Default Tabs

Richard Drake Yes, likes a drink

John Clade No never

Paul isn’t a fan No (usually)

James Yes, Gin

(copy the data to create the following examples)

Left 3cm Left 6cm

Right 6cm Right 9cm

Left 3cm Right 9cm

Centre 3cm Centre 9cm

Centre 3cm Decimal Centre 9cm (change the data in the right col. To numbers with decimals)

Centre 3cm Decimal Centre 9cm (with leaders between the text and numbers)