Text Editor
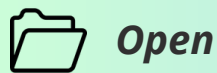# user documentation

This document provides a manual on how to use the **Text Editor** - an app for *Windows* for creating and opening ***rich text files*** (i.e. texts which have styling information beyond the minimum of semantic elements: colors, styles (boldface, italic), sizes, and other special features).

Main features:

📂 *Open*

You can open an existing file, not only with *.editor*, but with any other extension.

✂ *Cut*

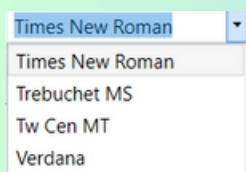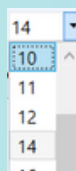Type into the textbox any text, select it with a left mouse button, and press the "cut" button to cut the text.

📋 *Paste*

Press the "paste" button to paste any text from the clipboard.

🅱 *Bold*   📻 *Italic*   Ⓤ *Underline*

Press the corresponding button to start typing in **bold**/*italic*/<u>underlined</u>, and press it again to type in normal font. In another way, select the text, and press the button to make the selection's font **bold**/*italic*/<u>underlined</u> (or normal). It is also possible to combine the styles.
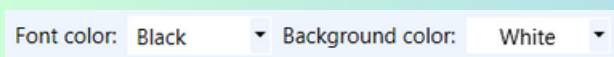
Times New Roman ▾
Times New Roman
Trebuchet MS
Tw Cen MT
Verdana

Font family
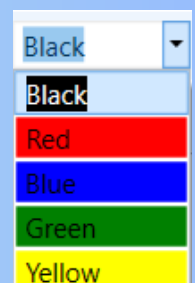
14 ▾
10 ^
11
12
14

Font size

Click on the combobox to choose the font family and the size for the text to be typed. It is also possible to apply the options only to the selected text.

Font color: Black ▾   Background color: White ▾   ***Font and Background color***

Click on the comboboxes to choose the colors of the text and of the background. Text color may be applied only to the selection.
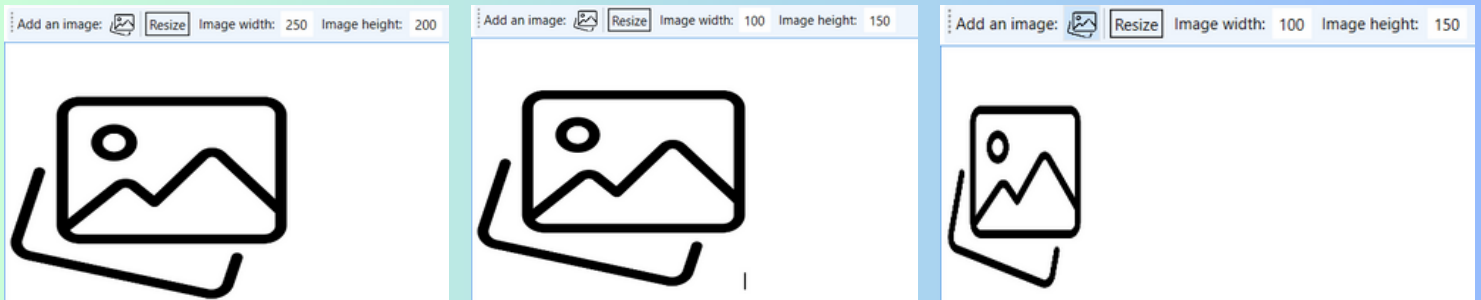
Black ▾
Black
Red
Blue
Green
Yellow

🖼️ *Add an image*

Put the cursor inside the textbox, and press the "add an image" button
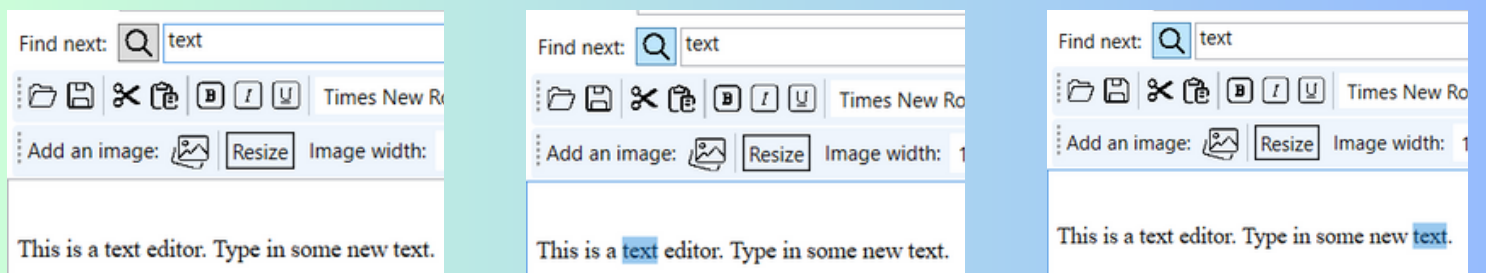to select the image.

Resize an image

When you have an image inside the textbox, enter new width and height into the
textboxes on the toolbar. After that, put the cursor right after the image, and click
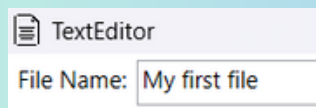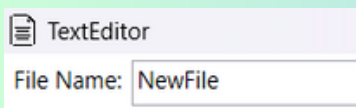the "resize" button.

Find text

Click on the search text box, type the text to find, and press the "find" button. Text
Editor will highlight the first occurrence of the word. Press the "find" button again to
find the next occurrence.

Set the name

Click on the file name text box and type in a name for the file (or leave the default
"NewFile").

💾 *Save*

Press the "save" button to save the file. <u>Important:</u> if the file wasn't created, but was
only changed, saving it with the same name as before will overwrite the original file.