

REAZ MD ANAMUL HAQUE

☎ Contact no: 070-4749-5251

✉ riaz5749@gmail.com



CAREER OBJECTIVE

➤ I am flexible, reliable and possess excellent time keeping skills. I am an enthusiastic, self-motivated, reliable, responsible and hard working person. I am a mature team worker and adaptable to all challenging situations. I am able to work well both in a team environment as well as using own initiative.

EDUCATIONAL QUALIFICATION

➤ Master of Science (M.S)

Institute: The Kyoto College of Graduate Studies for Informatics
Major: Web Business Technology Program
Passing Year: 2025

➤ B.Sc. in Computer Science and Engineering

Institute: Primeasia University
CGPA: 3.55 (Out of 4.00)
Passing Year: 2022

➤ Higher Secondary Certificate (H.S.C)

Institute: Cumilla Government College
Group: Science
GPA: 4.05 (Out of 5.00)
Passing Year: 2018

➤ Secondary School Certificate (S.S.C)

Institute: Cumilla Modern High School
Group: Science
GPA: 5.00 (Out of 5.00)
Passing Year: 2016

JOB EXPERIENCE

3rd June 2020 – 5th March 2022

➤ Computer Operator and Data Entry Co-Ordinator at (THE HUMAN RESOURCE BANGLADESH)

RESPONSIBILITIES:

- ⇒ Gathering, collating, and preparing documents, materials, and information for data entry.
- ⇒ Conducting research to obtain information for incomplete documents and materials.
- ⇒ Creating digital documents from paper or dictation.
- ⇒ Reviewing all documents and information for accuracy and informing the supervisor of any errors or inconsistencies.

TECHNICAL SKILLS

- Knowledge in Microsoft Office program & programming language.
Microsoft Office
MS Word, MS Excel, MS PowerPoint, MS Access
Programming language
C, Java, SQL, MySQL, Firebase, Android Studio, IntelliJ IDEA, RStudio.

LANGUAGE PROFICIENCY

- Japanese language (N3 Level)
- English -TOEIC (Score- 590)
- Bangla

PERSONAL INFORMATION

- Name : Reaz Md Anamul Haque
Father Name : Amdadul Haque
Mother Name : Tania Akter
Date of Birth : 15th April 2000
Blood Group : O+
Gender : Male
Height : 176cm
Weight : 75kg
Nationality : Bangladeshi
Religion : Islam
Marital Status : Single

ADRESS

- Permanent Address : Village: Fazilpur, Post Office: Olir Bazar-3500
Upazila: Sadar Dakshin, District: Cumilla.
- Permanent Address : 6008861, Kyoto Prefecture, Kyoto City,
Shimogyo Ward, Shichijo Goshonouchi Kitamachi 69
Room No 202

DECLARATION

- I certify that, to the best of my knowledge and belief, this CV correctly describes me, my qualifications, and my experience. I understand that any willful misstatement describe herein may lead to dismissal if employed.



Reaz Md Anamul Haque