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## Resource Overview

Resource Overview have the week-wise report of the all resource and categories, entire Organization level.

### 1. Data Table

Resource Category	19-Mar-2022		26-Mar-2022		02-Apr-2022		09-Apr-2022	
	FTE	Count	FTE	Count	FTE	Count	FTE	Count
<b>Total Resources</b> ⓘ	1,385	1,385	1,389	1,389	1,377	1,377	1,377	1,377
Employee	1,061	1,061	1,068	1,068	1,060	1,060	1,060	1,060
Contractors	324	324	321	321	317	317	317	317
<b>Total Overhead</b> ⓘ	379	379	380	380	377	377	377	377
Org Overhead	205	205	205	205	202	202	202	202
Delivery Overhead	174	174	175	175	175	175	175	175
<b>Total Billable Resources</b> ⓘ	1,006	1,006	1,009	1,009	1,000	1,000	1,000	1,000
Resources being billed	807	827	805	843	762	785	754	764
<b>Resources not billed</b>	213	285	243	329	256	305	278	379
Bench (Zero Allocation)	90	90	84	84	130	130	161	161
Partial Bench	46	114	66	161	50	99	57	154
NBL on projects	30	39	34	44	23	27	19	24
Innovation	4	6	3	6	3	6	3	6
Enablement ⓘ	35	42	46	50	41	43	29	31
Long Leave	8	8	9	9	8	8	8	8
<b>Serving Notice Period</b> ⓘ	56	56	57	57	57	57	56	56
Billable	35	35	33	33	32	32	31	31
NBL on projects	1	1	2	2	1	1	1	1
Bench (Zero Allocation)	11	11	14	14	15	15	15	15
Gardening Leave	0	0	0	0	0	0	0	0
Org Overhead	8	8	8	8	9	9	9	9
Delivery Overhead	1	1	0	0	0	0	0	0
<b>Deployable Bench - Actual</b> ⓘ	159	220	173	255	192	232	225	318
NBL on projects	30	39	34	44	23	27	19	24
Bench (Zero Allocation)	79	79	70	70	115	115	146	146
Innovation	4	6	3	6	3	6	3	6
Partial Bench	46	114	66	161	50	99	57	154
<b>Deployable Bench (Resource Type) ⓘ</b>	157	220	172	255	190	232	224	318
Employee	112	156	128	178	133	162	156	226
Contractors	45	64	44	77	57	70	68	92

For displaying the Data as shown in the table above there were certain details considered in calculating and displaying the data.

## 1a. Definitions of the Resource Category

The resource category is based on the resource allocation type, if they are billable or non-billable & whether they are working on projects or not.

- i. FTE = Allocation hours / Net capacity
- ii. Net capacity = The total (Excluding leaves, holidays, weekends)
  - a) Total Resources:** The total number of resources in the organization which is a sum of employees & contractors  
Formulae: Total Resources = Sum (Employees + Contractors)
    - i. Employee: Resource working in organization on a full-time basis.
    - ii. Contractors: Resources working in organization on a contract basis
  - b) Total Overhead:** The total overhead includes sum of the original overhead & delivery overhead  
Formulae: Total Overhead = Sum (Original overhead + Delivery overhead)
    - i. Org Overhead: These belong to non-revenue business unit
    - ii. Delivery Overhead: Their net capacity is zero & do or do not generate any revenue
  - c) Total Billable Resources:** Resources who are working on projects that generate revenue to the organization  
Formulae: Total Billable Resources = Total Resources - (Total Overhead + Gardening leave)
    - i. Resources being billed: Resources who are working on projects that generate revenue to the organization excluding the total overhead.
  - d) Resources not billed:** Resources who do not generate revenue to the company
    - i. Bench: Resources who are not on any project & the allocation is zero
    - ii. Partial Bench: Resources who are partially on a project & partially on bench
    - iii. NBL on projects: Resources that are on non-billable projects & not generating any revenue
    - iv. Innovation: Resources that are on innovation projects where new ideas are made & implementation is done using them
    - v. Enablement: These come under non-billable resource
    - vi. Long leave: Resources that are on long leaves like maternity or paternity leave, etc

**e) Serving Notice Period:** Resource who are about to leave the organization have to serve a notice period during which they could be billable, non-billable, on bench, etc.

