

AUTHORIZATION TO RELEASE PAYOFF INFORMATION

Customer(s) Name: _____ Date: _____

Lienholder Name: _____

Trade-In Vehicle Year: _____ Make: _____ Model: _____ VIN: _____

I acknowledge and agree that I have given the Dealership identified above permission to contact you in order to obtain payoff information regarding the above-described trade-in vehicle. I understand that information about my account is private and that you may be asked to reveal nonpublic personal information about me to the Dealership. I hereby authorize you to release my payoff information to the Dealership and to answer any questions that it has with respect to my account. I understand that this information will be used only for the purposes for which it has been provided and in accordance with the applicable Privacy Laws. Should the Dealership tender payment to payoff the remaining balance owed, I further authorize you to release the title to the trade-in vehicle to the Dealership within 10 days of the date of this notice pursuant to RCW 46.12.675. Mail certificate of ownership to the payor at the above address.

If the title is recorded electronically please order as requested below:

- ☐ Physical Title
- ☐ Affidavit in Lieu of Title (may not be good outside WA state)

I acknowledge and agree that \$ _____ is an estimate of the balance owed on the trade-in vehicle. If the actual balance owed on my trade-in vehicle is greater than the estimated figure, I agree to pay the difference to the Dealership. If the balance owed is less than the estimated figure, the difference will be paid or credited to me.

Customer

Authorized Dealership Representative

Customer

For Dealership Use Only:

Lienholder Telephone: _____ Fax: _____ Contact Person: _____

Lienholder Address: _____

Payoff Amount \$ _____ **Quoted To:** _____ **Good Until (20 days recommended):** _____

Per Diem: _____ **Additional Notes:** _____