



RHON JUNEE B. CORTES

PSM I, RCE, RMP

SUMMARY

My main objective is to apply and improve my technical and leadership skills in an organization and it is my responsibility to motivate people and lead them through the phases of the projects.

EXPERIENCE

Head of Field Equipment Maintenance (OIC) – Telemetry

Company: Maynilad Water Services Incorporated
(December 2022 – Present)

Handles our Field Equipment Maintenance Unit with 5 engineers and 15 technicians. Leads the operation of our department and ensures all projects are well coordinated and communicated with our internal clients and my team.

Technical Services Officer / Supervisor – Telemetry

Company: Maynilad Water Services Incorporated
(May 2022 – Present)

Lead our team on the reactive and preventive maintenance of our assets such as flowmeters and data loggers, with 15 technicians under my supervision. Increased our instrument's operability by 12.2% since May 2022.

Closely coordinates with our Data Integration Management team on the text scripts and configuration updates of our data logging instruments.

Planned and organized the strategy of our maintenance process to have a better output. Aligned with this, I also implemented the automation of our job order forms to efficiently generate accomplishment reports.

Participates in Technical Working Group coordination meetings with other divisions and always looks at the bigger picture when ideas are being presented.

Conducts short meeting every morning with the group for daily reminders and makes it a venue for any clarifications on our task and goal for the day before deployment.

Technical Services Specialist – Telemetry

Company: Maynilad Water Services Incorporated
(May 2019 – May 2022)

Generates and analyzes flow and pressure data using PI Vision graphs and charts and ensures provision of accurate and reliable outputs to our customers through official reports. Also displays good collaboration with counterparts to obtain common goal.

Awarded as the Top Performer of our department for the second quarter of 2022 for hitting an increase of 8.6% and was nominated as the employee of the year.

Introduced the use of "Quickest Ticket" as innovation of the previously used request ticket form for easier and more organized customer request process.

SKILL HIGHLIGHTS

- Project management
- People management
- Leadership skills
- Client – oriented
- Good communicator and collaborator
- Adaptive to change
- Problem – solver
- Knowledgeable on JIRA project tracking software
- Programming languages (Java, Python, VBA, HTML and CSS)

LICENSES AND CERTIFICATIONS

- Professional Scrum Master™ I (PSM I)
Scrum.org
August 2022 (96.3%)



- Registered Master Plumber (RMP)
PRC Philippines
May 2022



- Registered Civil Engineer (RCE)
PRC Philippines
December 2017



TRAININGS AND IMMERSION

- CAPM Exam Prep Seminar - PMBOK Guide, Sixth Edition
Udemy – On-going (prep. for CAPM Exam)
- Java Programming for Complete Beginners
Udemy – On-going (prep. for OCA Exam)
- 2-day immersion in IT - Project Management: Process / Systems projects
MWSI – Nov. 2022
- Learn JIRA with real-world examples (+Confluence bonus)
Udemy – Sep. 2022
- Software Development from A to Z - OOP, UML, Agile, Python
Udemy – Sep. 2022
- Scrum for Beginners + Scrum Master Certification Preparation
Udemy – Aug. 2022
- Construction Project Management 101
MSTConnect – Dec. 2021
- MS Excel Macros and VBA
MWSI – Aug. 2021
- Lean Six Sigma 101
MWSI – Aug. 2021
- SAP – CMMS Training
MWSI – Jan. 2021

Implemented the Taoglas Antenna project which is a key resolution for addressing signal issues of our department's monitoring points and this project also increased our data availability from 44% to 90% in a span of 1 year and within budget.

Acted as the Document and Records Custodian of our department wherein I regularly conducted review of Operational Procedures and Work Instructions and ensured necessary updating. I also organized monitoring of records through online portal for viewing and access of every department's members.

Field / Structural Engineer (Civil Engineer)

Company: DMCI Homes, Site: Infina Towers, Aurora Blvd. (42 floors)
(February 2018 – May 2019)

Took charge on the implementation of rebar and structural works from Basement up to the 16th Floor of Infina Towers condominium and lead two direct reporting Sub-contractor engineers and four foremen.

Collaborated with different suppliers, consultants, and contractors to align our plans and goals. Prepared and provided timely construction updates to managers.

Proposed and implemented rebar orientation of the building's vertical members for better fabrication and installation which was approved and lead to cost saving.

Conducted toolbox meeting every morning to remind all workers on our current construction status and on our goal for the day.

Intern – Civil Engineer

Company: DATEM Incorporated, Site: Twin Oaks Place, Mandaluyong (51 floors)
(May 2016 – July 2016)

Experienced being part of the team of licensed Civil Engineers in inspections and application of construction methodologies. Identified problems that will affect the construction progress and raised it to the Engineers.

Intern – Field Force Effectiveness

Company: Pfizer Incorporated
(May 2014 – July 2014)

First exposure to the corporate world wherein I experienced working with professionals. Participated in different team meetings and took charge on room reservations.

EDUCATION

- **Bachelor of Science in Civil Engineering**

University of Santo Tomas

2012 – 2017

- *Inclusive of Basic Programming using C++ and VBA*
- *Inclusive of Construction Project Management using PERT/CPM*

- **Secondary Education**

Colegio de San Lorenzo

2008 - 2012