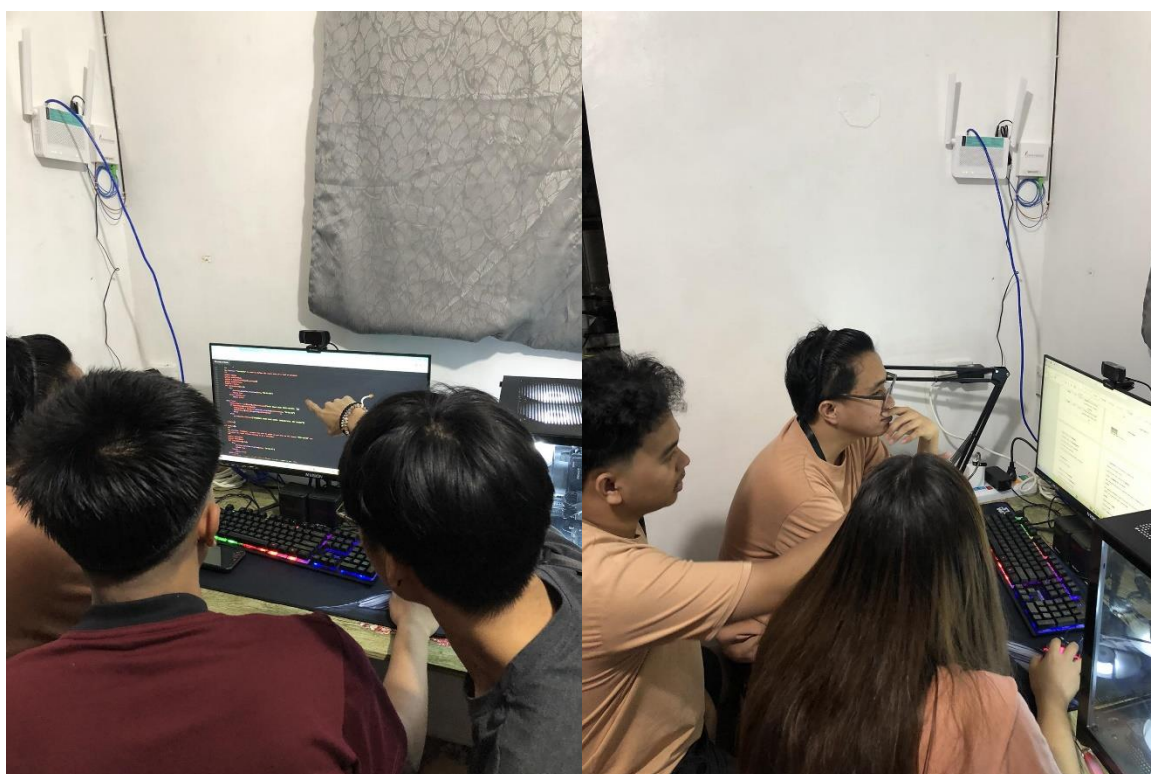
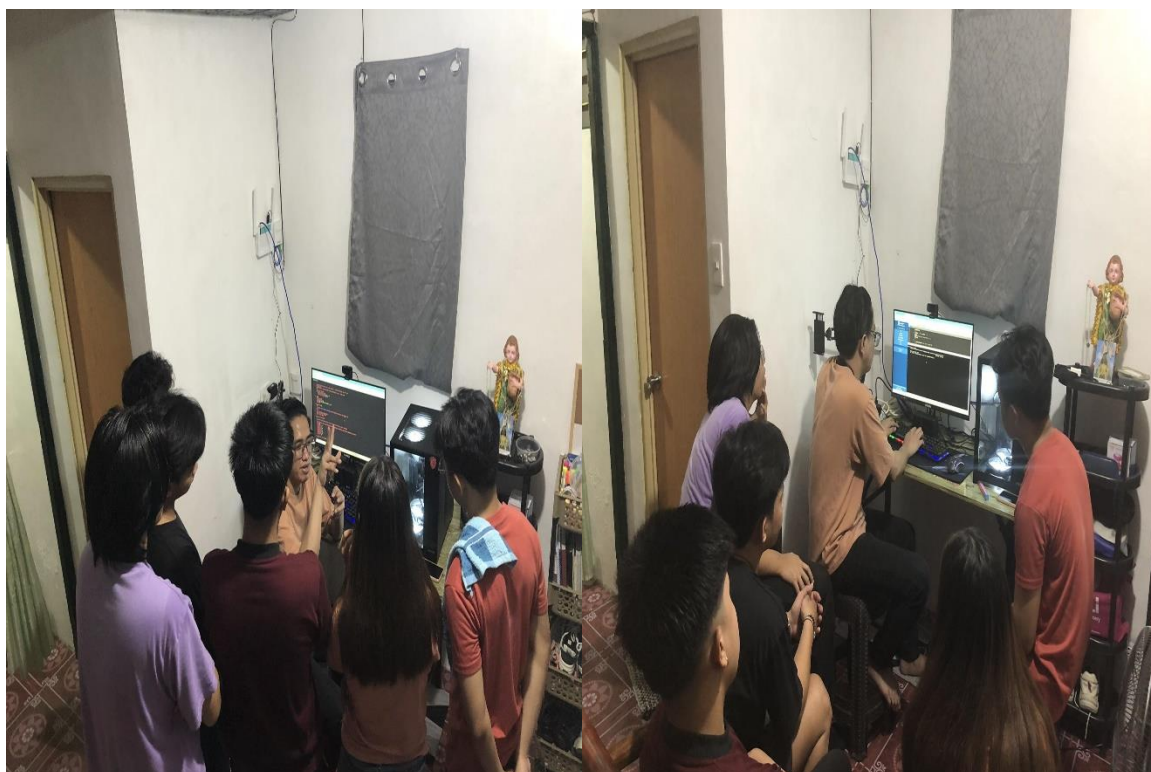
Ensure that the console interface is responsive to different screen sizes. Design the layout to adapt naturally to varying screen dimensions without requiring manual resizing.