Formulae:  $\text{Serving Notice Period} = \text{Billable} + \text{NBL on projects} + \text{Bench} + \text{Gardening Leave} + \text{Org Overhead} + \text{Delivery Overhead}$

- i. Billable: Resources that are serving the notice period but are working on projects that gain revenue
- ii. NBL on projects: Resources that are serving the notice period & are on non-billable projects
- iii. Bench: Resources that are serving the notice period & are not on any projects i.e., zero allocation
- iv. Gardening Leave: Resources that are serving the notice period are instructed to stay away from work but still remain on the payroll
- v. Delivery Overhead: Resources that are serving the notice period & their net capacity is zero

**f) Deployable Bench-actual:** Resources that are on bench, partial-bench, innovation or NBL projects

Formulae:  $\text{Deployable Bench Actual} = \text{NBL on projects} + \text{Bench} + \text{Innovation} + \text{Partial Bench}$

- i. NBL on projects: Resources who are on projects but they do not generate any revenue
- ii. Bench: Resources who are not on any project & the allocation is zero
- iii. Innovation: Resources who are on innovation projects where new ideas are taken into consideration & worked upon
- iv. Partial Bench: Resources who are partially on a project i.e for a couple of hours

**g) Deployable Bench (Resource Type):** These come under the Deployable bench-actual but are divided based on the resource type which is employee or contractors

Formulae:  $\text{Deployable Bench (Resource Type)} = \text{NBL on projects} + \text{Bench} + \text{Innovation} + \text{Partial Bench}$

- i. Employee: Resource working in organization on a full-time basis.
- ii. Contractors: Resources working in organization on a contract basis

## **NOTE:**

- i. A resource can be in one or more projects so their count will be in 2 different categories, hence the total count may vary and not be exact as per formulae or calculations.
- ii. Resources that are on deployable bench actual or resource type won't be shown if they are on service period
- iii. Resources who are in long leave, gardening leave, maternity, etc are not shown in bench.

### **1b. Functionality**

For the present and future weeks data we can click on the numbers shown in the table and complete data for those numbers will be shown in another table below.

Can only see the over view data for present week and Future weeks data for past weeks data no option is available for clicking and only the main table data can be viewed.

Resource Category	19-Mar-2022		26-Mar-2022		02-Apr-2022		09-Apr-2022	
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Org Overhead	205	205	205	205	202	202	202	202
Delivery Overhead	174	174	175	175	175	175	175	175
<b>Total Billable Resources</b> ⓘ	1,006	1,006	1,009	1,009	1,000	1,000	1,000	1,000
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Enablement	35	42	46	50	44	43	29	31
Long Leave	8	8	9	9	8	8	8	8
<b>Serving Notice Period</b> ⓘ	56	56	57	57	57	57	56	56
Billable	35	35	33	33	32	32	31	31
NBL on projects	1	1	2	2	1	1	1	1
Bench (Zero Allocation)	11	11	14	14	15	15	15	15
Gardening Leave	0	0	0	0	0	0	0	0
Org Overhead	8	8	8	8	9	9	9	9
Delivery Overhead	1	1	0	0	0	0	0	0
<b>Deployable Bench - Actual</b> ⓘ	159	220	173	255	192	232	225	318
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Employee	112	156	128	178	133	162	156	226
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Now after clicking on that number shown above of the “Long Leave” we can see the new table with complete details of the resources with different required details.

