



## Contact

### Phone

+62853 5655 8751

### Email

rianardana@gmail.com

### Address

Perum Central Laguna Hills  
Blok C4 No. 09

## Education

2013

Bachelor of Informatics Engineering  
Putera Batam University

## Expertise

- ASP.NET MVC
- C# (.NET Framework)
- Entity Framework (Code First & Database First)
- RESTful API Integration
- JavaScript (jQuery, Ajax)
- HTML5, CSS3, Bootstrap
- DataTables (Server-Side & Client-Side)
- Visual Studio, Visual Studio Code

## Social Media



[linkedin.com/in/rianardana](https://www.linkedin.com/in/rianardana)



[rianardana.github.io/profil/](https://github.com/rianardana)

## Language

Indonesia

English

# Rian Ardana, S.Kom

## IT - PROGRAMMER

Having a deep-rooted fascination with computers and technology, I have honed my administrative prowess to complement my technical interests. My strong communication skills enable me to connect effectively with individuals across all hierarchies. Continuously updating my knowledge through reading and study is a habit I cherish, and I find joy in expressing my creativity through writing books. With unwavering self-motivation, I am eager to apply my skills and passion to contribute meaningfully to a progressive organization

## Experience

### 2022 - PRESENT

PT DYNACAST INDONESIA

#### IT OFFICER

Proposal outlines the implementation of a comprehensive digitalization system for PT Dynacast Indonesia, aimed at enhancing efficiency, accuracy, and productivity across departments.

- **System Analysis:** In-depth analysis of existing processes and stakeholder requirements will be conducted to design a tailored digitalization solution for each department.
- **System Implementation:** A well-defined plan with clear milestones and timelines will be executed, ensuring a seamless transition and collaboration with department representatives.
- **Back-End Code:** Build a robust back-end code adhering to industry best practices, emphasizing data security, scalability, and performance.
- **UI Design:** Create an intuitive and user-friendly interface to enable easy navigation and accessibility for all users.
- **Troubleshooting and Quality Assurance:** Rigorous testing will be conducted at every stage to identify and address any issues, ensuring a stable and reliable system.
- **User Training:** Comprehensive training sessions and create user manuals to provided to facilitate smooth user adoption and proficient utilization of the system.
- **Presentation to Management:** A detailed presentation to the management team will showcase the system's capabilities, benefits, update changes.
- **Database Backup and Security:** Robust security measures will be implemented to safeguard sensitive data, and regular database backups will be performed to prevent data loss.
- **Program Web Update and Maintenance:** Ongoing updates and maintenance to provided to ensure the system remains efficient, secure, and adaptable to future business needs.

### 2015 - 2022

PT. INDOMARCO PRISMATAMA

#### HUMAN RESOURCES SUPERVISOR

Leading the administration new, exist, and quit employees at PT Indomarco Prismatama.

- **Sign a new employee :** Make a contract, describe, educate new employees
- **Overtime and Leave Management:** Efficiently managing the process of overtime and paid/unpaid leave for employees.
- **Employee Insurance and Medical Administration:** Responsible for handling administrative tasks related to employee insurance and healthcare benefits.
- **Presentation with Management:** Delivering reports and presentations on HR-related issues to the management team.
- **HR Data Analysis:** Conducting in-depth analysis of data related to overtime, attendance, employee turnover, and headcount.
- **Incentive Management:** Designing and managing incentive programs to enhance motivation and employee performance.
- **Employee Uniform Distribution:** Handling the distribution and management of employee uniforms.
- **Exit Interviews for Resigning Employees:** Conducting exit interviews to gather feedback and understand the reasons behind employees' resignations.

○ 2012 - 2015  
PT. PEGADAIAN  
PAP / ADMIN

- **Customer Loan Processing:** Managing the end-to-end process of customer loan applications at PT. Pegadaian, ensuring adherence to policies and regulations.
- **Loan Archiving:** Efficiently organizing and maintaining records of customer loans, ensuring data integrity and easy retrieval when needed.
- **Customer Loan Follow-Up:** Initiating timely communication with customers to follow up on loan status, provide updates, and address any inquiries.
- **Product Introduction and Education:** Conducting effective product introductions and educational sessions for the public, showcasing the benefits and features of PT. Pegadaian's offerings.
- **Weekly Closing:** Conducting weekly financial closing procedures with accuracy and attention to detail, ensuring smooth financial operations.

○ 2012  
PT. ANDALAN RIAU PERKASA  
ADMINISTRATOR

- **Employee Candidate Introduction and Networking:** Initiating proactive engagement with potential employee candidates to introduce PT. Andalan Riau Perkasa as an employer of choice and establish meaningful connections, fostering a talent pipeline for the company's recruitment needs
- **Recruitment Process Explanation:** Clearly explaining the step-by-step recruitment process to prospective candidates, ensuring transparency and fostering a positive candidate experience.
- **Job Opportunity Offerings:** Effectively presenting job opportunities at PT. Andalan Riau Perkasa to suitable candidates, highlighting the company's unique selling points and growth prospects.
- **Distribution of Essential Documents:** Efficiently handling the distribution of account books, ATM cards, BPJS (social insurance), and payroll slips to employees, ensuring timely and accurate delivery of essential documents.

○ 2009 - 2012  
PT. K-LINK INDONESIA  
ENTRY DATA PROCESSOR

- **Customer Points Input:** Responsible for accurately inputting customers' points into the system, ensuring data integrity and precise record-keeping for PT. K-link Indonesia.
- **System Education and Customer Benefits:** Providing comprehensive system education to customers, highlighting the benefits and advantages they can gain from utilizing PT. K-link Indonesia's services.
- **Seminar Invitation:** Effectively inviting potential clients to attend seminars, showcasing PT. K-link Indonesia's products and opportunities.
- **Communication with Head Office:** Facilitating clear and timely communication with the head office, conveying important information, and addressing any queries or concerns.
- **Incoming Items Handling:** Efficiently managing the packing and unboxing of incoming items, ensuring proper inventory management and organization.
- **Daily & Monthly Reporting:** Compiling accurate daily and monthly reports for various aspects of PT. K-link Indonesia's operations, aiding in data-driven decision-making.
- **Cash Deposit for Purchases:** Handling cash deposits for item purchases to be sent to the head office, ensuring financial transactions are conducted securely and in compliance with company procedures.

## Achievment

Book Writer of  
"Excel Im in Love" March, 2021  
ISBN 978-623-270-950-8

Book Writer of  
"CorelDraw, I love You So!" June, 2021  
ISBN 978-623-6410-32-5

Book Writer of  
"11 Sebelas" October, 2024  
QRCBN: 62-39-0702-137

## Interest

Write at [www.rianardana.wordpress.com](http://www.rianardana.wordpress.com)  
2011 - Present

Reading

Martial Art