

Richard Avenant

Curriculum Vitae

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Personal Information

Nationality: South African
Home Language: English
Drivers License: Code B
Interests / Hobbies: Reading, Travelling, Guitar and Bass, Entertaining/Hosting, Hiking, Public Speaking, Cycling, Driving, Public Relations, Networking, Writing and Computing.

Personal Profile

As a student at UCT, my years of studies have shaped the individual I am today by honing and enhancing many of my unrefined skills. I am confident and outgoing in nature. I excel at interpersonal communication and thus I am effective at problem solving within this sphere. My natural and interest driven command of the English language has resulted in an ability to exercise inducement. Given the nature of my tertiary studies and personal strengths I am eager to explore career paths that will allow me to put these strengths to their most effective use. My current ambition is to gain experience in a multitude of sectors in order to discover what best suits my skillset. In my belief the best way to do so is to apply myself to the best of my ability to any given task, thus pushing the limits of my capabilities. I take my responsibilities seriously and attempt to make the best out of every situation. As my tertiary studies draw to a close I wish to continue working diligently towards a new goal.

Educational Background

Tertiary Education

Institution: University of Cape Town
Period: 2016 - current
Degree: Bachelor of Arts
Triple Major
Majors: Economic History, English Literature and Film and Media Studies

Secondary Education

Institution: Matriculated – Abbots College
Period: 2014-2015
Subjects: English, Afrikaans, Mathematical Literacy, Business Studies, History, Dramatic Arts.

Secondary Education

Institution: Rondebosch Boys' High School

Period: 2011-2013
Subjects: Economics, Geography*
*in addition to above mentioned subjects

Additional Courses

Scouting South Africa 2008-2013

Achievements

2015: Academic Award: English, History and Mathematical Literacy
2014: Entrepreneurship Award from Busidea; Academic Award: History and English.
2013: Scouting First Class Advancement
2012: Cederberg Senior Scout Adventure

Skills

Computer Skills: MS Word, Excel
Skills: Text analysis, researching, writing, interpersonal communication, Networking, public speaking and problem solving.

Professional Experience

Company: Munchkins Playschool
Period: 2013
Position: Assistant
Skills Required: Compassion, patience and people management

Company: Vineyard Hotel
Period: 2014
Position: Job Shadow
Skills Required: Time budgeting, people management, efficiency, professionalism, hosting skills and general hospitality skill craft.

Company: Loco Lounge
Period: 2013-14
Position: Waiter
Skills Required: Standard Waitering skills.

Company: Ambrosia Catering

Period: 2013-15
Position: Sever/ Bartender
Skills Required: Working under pressure, efficiency, high standard of formality and people management.

Company: Home Bar and Restaurant
Period: 2015 –2017
Position: Waiter
Skills Required: General Waitering skills.

Company: Starlight Media
Period: 2018
Position: Marketing Intern
Skills Required: Creative and strategic thinking, basic back-end development skills, strong linguistics and time management

Company: Butlers
Period: 2015 & 2017-present
Position: Driver
Skills Required: Good driving skills, professionalism and efficiency.

References

Name: Charlie Bowler
Position: Owner
Company: Home Bar and Restaurant
Contact: 082 978 9412

Name: James Shier
Position: Website Developer and Director
Company: Starlight Media
Contact: 078 205 7921

Name: Daniel Hodson
Position: Head Office administrator
Company: Butlers
Contact: 076 196 1681

Further references available on request.