#### Long Leave Details

Show 10 entries

Search:

EMP ID	EMP Name	DOJ	Res Cat	Practice	SubPractice	Supervisor	Project	Allocs	Roll of Dt	Ageing	Work Location	Designation	Email	Res Type	Action Item	Action Item Dt	Action Item Eff Dt
3165	Kalyani Bandaru	03-Nov-2014	Fully Allocated	DACS	Smarter Pro...	Manjula R...	Bench	0	29-Jul-2022	NA	India	Senior Soft...	Kalyani.Bandaru@pro...	Employ...	To be Trained on API...	13-Sep-2019	13-Sep-2019
3940	Annu Singh	05-Oct-2017	Fully Allocated	DACS	Digital Integr...	Sushma Yari...	Bench	0	03-Dec-2021	NA	India	Technical Le...	Annu.singh@prolifcs...	Matern...	On Maternity leave	22-Nov-2018	15-May-2019
3971	Sravani Katta	03-Jan-2018	Fully Allocated	QA&TA	Quality Assu...	Jagadeeswa...	Bench	0	16-Dec-2021	NA	India	Senior Tech...	Sravani.Katta@prolif...	Matern...			
4243	Manjula Martur	20-May-2019	Fully Allocated	QA&TA	Quality Assu...	Mahima Me...	Bench	0	29-Oct-2021	NA	India	Test Engineer	Manjula.Martur@proli...	Matern...	WFS suddenly had cut...	20-May-2020	07-Jun-2020
4333	Sai roopitha Go...	19-Aug-2019	Fully Allocated	IM&A	Information ...	Rahul Sahay	Bench	0	30-Nov-2021	NA	India	Senior Soft...	SaiRoopitha.Gontia@...	Matern...	McKesson onboard...	05-Aug-2020	16-Aug-2020
4354	Mayuri Ravindr...	10-Oct-2019	Fully Allocated	IM&A	Information ...	Venkata Raj...	Bench	0	08-Oct-2021	NA	India	Associate Te...	Mayuri.Rajas@prolifc...	Matern...	Will get extended until...	15-Dec-2020	02-Jan-2021
4427	Hasseen Ferdous	24-Feb-2020	Fully Allocated	QA&TA	Quality Assu...	Prasanthi S...	Bench	0	31-Aug-2021	NA	India	Associate S...	Hasseen.Ferdous@pr...	Matern...	Madhavi - She is Fres...	08-Jul-2020	17-Aug-2020
4448	Swathi Kasturi	13-Apr-2020	Fully Allocated	DACS	Digital Integr...	Sahitya Gad...	Bench	0	29-Oct-2021	NA	India	Senior Soft...	Swathi.Kasturi@prolif...	Matern...	Already mapped to D...	27-Apr-2020	

Showing 1 to 8 of 8 entries

Can also download the above shown data in an Excel file.

By Clicking on the action item available for each resource the complete details of the resource allocation and past data of the allocation will be shown in another table below.

#### Long Leave Details

Show 10 entries

Search:

EMP ID	EMP Name	DOJ	Res Cat	Practice	SubPractice	Supervisor	Project	Allocs	Roll of Dt	Ageing	Work Location	Designation	Email	Res Type	Action Item
3165	Kalyani Bandaru	03-Nov-2014	Fully Allocated	DACS	Smarter Pro...	Manjula R...	Bench	0	29-Jul-2022	NA	India	Senior Soft...	Kalyani.Bandaru@pro...	Employ...	To be Trained on API...
3940	Annu Singh	05-Oct-2017	Fully Allocated	DACS	Digital Integr...	Sushma Yari...	Bench	0	03-Dec-2021	NA	India	Technical Le...	Annu.singh@prolifcs...	Matern...	On Maternity leave
3971	Sravani Katta	03-Jan-2018	Fully Allocated	QA&TA	Quality Assu...	Jagadeeswa...	Bench	0	16-Dec-2021	NA	India	Senior Tech...	Sravani.Katta@prolif...	Matern...	
4243	Manjula Martur	20-May-2019	Fully Allocated	QA&TA	Quality Assu...	Mahima Me...	Bench	0	29-Oct-2021	NA	India	Test Engineer	Manjula.Martur@proli...	Matern...	WFS suddenly had cut...
4333	Sai roopitha Go...	19-Aug-2019	Fully Allocated	IM&A	Information ...	Rahul Sahay	Bench	0	30-Nov-2021	NA	India	Senior Soft...	SaiRoopitha.Gontia@...	Matern...	McKesson onboard...
4354	Mayuri Ravindr...	10-Oct-2019	Fully Allocated	IM&A	Information ...	Venkata Raj...	Bench	0	08-Oct-2021	NA	India	Associate Te...	Mayuri.Rajas@prolifc...	Matern...	Will get extended until...
4427	Hasseen Ferdous	24-Feb-2020	Fully Allocated	QA&TA	Quality Assu...	Prasanthi S...	Bench	0	31-Aug-2021	NA	India	Associate S...	Hasseen.Ferdous@pr...	Matern...	Madhavi - She is Fres...
4448	Swathi Kasturi	13-Apr-2020	Fully Allocated	DACS	Digital Integr...	Sahitya Gad...	Bench	0	29-Oct-2021	NA	India	Senior Soft...	Swathi.Kasturi@prolif...	Matern...	Already mapped to D...

