Paragraph Formatting Exercises



#1 Apology Letter. On the next page, align the Leicester Address to the right. The date goes to the right, everything else goes to the left

Leicester Tigers Rugby Football Club PLC

Aylestone Road

Leicester

LE2 7TR

The Prime Minister

10 Downing Street

London

SW1A 2AA

18 September 2013

Dear Mr Cameron,

I’m so sorry for doing the Bunny Ears prank on you. This did not reflect well on myself not Leicester Tigers Rugby Club.

As a small token of apology, please accept our invitation to attend any game of your choice.

Yours Faithfully

Manu Tuilagi

#2 Number the following teams (and their points score) from the

## Premiership 2012-13

Manchester United 89

Manchester City 78

Chelsea 75

Arsenal 73

Tottenham Hotspur 72

Everton 63

Liverpool 61

West Bromwich Albion 49

Swansea City 46

West Ham United 46

Norwich City 44

Fulham 43

Stoke City 42

Southampton 41

Aston Villa 41

Newcastle United 41

Sunderland 39

Wigan Athletic 36

Reading 28

Queens Park Rangers 25

#3Use bullets to separate the list of counties, then sort them as a couple are out of place

## English Counties

Devon, Bedfordshire, Berkshire, City of Bristol, Buckinghamshire, Cambridgeshire, Cheshire, Cleveland, Cornwall, Cumberland, Cumbria, Derbyshire, Dorset, Durham, Avon