## Appendices

### Appendix A

Virtual and personal meeting during the development of our system.











## Appendix B

## Source code: Daily Time Record System

```

1  import os
2  from datetime import timedelta
3  import datetime
4  import sys
5
6  #utility
7  def withLeftMarginPointer(string):
8      """
9      The function adds a left margin of spaces to a given string.
10     """
11     return f"      {string}"
12
13  #utility
14  def withLeftMargin(string):
15      """
16      The function `withLeftMargin` adds a left margin of 8 spaces to a given string..
17      """
18      return f"      {string}"
19
20  def withMargin(string):
21      """
22      The function `withLeftMargin` adds a left margin of 8 spaces to a given string..
23      """
24      return f"      {string}      "
25
26  #utility
27  def clear():
28      """
29      The clear function clears the console screen.
30      """
31      os.system('cls' if os.name == 'nt' else 'clear')
32      |
33
34  #utility
35  def indexFinder(varList, ID):
36      """
37      The function "indexFinder" takes in a list and an ID, and returns the index of the first occurrence
38      of the ID in the list.
39
40      :param varList: A list of variables or values
41      :param ID: The ID parameter is the value that you want to find in the varList
42      :return: The index of the first occurrence of the ID in the varList.
43      """
44      for index in range(0, len(varList)):
45          if varList[index] == ID:
46              return index
47
48  #utility
49  def dateRange(startDate, endDate):
50      """
51      The function `dateRange` generates a range of dates between a given start date and end date.
52
53      :param startDate: The start date of the date range. It is the date from which the range will start
54      generating dates
55      :param endDate: The `endDate` parameter is the date that marks the end of the date range
56      """
57      current_date = startDate
58      while current_date <= endDate:
59          yield current_date.strftime('%Y-%m-%d')
60          current_date += timedelta(days=1)
61