Showing 1 to 8 of 8 entries

Previous 1 Next

Action Items (Kalyani Bandaru)

Resource Alloc. Category: No Allocation

Entry Dt	Entry By	Category	Effective Dt	Completed Dt	Comments	Actions
22-Nov-2018	Suresh Damera	Allocations- Billable	22-Nov-2018		Maternity leave	
06-Feb-2019	Amit Kumar	Allocations- Billable	06-Feb-2019		Humana Encounter IID. Start date 6-Feb-2019	
11-Mar-2019	Ajay Malgaonkar	Allocations- Billable	11-Mar-2019		Humana Encounter IID track Allocation issue since Feb-19	
13-Sep-2019	Sumit Bhatia	Others	13-Sep-2019		To be Trained on APIC for expected future UK project work	

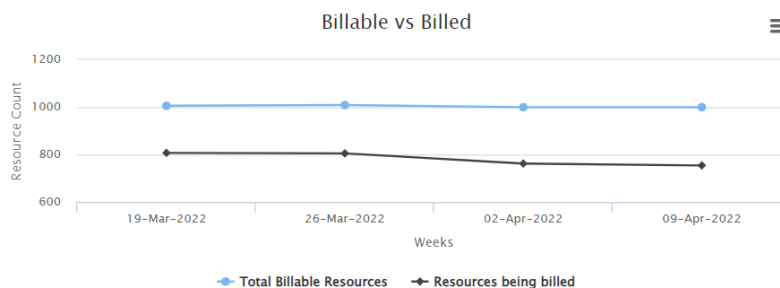
Page 1 of 1

View 1 - 4 of 4

## 2. Graphical Representation

### 2a. Billable VS Billed Graph

This is graph shows the data related to the Billable resources and Billed resources for each week.

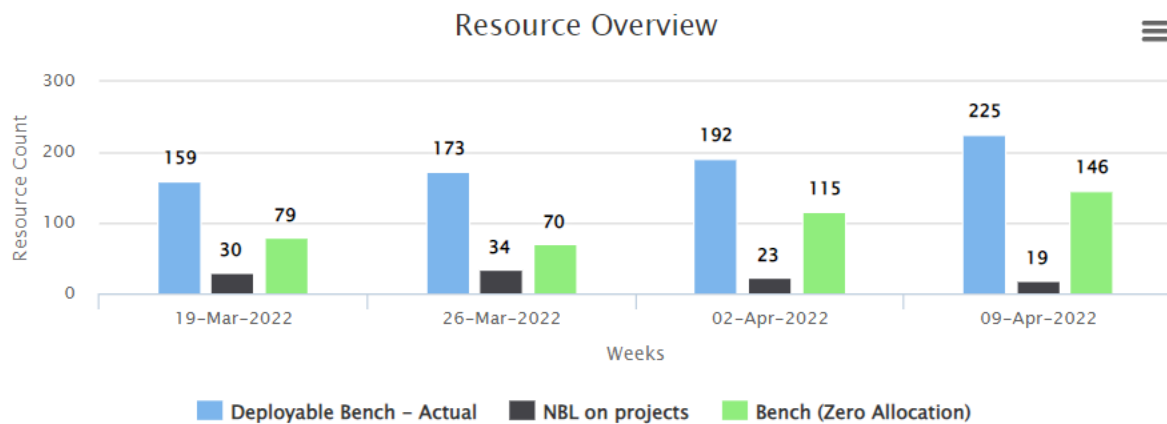


Here the blue line shows total billable resources available for that week.

