

## Marin County Building Permit Application

### PART B

#### Request for Permit **ISSUANCE** Form v. 12-7-20

This form must be completed in full in order for the permits to be issued.

**Provide ALL Permit Tracking Numbers associated with this Request for Permit Issuance Form:**

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#### WHO WILL THIS PERMIT BE ISSUED TO (the Permit Applicant/Holder of Record)?

The individual named below shall be the permit applicant/holder of record and shall be solely responsible and liable for the permit(s) issued for this application, as well as the construction performed under said permit(s), and shall serve as the responsible contact for this project until the permit(s) associated with this project are finalized and closed.

I am a: ☐ California Licensed Contractor (See also **Section 1** below)

☒ Owner-builder and property owner of the site address for this project (See also **Section 2** below)

NOTE: If the named permit applicant (below) authorizes another individual as his/her lawful agent for the purpose of signing for and receiving the issued permit(s), then **Section 3** (below) must be completed by the Permit Applicant/Holder of Record.

#### Contact Information for the Permit Applicant/Holder of Record:

Name Bryna Holland  
Complete Mailing Address 15 Blanca Drive Novato, CA 94947  
Contact Phone # 415-302-6676 Contact email brynaholland@hotmail.com

#### PERMIT APPLICANT/HOLDER'S ACKNOWLEDGEMENTS, AGREEMENTS AND DECLARATIONS

*Under penalty of perjury and by my initials below and my signature on page 7, I affirm each of the following:*

BH I agree to prevent the existence or creation of any Unfinished-construction Nuisance, as defined in Section 19.04.053 of Marin County Code, for any scope of work authorized by issuance of this permit application and at the project location identified in this permit application. Furthermore, I acknowledge and agree that my violation of this agreement may make me subject to substantial monetary penalties in accordance with Section 19.04.053 of Marin County Code.

BH I acknowledge, agree and affirm that issuance of this permit application does not express or imply approval for any current or prior construction, use or occupancy *other* than the specific scopes of construction, use or occupancy declared in this permit application as the basis for permit issuance and evidenced in the submitted project documentation. Current or prior construction performed without proper permits is specifically excluded from any approvals expressed or implied under this/these building permit(s).

BH I acknowledge, agree and affirm that the building permit(s) issued as a result of this application, including any or all of the permissions granted under said permit(s), may be denied, voided or revoked by the County of Marin on the basis of incomplete or inaccurate information or my failure to demonstrate compliance with any of the specific requirements of said permit(s). I further acknowledge, agree, and affirm that the approvals necessary to issue and finalize said permit(s) are not guaranteed and are subject to review of information provided for this project and my evidence of work performed in compliance with the requirements of said permit(s).

BH I declare under penalty of perjury that, pursuant to the requirements of Sections 1101.1-8 of the California Civil Code, I have installed, or will install, water-conserving plumbing fixtures throughout the structures affected by this/these permit(s) and hereby certify that: 1) No toilets at this property will use more than 1.6 gallons of water per flush; 2) No urinals on this property will use more than 1 gallon of water per flush; 3) No showerheads on this property will have a flow capacity of more than 2.5 gallons per minute; and 4) No interior faucet will emit more than 2.2 gallons per minute.

BH I agree to strictly follow any/all applicable current construction safety protocols, as required by the Marin County Health Officer and strictly enforce these same construction safety protocols on the job site for this/these permit(s), until said permit(s) are finalized and closed.

BH I agree to comply with all applicable construction and demolition requirements as set forth by Cal Green code and I acknowledge that this/these permit(s) will not be finalized and closed until such compliance is made evident to the issuer of this/these permit(s). For my project I plan demonstrate compliance by (select one):

BH The Easy Method – I will take my materials to a Certified C&D and Reuse Facilities and submit copies of my receipts prior to final inspection (electronic submittals are accepted). A list of Certified Facilities can be found at the Zero Waste Marin (<https://zerowastemarin.org/businesses/about-zero-waste-commercial-programs/certified-construction-and-demolition-facilities/>)

\_\_\_\_\_ The Advanced Method – I will complete and submit a Post Documentation Form (pages 3-4 of the Construction Waste Management Plan) and copies of receipts from a waste facility.

