



1. Controllers (Production)

Pick up controllers at designated area

2. Check Assembly (Quality Control/Operator)

Open [MyADDVOLT](#) to verify that all assemblies are inserted.

If it's okay, proceed to the validation process:

If NOK occurs, call the operator to alert to the error. The operator inserts the missing assemblies and goes back to the designated zone

3. Validation (Quality Control)

Open [ADDAM](#) and follow the instructions to complete the validation

If the validation is OK, a report should be emitted and the controller addressed to the finishing step

If a NOK occurs in the validation process, the controller must move on to error identification process

4. Error Identification Process (Quality Control)

When we identify an error, we will have to evaluate if the repair will take more than 15 minutes

If we identify the error and it takes less than 15 min to repair, we alert the operator to the error, repair it, and go back to the validation process

if we identify the error but it takes more than 15min to repair, we fill a [non-compliance](#) and the controller should be addressed to the NC Warehouse for further evaluation and action

If the error is not identified, we fill a [non-compliance](#) and the controller should be addressed to the NC Warehouse for further evaluation and action

Controller should be passed to NC stock in [Dynamics 365 Business Central](#)

5. Finish (Quality Control/Logistics)

If the controller has passed all the tests, it should be handed over to the logistics team for storage stock warehouse

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Macro Process: 08 - Operations - Production
Process: 08 1 - Production
Procedure: P 08 1 30 - Controllers Validation

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