Black line shows the total resources billed in the week.

## 2b. Resource overview Graph

This is graph shows the data related to the deployable bench resources in the data.



## 3. Filters

### 3a. Business Unit

Here in this selection, we can select the Business unit of which the data needs to be shown and in this we can select all the business units or single or multiple business units.

Based on the above selection the resources count varies.

Resource Overview

RMG

Search Filters

Business Unit : <<ALL>> Country : <<ALL>> Start Week : 02-Apr-22 Duration : 4

Res. Type : ☒ <<ALL>> ☒ Digital Experience ☒ Digital Integration ☒ Enterprise Analytics ☒ Enterprise Architecture ☒ Information Management ☒ Legacy ☒ Master Data Management

Search

For past weeks, there is no data to show.

### 3b. Country

Here in this selection, we can select the Country of which the data needs to be shown and in this we can select all the Countries or single or multiple countries.

Based on the above selection the resources count varies.

**Resource Overview**

RMG

**Search Filters**

Business Unit : << ALL >> Country : << ALL >> Start Week \* : 02-Apr-22 Duration \* : 4

Res. Type : << ALL >>

Search

Canada  
Germany  
India  
Jordan  
UAE  
UK  
IIS

### 3c. Start Week

Here in this selection, we can select the week from where the data needs to be seen.

Only the Current week and Future weeks can be selected in this selection and past weeks were disabled and cannot be selected.

**Resource Overview**

RMG

**Search Filters**

Business Unit : << ALL >> Country : << ALL >> Start Week \* : 02-Apr-22 Duration \* : 4

Res. Type : << ALL >>

Search

Apr 2022

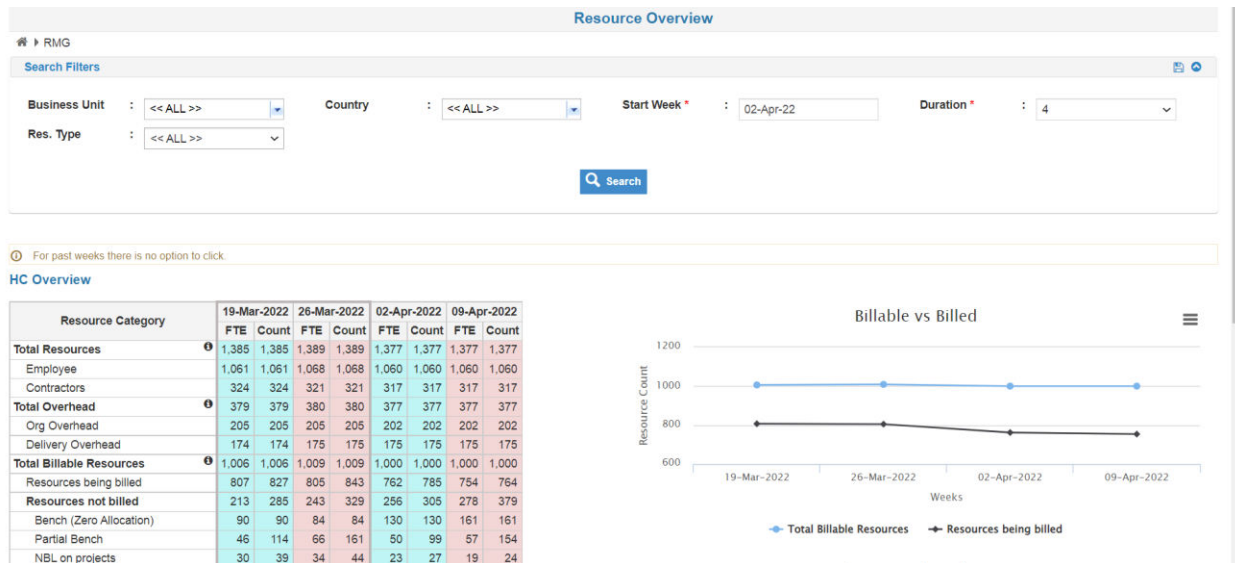
Sa	Su	Mo	Tu	We	Th	Fr
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

For past weeks there is no option to click.