### ANY ADDITIONAL INFORMATION FOR OUR FIELD INSPECTION STAFF?

*Please use this space to provide important helpful information, difficult directions to job site, contact name and phone number for coordinating inspections, gate codes, etc.*

### Property Tenant Contact Information (If applicable for this jobsite):

Name Jadyn Strife Phone 415-264-2402 Email jadyn.strife@gmail.com

**Section 1 - CALIFORNIA LICENSED CONTRACTOR'S DECLARATION** (This Section is required when this/these permit(s) shall be issued to a California Licensed Contractor as the Permit Applicant/Holder of record)

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

Contractor Business Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Email Address: \_\_\_\_\_

License Class and No. \_\_\_\_\_

**Section 2 - OWNER-BUILDER'S DECLARATION** (This Section is required when this/these permit(s) shall be issued to the property owner as an Owner-Builder and Permit Applicant/Holder of Record)

I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the reason(s) indicated below by the checkmark(s) I have placed next to the applicable item(s) (Section 7031.5, Business and Professions Code: Any city or county that requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt from licensure and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).):

~~(BA)~~ I, as owner of the property, or my employees with wages as their sole compensation, will do ( ) all of or (✓) portions of the work, and the structure is not intended or offered for sale (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who, through employees' or personal effort, builds or improves the property, provided that the improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the Owner-Builder will have the burden of proving that it was not built or improved for the purpose of sale.).

( ) I, as owner of the property, am exclusively contracting with licensed Contractors to construct the project (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for the projects with a licensed Contractor pursuant to the Contractors' State License Law.).

( ) I am exempt from licensure under the Contractors' State License Law for the following reason:

By my signature on page 7, I acknowledge that, except for my personal residence in which I must have resided for at least one year prior to completion of the improvements covered by this permit, I cannot legally sell a structure that I have built as an owner-builder if it has not been constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business and Professions Code, is available upon request when this application is submitted or at the following Web site: <http://www.leginfo.ca.gov/calaw.html>.

## **Section 2 Continued - Notice to Property Owner Acting as Owner-Builder**

We are providing you with the following Owner-Builder Acknowledgment and Verification of Information to make you aware of your responsibilities, and possible risk you may incur by having this permit issued in your name as the Owner-Builder.

We will not issue this/these building permit(s) until you have read, initialed your understanding of each provision, signed, and returned this form to us at our official address indicated. **NOTE: An authorized agent of the property owner cannot execute this application unless the property owner completes this Section and Section 3 below.**

### **PROPERTY OWNER'S ACKNOWLEDGMENT AND VERIFICATION OF INFORMATION**

DIRECTIONS: Read and initial each statement below to signify you understand and verify this information.

BMA 1. I understand a frequent practice of unlicensed persons is to have the property owner obtain an "Owner-Builder" building permit that erroneously implies that the property owner is providing his or her own labor and material personally. I, as an Owner-Builder, may be held liable and subject to serious financial risk for any injuries sustained by an unlicensed person and his or her employees while working on my property. My homeowner's insurance may not provide coverage for those injuries. I am willfully acting as an Owner-Builder and am aware of the limits of my insurance coverage for injuries to workers on my property.

BMA 2. I understand building permits are not required to be signed by property owners unless they are responsible for the construction and are not hiring a licensed Contractor to assume this responsibility.

BMA 3. I understand as an "Owner-Builder" I am the responsible party of record on the permit. I understand that I may protect myself from potential financial risk by hiring a licensed Contractor and having the permit filed in his or her name instead of my own.

BMA 4. I understand Contractors are required by law to be licensed and bonded in California and to list their license numbers on permits and contracts.

BMA 5. I understand if I employ or otherwise engage any persons, other than California licensed Contractors, and the total value of my construction is at least five hundred dollars (\$500), including labor and materials, I may be considered an "employer" under state and federal law.

BMA 6. I understand if I am considered an "employer" under state and federal law, I must register with the state and federal government, withhold payroll taxes, provide workers' compensation disability insurance, and contribute to unemployment compensation for each "employee." I also understand my failure to abide by these laws may subject me to serious financial risk.

BMA 7. I understand under California Contractors' State License Law, an Owner-Builder who builds single-family residential structures cannot legally build them with the intent to offer them for sale, unless all work is performed by licensed subcontractors and the number of structures does not exceed four within any calendar year, or all of the work is performed under contract with a licensed general building Contractor.

BMA 8. I understand as an Owner-Builder if I sell the property for which this permit is issued, I may be held liable for any financial or personal injuries sustained by any subsequent owner(s) that result from any latent construction defects in the workmanship or materials.

BMA 9. I understand I may obtain more information regarding my obligations as an "employer" from the Internal Revenue Service, the United States Small Business Administration, the California Department of Benefit Payments, and the California Division of Industrial Accidents. I also understand I may contact the California Contractors' State License Board (CSLB) at 1-800-321-CSLB (2752) or <https://www.cslb.ca.gov/> for more information about licensed contractors.