```

```

62 def main():
63     globalVariable()
64     employeeInfoContainer()
65     header("CC03 DAILY-TIME RECORD SYSTEM", 120, 13)
66     mainMenu()
67
68 def globalVariable():
69     """
70     The function declares global variables for formatted time, formatted date, ask start date, and ask
71     end date.
72     """
73     global formattedTime, formattedDate
74     global askStartDate, askEndDate
75     global timeIn, timeOut
76
77 def employeeInfoContainer():
78     """
79     The function 'employeeInfoContainer' initializes global variables to store employee information.
80     """
81     global empID, empFirstName, empLastName, empDepartment, empPosition, empTotalHours, empTotalAbsent, empDateStart, empDateEnd
82     empID = []
83     empFirstName = []
84     empLastName = []
85     empDepartment = []
86     empPosition = []
87     empTotalHours = []
88     empTotalAbsent = []
89     empDateStart = []
90     empDateEnd = []
91
92 def header(title, width, height):
93     """
94     The 'header' function sets the console size, gets the current date and time, and prints a formatted
95     header with the title, date, and time.
96     """
97     setConsoleSize(width, height)
98     currentDatetime = datetime.datetime.now()
99     global formattedTime, formattedDate
100     formattedTime = currentDatetime.strftime('%I:%M:%S' + ' %p').lstrip('0')
101     formattedDate = currentDatetime.strftime('%m/%d/%Y')
102     print(f"===== {title} =====")
103     print(f"({formattedDate}) ({formattedTime})")
104
105 def setConsoleSize(width, height):
106     """
107     The function sets the size of the console window in Python.
108     """
109     os.system(f'mode con cols={width} lines={height}' if os.name == 'nt' else f'resize -s {height} {width}')
110
111
112 def mainMenu():
113     """
114     The mainMenu function displays a menu with options for timekeeping, registering an employee, viewing
115     employee information, and exiting the program.
116     """
117     print(withLeftMargin("1. TIMEKEEPING"))
118     print(withLeftMargin("2. REGISTER EMPLOYEE"))
119     print(withLeftMargin("3. VIEW EMPLOYEE"))
120     print(withLeftMargin("4. EXIT\n"))
121     askCode()
122

```

```

123
124 def askCode():
125     """
126     The function 'askCode()' takes user input for a menu choice and executes different actions based on
127     the choice.
128     """
129     try:
130         menuChoice = int(input(withLeftMargin("Enter your choice here: ")))
131         if (menuChoice > 4) or (menuChoice <= 0):
132             clear()
133             header("CC03 DAILY-TIME RECORD SYSTEM", 120, 13)
134             print("")
135             print(withLeftMargin("Your input is not valid. Please enter either '1' for Timekeeping, '2' for Register Employee, '3' for View"))
136             print(withLeftMargin("Employee, or '4' for Exit.\n"))
137             mainMenu()
138         else:
139             clear()
140             if (menuChoice == 1):
141                 timekeepingscreen("TIMEKEEPING SCREEN", 110, 40)
142             elif (menuChoice == 2):
143                 registerEmployeescreen("REGISTER EMPLOYEE", 110, 20)
144             elif (menuChoice == 3):
145                 viewEmployee()
146             elif (menuChoice == 4):
147                 exitScreen("CC03 DAILY-TIME RECORD SYSTEM", 120, 13)
148             else:
149                 header("CC03 DAILY-TIME RECORD SYSTEM", 120, 13)
150                 mainMenu()
151     except Exception as e:
152         header("CC03 DAILY-TIME RECORD SYSTEM", 120, 13)
153         mainMenu()
154
155 def timekeepingscreen(title, width, height):
156     """
157     The 'timekeepingscreen' function allows the user to enter timekeeping data for employees, including
158     their ID, start and end dates, and check-in/check-out times.
159     """
160     header(title, width, height)
161     askEmployee()
162
163 def askEmployee():
164     """
165     The function 'askEmployee' prompts the user to enter an employee ID and checks if the ID is
166     registered in the system. If not, it asks the user if they want to register as a new employee.
167     """
168
169     global askEmpID
170     global askToRegister
171
172     while True:
173         try:
174             askEmpID = int(input(withLeftMargin("Enter Employee ID: ")))
175             if askEmpID in empID:
176                 startdate()
177                 break
178             elif askEmpID < 1:
179                 print(withLeftMargin("Kindly input a positive integer only. For example, '10001' or '10002'.\n"))
180                 continue
181             elif askEmpID not in empID:
182                 while True:
183                     askToRegister = str(input(withLeftMargin("You are not a registered employee. Do you want to register?[Y/N] ")))