[HC Overview](#)

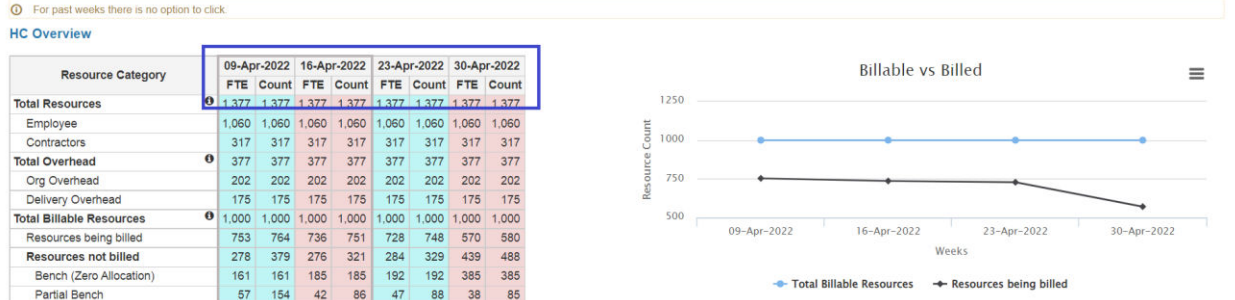
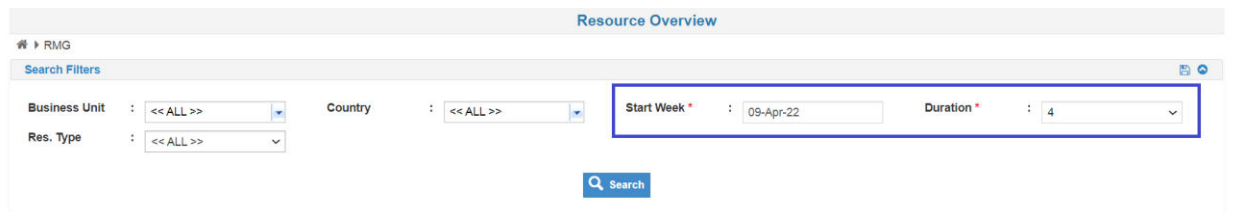
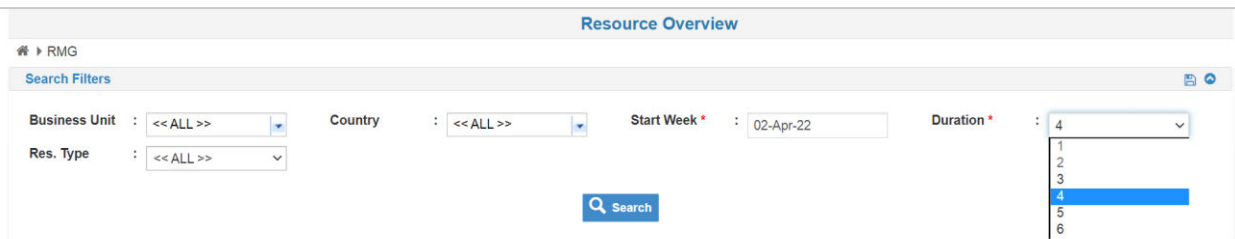
If Only the Current week is selected the past two weeks data will be shown and only the current week and future weeks data have option to over view complete resource data by clicking on the numbers.





### 3d. Duration

Based on the duration selected those many weeks data will be shown in the table below.



### 3e. Res. Type

Here in this selection, we can select based on the selection data in the table varies.

By selecting FTE in Res. Type, the data will be displayed below only with Full Time Employee data.

By selecting Contactors in Res. Type, the data will be displayed below only with Contractors data.