BU 10. I am aware of and consent to an Owner-Builder building permit applied for in my name, and understand that I am the party legally and financially responsible for proposed construction activity at the following address:

BU 11. I agree that, as the party legally and financially responsible for this proposed construction activity, I will abide by all applicable laws and requirements that govern Owner-Builders as well as employers.

BU 12. I agree to notify the Marin County Building and Safety Division immediately of any additions, deletions, or changes to any of the information I have provided on this form.

Licensed contractors are regulated by laws designed to protect the public. If you contract with someone who does not have a license, the Contractors' State License Board may be unable to assist you with any financial loss you may sustain as a result of a complaint. Your only remedy against unlicensed Contractors may be in civil court. It is also important for you to understand that if an unlicensed Contractor or employee of that individual or firm is injured while working on your property, you may be held liable for damages. If you obtain a permit as Owner-Builder and wish to hire Contractors, you will be responsible for verifying whether or not those Contractors are properly licensed and the status of their workers' compensation insurance coverage.

### **Section 3 - AUTHORIZATION TO SERVE AS AN AGENT FOR THE PERMIT APPLICANT**

**NOTE:** This Section must be completed by the Permit Applicant/Holder of Record (either contractor or property owner) when this/these permit(s) shall be signed for and given to a lawful agent designated (below) by the Permit Applicant/Holder of Record (either contractor or property owner) and who is lawfully acting on behalf of the Permit Applicant/Holder of Record for the purpose of securing this/these permit(s).

Excluding this Section, and the Notice to Property Owner (above), when applicable, the execution of which I understand is my personal responsibility, I hereby authorize the following person(s) to act as my agent(s) to apply for, sign, and file the documents necessary to obtain the Permit(s) for my project.

I declare under penalty of perjury that I am either a licensed contractor permit applicant, or the property owner permit applicant for the site address listed in Part A of the application for this/these permit(s), and I personally filled out this Section to designate/authorize an agent to act on my behalf and I certify the accuracy of the information provided.

Note: When the Permit Applicant/Holder of Record is a property owner acting as owner-builder, this form **must also be verified through confirmation from the property owner's email provided in Part A of this application** expressly naming the individual(s) below to act on the property owner's behalf for securing this/these permit(s) naming the property owner as the Permit Applicant/Holder of Record:

Property owner's Name: \_\_\_\_\_

Property owner's email: \_\_\_\_\_

**Name of Authorized Agent** to act on behalf of the Permit Applicant/Holder of Record for the purpose of securing this/these permit(s):

**Email address of Authorized Agent** to act on behalf of the Permit Applicant/Holder of Record for the purpose of securing this/these permit(s):

**ALL APPLICANTS MUST IDENTIFY WORKERS' COMPENSTATION COVERAGE AND LENDING AGENCY**

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

**WORKERS' COMPENSATION DECLARATION**


I hereby affirm under penalty of perjury one of the following declarations:

☐ I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. Policy No. \_\_\_\_\_

☐ I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Carrier \_\_\_\_\_ Policy No \_\_\_\_\_ Expiration Date \_\_\_\_\_

Name of Agent \_\_\_\_\_ Tel No \_\_\_\_\_

 I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

**DECLARATION REGARDING CONSTRUCTION LENDING AGENCY**

I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Section 3097, Civil Code).

Lender's Name and Address \_\_\_\_\_

ALL APPLICANTS MUST SIGN THE FOLLOWING

DECLARATION BY BUILDING PERMIT APPLICANT/HOLDER OF RECORD

***IMPORTANT! We strongly encourage property owners to consult their homeowner's association prior to submitting their building permit application to the County of Marin.***

By my signature below, as the individual in whose name this/these permit(s) shall be issued, I hereby affirm and certify each of the following, as well as all acknowledgements and agreements contained above, in this Building Permit Issuance Form:

- I have read this Request for Permit ISSUANCE Form and the information I have provided is correct.
- I agree to comply with all applicable Marin County ordinances and state laws relating to building construction.
- I authorize representatives of Marin County to enter the above-identified property for inspection purposes.
- I recognize this BUILDING PERMIT APPLICATION (Parts A and B) expires in 365 days if permit(s) is/are not issued.
- I agree to save, indemnify, and keep harmless the County of Marin against liabilities, judgments, costs, and expenses which may in any way accrue against said County in consequence of the granting of this/these permit(s).

Permit Applicant/Holder of Record Signature BH Date 12-30-2020

➤ Email this completed form, along with your completed Building Permit Issuance Fee Payment Authorization Form to:

SubmitBuildingPermit@marincounty.org

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*This Area for CDA Staff Use Only*

List all OMNIS Permit Numbers associated with this Permit Issuance Form:

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