



**TOWN OF HIGHLAND**  
**OFFICE OF THE CLERK-TREASURER**  
 Utilities Billing Bureau  
 3333 RIDGE ROAD  
 HIGHLAND, IN 46322



MICHAELS STORES INC  
 CASS INFO 614-839-4503  
 C/O ADVANTAGE IQ MS #201049-CHI  
 PO BOX 182558  
 COLUMBUS, OH 43218-2558

Account Number 082-10002-92  
 Net Amount Due Date 05/20/24  
 Net Amount Due \$387.66

**After Due Date 05/20/24, Pay \$424.68**

IF PAYING BY MAIL OR IN PERSON, PLEASE DETACH THIS PORTION AND RETURN WITH PAYMENT.  
 IF PAYING BY MAIL, PLEASE ALLOW 5 DAYS - MAKE CHECK PAYABLE TO HIGHLAND UTILITIES DEPARTMENT.

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 DETACH HERE

ACCOUNT NUMBER 082-10002-92  
 NAME MICHAELS STORES INC  
 SERVICE AT 10323 INDPLS BLVD  
 BILLING DATE 04/30/2024  
 BILLING PERIOD 03/20/2024 04/24/2024

PRIOR READING 740  
 CURRENT READING 745  
 USAGE 5

HYDRANT \$27.44  
 WATER BASE \$140.83  
 WATER USAGE 5 \$11.55  
 SEWER BASE \$82.15  
 SEWER USAGE 5 \$37.80  
 FIRE SPRINKLER \$70.37

LAST PMT DATE: 04/22/2024  
 LAST PMT AMOUNT: \$387.66

YOUR UTILITY BILL 370.14  
 INDIANA SALES TAX 17.52  
 CURRENT UTILITY CHARGES 387.66  
 PAST DUE CHARGES 0.00

NET AMOUNT DUE 387.66  
**GROSS AMOUNT DUE AFTER 05/20/2024 \$424.68**

SEE REVERSE SIDE FOR EXPLANATION OF FEES AND CHARGES

**\*\*NOTICE TO OUR CUSTOMERS\*\***

TOWN HALL WILL BE CLOSED MONDAY MAY 27TH IN OBSERVANCE OF MEMORIAL DAY. TRASH PICK UP WILL BE ON WEDNESDAY MAY 29TH. SPRING CLEAN UP IS MAY 21ST. NOT INCLUDED ARE CONSTRUCTION DEBRIS, LEAVES CONCRETE, AND HOUSEHOLD HAZARDOUS WASTE. BEGINNING IN MAY METERED LAWN IRRIGATION METERS ARE BILLED. MAY 18TH WILL BE SHRED DAY FOR HIGHLAND RESIDENTS @ PUBLIC WORKS 8-12.



RETAIN THIS PORTION FOR YOUR RECORDS

**EXPLANATION OF FEES AND CHARGES****WATER**

The charge for water used is measured by the water meter. The charge is based on each 1,000 gallons of water used or a portion thereof plus a base rate charge dependent upon the size of the water meter, effective for billing issued as of 10/1/2012.

**WASTEWATER**

The charge is based on each 1,000 gallons of water used or a portion thereof plus a base rate charge dependent upon the size of the water meter.

**HYDRANT MAINTENANCE**

The charge to maintain hydrants throughout the town.

**MISCELLANEOUS**

As of 10/01/2020, if applicable, a surcharge for those meters that have not been converted to the new remote read system.

**TRASH**

The flat rate charged by the town for the collection and disposal of solid waste per each single family residence and/or unit.

**STORM WATER**

Federal mandate requires the town to monitor and improve processing of runoff storm water.

**INDIANA SALES TAX**

State Sales Tax collected on water and hydrant. Also collected on miscellaneous fees, if applicable.

**PENALTIES**

- > Water delinquent fee is \$10 or 10% whichever is greater.
- > Sewage delinquent fee is 10% of unpaid balance.
- > Stormwater delinquent fee is 10% of unpaid balance.
- > Trash/Solid Waste delinquent fee is 10% of unpaid balance.
- > Now, delinquency date for all charges are the same.

**GENERAL INFORMATION****BILL PAYMENT**

Bills may be paid by mail, in person at the Town Hall, at First Financial Bank branches, or by placing the payment in the drop box located in the parking lot at the Town Hall. For your convenience, a Direct Withdrawal Automatic Payment Plan is available.

Failure to make payment in full by the due date will result in penalties being assessed.

**ESTIMATED BILLS**

If the letter 'E' follows your meter reading, your read was estimated according to the water works rules and regulations (Rule 1.18.1(B)(1) available online.

**UNPAID BILLS**

The Town of Highland reserves the right to disconnect service for non-payment of bill. A service fee and total amount due must be paid before services will be resumed.

**MOVING OR DISCONNECTING SERVICE**

Please call 972-7589 Monday thru Friday for final meter reading at least 24 hours prior to moving.

**EMPLOYEE IDENTIFICATION**

For your protection, every town employee carries an official identification card bearing his or her name and photograph. Please ask to see this card when an employee visits your home.

**PHONE NUMBERS**

Billing Questions	972-7589	EMERGENCY	911
Town Hall	838-1080	Police Non-emergency	838-3184
Building Department	972-7595	Public Works Admin	972-5069
Town Garage	972-5083	Parks & Recreation	838-0114
Fire Department	923-9876	Animal Control	838-3184



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Redevelopment Dept 972-7598

Chamber of Commerce 923-3666

Post Office 838-1248

School Town 924-7400

Town of Highland Website [www.highland.in.gov](http://www.highland.in.gov)

The Town Hall is open Monday thru Friday 8:30am to 4:30pm.

Approved by State Board of Accounts for Town of Highland, 2008.