```

```

184         if askToRegister == "y" or askToRegister == "Y":
185             clear()
186             registerEmployeeScreen("REGISTER EMPLOYEE", 110, 20)
187             break
188         elif askToRegister == "n" or askToRegister == "N":
189             clear()
190             header("C03 DAILY-TIME RECORD SYSTEM", 120, 13)
191             mainMenu()
192             break
193         else:
194             continue
195
196     else:
197         print(withLeftMargin("Only integer values are allowed. For example, '10001' or '10002'.\n"))
198     except Exception as e:
199         print(withLeftMargin("Only integer values are allowed. For example, '10001' or '10002'.\n"))
200         continue
201
202 def startdate():
203     """
204     The function "startdate" is used to define the start date of a task or project.
205     """
206     global empInd
207     global askStartDate
208     empInd = indexFinder(empID, askEmpID)
209     global intStartDate
210     isValid = False
211     def isValidDate(date):
212         try:
213             datetime.datetime.strptime(date, "%Y-%m-%d")
214             return True
215         except ValueError:
216             return False
217
218     while True:
219         askStartDate = str(input(withLeftMargin("Enter Start Date (YYYY-MM-DD): ")))
220         if isValidDate(askStartDate):
221             intStartDate = datetime.datetime.strptime(askStartDate, "%Y-%m-%d")
222             empDatesStart[empInd].append(askStartDate)
223             break
224         else:
225             print(withLeftMargin("INCORRECT START DATE ENTRY. INVALID DATE. TRY AGAIN!"))
226
227     enddate()
228
229 def enddate():
230     """
231     The function "enddate()" prompts the user to enter an end date in the format "YYYY-MM-DD" and
232     validates the input before storing it in a variable.
233     """
234     global intEndDate
235     global askEndDate
236     def isValidDate(date):
237         try:
238             datetime.datetime.strptime(date, "%Y-%m-%d")
239             return True
240         except:
241             return False
242
243     while True:
244         askEndDate = str(input(withLeftMargin("Enter End Date (YYYY-MM-DD): ")))
245
246         if isValidDate(askEndDate):
247             intEndDate = datetime.datetime.strptime(askEndDate, "%Y-%m-%d")
248             if intEndDate <= intStartDate:
249                 print(withLeftMargin("The End Date you've entered is earlier or the same with your Start Date."))
250                 continue;
251             else:
252                 empDatesEnd[empInd].append(askEndDate)
253                 break;
254         else:
255             print(withLeftMargin("INCORRECT END DATE ENTRY. INVALID DATE. TRY AGAIN!"))
256             continue;
257
258 def checkInOut():
259     """
260     The 'checkInOut()' function allows the user to input time-in and time-out entries for a specific
261     date range, calculates the total hours worked and total absences for each employee, and provides
262     options to continue entering timekeeping entries or return to the main menu.
263     """
264     totalAbsent = 0
265     totalHours = 0
266
267     for date in dateRange(intStartDate, intEndDate):
268         print("")
269         print(withLeftMargin(">>>Date of Entry: " + date))
270         print(withLeftMargin(" (Enter 'A' if Absent)"))
271         while True:
272             try:
273                 timeIn = str(input(withLeftMargin("Enter Time-In: ")))
274                 hours, minutes = timeIn.split(':')
275                 intTimeIn = datetime.datetime.strptime(f'{timeIn}', '%H:%M')
276                 if len(minutes) != 2 or len(hours) != 2:
277                     print(withLeftMargin("INCORRECT TIME-IN FORMAT. PLEASE FOLLOW 24-HOUR FORMAT(HH:MM)."))
278                     continue
279
280                 while True:
281                     try:
282                         timeOut = str(input(withLeftMargin("Enter Time-Out: ")))
283                         hours, minutes = timeOut.split(':')
284                         intTimeOut = datetime.datetime.strptime(f'{timeOut}', '%H:%M')
285                         if len(minutes) != 2 or len(hours) != 2:
286                             print(withLeftMargin("INCORRECT TIME-OUT FORMAT. PLEASE FOLLOW 24-HOUR FORMAT(HH:MM)."))
287                             continue
288                     except:
289                         break
290
291                     if intTimeOut <= intTimeIn:
292                         print(withLeftMargin("Time-out input is earlier or same with Time-In."))
293                         continue
294                     else:
295                         timeworked = intTimeOut - intTimeIn
296                         result = timeworked.seconds / 3600
297                         totalHours += result
298                         break
299             except Exception as e:
300                 print(withLeftMargin("INCORRECT TIME-OUT FORMAT. PLEASE FOLLOW 24-HOUR FORMAT(HH:MM)."))
301                 continue
302             break
303         except Exception as e:
304             if timeIn == "A" or timeIn == "a":
305                 totalAbsent += 1

