

# JULIE GILLIGAN

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## EDUCATION

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**Bachelor of Arts**, May 2014  
Kent State University, Kent, Ohio  
Major: Human Development and Family Studies  
Concentration: Family Life Education  
Overall GPA: 3.3      Major GPA: 3.7

## SIGNIFICANT COURSEWORK

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Child Development, Family Law and Procedure, Family Intervention across the Lifespan, Gerontology, Non-Profit Management, Psychology and Sociology.

## SPECIAL SKILLS

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Computer Skills: Microsoft Word, PowerPoint      Certifications: First Aid, CPR  
Language Skills: Fluent in American Sign Language

## RELATED EXPERIENCE

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Child Development Center, Kent State University, Kent, Ohio

**Teacher Assistant** (Summer 2012 - Spring 2013)

- Assisted teacher in supervision of 15-25 children ranging in age from two to five.
- Designed and implemented activities, helped with discipline, and planned field trips.

**Intern** (Spring 2012)

- Observed and recorded children's classroom behavior for research project.
- Assisted in planning activities and managing children's behavior to ensure positive engaging learning environment for all.

## OTHER WORK EXPERIENCE

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**Office Assistant**, Admissions, Kent State University, Kent, Ohio (October 2009 - December 2011)

- Greeted public, answered phones, directed students to appropriate personnel.
- Performed general office work, such as typing, filing, and copying.

**Lifeguard**, Parma Heights Recreation Department, Parma Heights, Ohio (Summers 2008 - 2011)

- Ensured safety of swimmers.
- Developed curriculum for advanced swimming lessons and lifesaving classes.

## COMMUNITY SERVICE

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**Marketing Intern**, The Salvation Army-Portage County, Ravenna, Ohio (January - May 2013)

- Developed web site content geared toward recruiting new volunteers and promoting upcoming events and service opportunities.
- Taught public disaster education programs designed to prepare community for emergency situations.
- Utilized extensive survey and demographic data for targeted marketing efforts.

## ACTIVITIES

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Member, National Counsel on Family Relations  
Member, Women's Rugby Club