

Riccardo Boe

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Professional Profile

A result-oriented and customer service driven individual, seeking to start a career by obtaining a job at the bank. With past experience in sales and customer service. Demonstrated great problem-solving skills, excellent communication with clients from different backgrounds. Multilingual, fluent in Italian, English, and Russian.

Employment History

· **Fun Factor Party - Customer Service Representative & Sales**

2018-2020, Katy, TX

Provided guidance and information to customers in regards to the products and services offered by the company. Handled customer requests and complaints. Was responsible for profiling customers and identifying opportunities that would simplify the product selection process. Made sure that clients expectations were met and exceeded. Was responsible to contact clients post delivery to ensure full client satisfaction.

· **Scentsy Family. Retail Sales.**

June 2018-Sept 2018, Katy, TX

Worked weekends at the farmers market at the retail kiosk. Was responsible for handling client related questions about products sold, processing of transactions using merchant services and cash handling. Made sure to keep the inventory up to date and submit end of the day reports to the management.

Education

· **High School Diploma**

Obra D. Tompkins, Katy TX.

Class of 2020

· **Currently enrolled in college**

H.C.C. Houston TX.

2020-Current

Selected for National Honor Society