```

```

306         while True:
307             timeout = input(withLeftMargin("Enter Time-Out: "))
308             if timeout == "A" or timeout == "a":
309                 break
310             else:
311                 print(withLeftMargin("Enter 'A' if Absent"))
312                 continue
313         else:
314             print(withLeftMargin("INCORRECT TIME-IN FORMAT. PLEASE FOLLOW 24-HOUR FORMAT(HH:MM)."))
315             continue
316         break
317     empTotalHours[empInd].append(totalHours)
318     empTotalAbsent[empInd].append(totalAbsent)
319     totalAbsent = 0
320     totalHours = 0
321     while True:
322         print("")
323         ask = str(input(withLeftMargin("Do you want to place another timekeeping entry? (Y/N): ")))
324         if ask == "Y" or ask == "y":
325             print("")
326             askEmployee()
327             break
328         elif ask == "N" or ask == "n":
329             clear()
330             header("C03 DAILY-TIME RECORD SYSTEM", 120, 13)
331             mainMenu()
332             break
333         else:
334             print(withLeftMargin("Please enter 'Y' or 'N' only.))
335             continue
336
337 def registerEmployeeScreen(title, width, height):
338     """
339     The function "registerEmployeeScreen" takes in parameters for the title, width, and height of a
340     screen, and then prompts the user to enter employee details such as first name, last name,
341     department, and position.
342     """
343     header(title, width, height)
344     print(withLeftMarginPointer(">>>Employee Details"))
345     isIDIntAvailable()
346     while True:
347         registerName = str(input(withLeftMargin("Enter First Name: "))).upper()
348         splitParts = registerName.split()
349         if all(name.isalpha() for name in splitParts):
350             empFirstName.append(registerName)
351             break
352         else:
353             print(withLeftMargin("Invalid Entry! Please enter a valid First Name.))
354             continue
355     while True:
356         registerName = str(input(withLeftMargin("Enter Last Name: "))).upper()
357         splitParts = registerName.split()
358         if all(name.isalpha() for name in splitParts):
359             empLastName.append(registerName)
360             break
361         else:
362             print(withLeftMargin("Invalid Entry! Please enter a valid Last Name.))
363             continue
364     isDepValid()
365
366

```

```

367 isPosValid()
368 empTotalHours.append([])
369 empTotalAbsent.append([])
370 empDateStart.append([])
371 empDateEnd.append([])
372 whatToDo()
373
374 def isIDIntAvailable():
375     """
376     The function 'isIDIntAvailable()' prompts the user to enter an employee ID as an integer, checks if
377     the ID is already in use, and recursively calls itself until a unique ID is entered.
378     """
379     while True:
380         try:
381             registerID = int(input(withLeftMargin("Enter Employee ID: ")))
382             if registerID not in empID:
383                 if registerID > 0:
384                     empID.append(registerID)
385                     return
386             else:
387                 print(withLeftMargin("Negative Integers are not valid! Try again!"))
388                 continue
389         except:
390             print(withLeftMargin(f"ID '{registerID}' is not available. Please try again.\n"))
391             print(withLeftMarginPointer(">>>Employee Details"))
392             continue
393     except Exception as e:
394         print(withLeftMargin("Please enter only integer value. Ex. '10001', '10002'.\n"))
395         print(withLeftMarginPointer(">>>Employee Details"))
396         continue
397
398 def isDepValid():
399     """
400     The function 'isDepValid()' prompts the user to enter a department (either 1 for Faculty or 2 for
401     Non-Faculty) and validates the input.
402     :return: The function isDepValid() does not explicitly return anything.
403     """
404     while True:
405         try:
406             registerDep = int(input(withLeftMargin("Enter Department (1)Faculty (2)Non-Faculty: ")))
407             if ((registerDep < 3) and (registerDep > 0)):
408                 if registerDep == 1:
409                     empDepartment.append("Faculty")
410                     return
411                 else:
412                     empDepartment.append("Non-Faculty")
413                     return
414             else:
415                 print(withLeftMargin("Please enter '1' or '2' only.\n"))
416                 continue
417         except:
418             print(withLeftMargin("Please enter either '1' for Faculty or '2' for Non-Faculty.\n"))
419             continue
420
421 def isPosValid():
422     """
423     The function 'isPosValid()' prompts the user to enter a position (1 for Full-Time or 2 for
424     Part-Time) and validates the input.
425     :return: The function isPosValid() does not explicitly return anything. However, it appends a value
426     to the empPosition list if the input is valid.
427     """

```

```

490 continue
491
492 def viewEmployee():
493     """
494     The 'viewEmployee' function allows the user to view the details and timekeeping entries of an
495     employee by entering their ID.
496     """
497
498     setConsoleSize(80, 50)
499     print(withLeftMargin("===== View Employee ====="))
500     print(withLeftMargin("                                {formattedDate} {formattedTime}"))
501     while True:
502         try:
503             viewEmp = int(input(withLeftMargin("Enter Employee ID: ")))
504
505             if viewEmp not in empID:
506                 if viewEmp < 0:
507                     print(withLeftMargin("Kindly input a positive integer only. For example, '10001' or '10002'.\n"))
508                 else:
509                     while True:
510                         askRegister = str(input(withLeftMargin("You are not a registered employee. Do you want to register?(Y/N) ")))
511                         if askRegister == "Y" or askRegister == "y":
512                             clear()
513                             registerEmployeeScreen("REGISTER EMPLOYEE", 110, 20)
514                             return
515                         elif askRegister == "N" or askRegister == "n":
516                             clear()
517                             header("CC03 DAILY-TIME RECORD SYSTEM", 120, 13)
518                             mainMenu()
519                             return
520
521                     else:
522                         continue
523
524             else:
525                 break
526
527         except Exception as e:
528             print(withLeftMargin("Please enter integer value. Ex. '10001', '10002'.\n"))
529             continue
530
531     try:
532         viewEmpInd = indexFinder(empID, viewEmp)
533
534         print("")
535         print(withLeftMarginPointer(">>>Employee Details"))
536         print(withLeftMargin("First Name: {empFirstName[viewEmpInd]}"))
537         print(withLeftMargin("Last Name: {empLastName[viewEmpInd]}"))
538         print(withLeftMargin("Department: {empDepartment[viewEmpInd]}"))
539         print(withLeftMargin("Position: {empPosition[viewEmpInd]}"))
540         print("")
541         print(withLeftMarginPointer(">>>Timekeeping Entries"))
542
543         if len(empDateStart[viewEmpInd]) > 0:
544             for index in range(0, len(empDateStart[viewEmpInd])):
545                 # Extract the first element from the lists
546                 startDate = empDateStart[viewEmpInd][index]
547                 endDate = empDateEnd[viewEmpInd][index]
548                 totalAbsentEx = empTotalAbsentEx[viewEmpInd][index]
549                 totalHoursEx = empTotalHours[viewEmpInd][index]
550                 print(withLeftMarginPointer(">>>Date Period: {startDate} to {endDate}"))
551                 print(withLeftMargin("Total # of Hours worked: {totalHoursEx}"))
552                 print(withLeftMargin("Total # Absences: {totalAbsentEx}"))
553                 print("")
554
555             else:

```

```

550         print(withLeftMargin("    No Records found.))
551     except Exception as e:
552         print(withLeftMargin("A problem has occurred" + str(e)))
553
554     while True:
555         print("")
556         askIfView = str(input(withLeftMargin("Do you want to view another employee? (Y/N): ")))
557         if askIfView == "y" or askIfView == "Y":
558             print("")
559             viewEmployee()
560             break
561         elif askIfView == "n" or askIfView == "N":
562             clear()
563             header("CC03 DAILY-TIME RECORD SYSTEM", 120, 13)
564             mainMenu()
565             break
566         else:
567             print(withLeftMargin("Invalid Input! Try Again!"))
568             continue
569
570 def exitScreen(title, width, height):
571     """
572     The function `exitScreen` displays a goodbye message on the screen with a specified title, width,
573     and height.
574     """
575     header(title, width, height)
576     print("")
577     print("")
578     print("")
579     print("                                GOODBYE!")
580     print("")
581     print("")
582     print("")
583     print(withMargin("====="))
584     sys.exit()
585
586
587 """ The code below is checking if the current module is being run as the main program. If it is, then it
588 calls the `main()` function.
589 """
590 if __name__ == "__main__":
591     main()

```